



Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council
Community Development Committee
held at The Jubilee Hall, Little Shore Lane, Bishop's Waltham, SO32 1ED
on Monday 27th January 2020 at 7pm



Present:

Cllr J Marsh	Chairman
Cllr R Shields	Vice Chairman
Cllr L Clarke	
Cllr R Haysom	
Cllr S Jones	
Cllr L Thompson	
Cllr A Webb	
Cllr G Westcombe	
Cllr T Wilson	
Cllr J Wood	

In attendance: Mrs E McKenzie Deputy Executive Officer/Clerk to the Committee

Members of the public: 0

CD118/19 To receive and accept apologies for non-attendance

Cllr J Marsh – family commitment

Resolved: to accept apologies for non-attendance as tabled

Proposed: Cllr Mrs J Wood

Seconded: Cllr A Webb

All in favour

CD119/19 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda

None

CD120/19 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda

None

CD121/19 Public Session

No members of the public were present, and no councillors raised any public matters at this time.

CD122/19 To approve the minutes from the meeting of 25th November 2019

Resolved: to approve the minutes of the meeting of 25th November 2019

Proposed: Cllr Mrs J Wood

Seconded: Cllr Mrs L Clarke

All in favour who were present at the meeting

CD123/19 Actions arising from the meeting of the Community Development Committee – 21st October 2019

Mobile Phone App – Agenda item

Contact with Schools – In progress – will tie in with Environmental Agenda Item

Red telephone box relocation – favoured location had been declined by HCC so alternatives suggested with Red Lion Street being chosen at the site to now pursue.

Website Hosting – Agenda item

CD124/19 Financial position year to date

Noted

What's On Guide spend due in late February/early March 2020

- CD125/19 Annual Meeting of the Parish 2020 – Notes from the Working Group – for consideration**
The notes and framework for the evening were explained. It was decided that focus on questions that could be asked using the voting pads was key in the preparation of the talks and slides. It was agreed that a mention of Environmental Initiatives would be included (noting the increase in attention of this aspect since the Forward Plan was compiled). Speakers to be confirmed at the next Working Group meeting.
- CD126/19 VE Day 2020 – Notes from the Working Group – for information**
Noted. Preparation in progress.
- CD127/19 Environmental Initiatives – Updates from the Working Group – for consideration**
Cllr R Haysom was confirmed as Chairman of this Working Group but it was noted that other members of the working group had delegated roles and could explain progress made on specific projects.
- a) Environmental Strategy**
Cllr Haysom explained that the policy was now in place for committees to be mindful of and ensure projects matched aims outlined in this policy. Three councillors had attended the 'Hampshire 2050 Vision' which provided county wide aims to focus on. A report on this conference would be presented within the February's Parish Council meeting and areas to consider for Parish Council level would be referred back to this committee. A request was made to ensure all councillors had a copy of the 'Vision 2050' document. **ACTION: DEO/EO**
- b) Cycling Strategy**
Cllr Jones presented a paper with illustrative slide show of proposed changes to the website with regard to cycling in the Parish. This was further enhanced with Cllr Webb's proposal for walking information to be available on the website.
Resolved: To agree the changes proposed for the website with regard to a 'Exploring Bishop's Waltham' section to include cycling and walking.
Chairman's Proposal
All in favour **ACTION: Cllr Jones/Cllr Webb/Admin Asst**
- c) Engaging BW in Climate Change Issues**
Cllr Mrs Clarke had updated her paper from the last meeting to provide action points and timescales. All initiatives were favourably considered.
Resolved: For Cllr Mrs Clarke to lead the following ventures: -
 - To hold a regular Environmental Feature section in each edition of the BW Matters newsletter**
 - To raise awareness of 'Park and Stride' at the schools and within a newsletter**
 - To introduce a 'Drop Box' idea at Annual Meeting of the Parish using three ideas for Environmental Projects**
 - To co-ordinate visits with the two local schools**
 - To test a Climate Change questionnaire on a small number of local businesses as a trial survey****Proposed: Cllr Mrs Clarke**
Seconded: Cllr Mrs Wood
All in favour
- d) The Natural Environment**
Cllr Mrs Thompson presented a paper of projects of which a certain number were then highlighted for action this spring/summer.
Resolved: For Cllr Mrs Thompson to lead the following ventures: -
 - To liaise with Tree Wardens with regard to CDC recommendations for trees**
 - To ensure P&H and H&G Committees are aware of CDC recommended projects**
 - To liaise with WCC regarding nature areas**
 - To recommend to H&G the ideas for a fritillary area and wildflower areas**
 - To liaise with school to encourage wildflower areas at their sites**
 - To seek residents' natural environment ideas via Drop Box (as project above)**
 - To liaise with BW In Bloom to encourage wildflower category in Garden Displays**
 - To highlight BWPC Policy for Garden Migration Routes**
 - To highlight links with Wildlife groups i.e. H&IOW Wildlife Trust****Proposed: Cllr Mrs Thompson**
Seconded: Cllr Mrs Clarke
All in favour

- CD128/19 Youth Club Liaison – for information**
 Cllr Mrs J Wood presented the paper and highlighted concerns regarding relocation of hall and succession of leaders. There was also a request made for the Parish Council to hold a 'Youth Forum' event. The youth club members stated that they would like to see more public toilets at Parish Council sites – Hoe Road Recreation Ground and Priory Park.
 The Committee thanked Cllr Mrs Wood and this contact would continue to further strengthen links between the groups.
- CD129/19 Bishop's Waltham Library – Paper from Cllr R Shields – for consideration**
 The paper was presented by Cllr Shields.
Resolved: To appoint Cllr Mrs J Wood as representative to discuss options as tabled with Bishop's Waltham Library staff
Chairman's Proposal
All in favour
- CD130/19 Road Closures – Paper from Cllr Shields – for consideration**
 The paper was presented by Cllr Shields.
Resolved:
To publicise initiative in PC newsletter, Parish News and BWACO
To distribute information brief as requested
To lend support to community groups with road closures as required
Chairman's Proposal
All in favour
- CD131/19 "Heart Start 100" Training Event – Paper from Cllr Shields – for consideration**
 The paper was presented by Cllr Shields.
Resolved:
To support the "Heart Start 100" Training Event and invite the MVHS to submit a grant application to the F,P&R Committee
To advertise the event as appropriate
To agree that Parish Council can be publicised as supporting the event
Chairman's Proposal
8 in favour; 1 abstention
- CD132/19 Chairman's Report – for information only**
 Notes for Chamber of Trade meeting presented.
 Cllr Shields to attend next Chamber of Trade meeting (30-1-20) in the absence of Cllr Mrs Marsh.
- CD133/19 Councillors' reports – for information only**
 None
- CD134/19 Requests for future agenda items – for information only**
 Emergency Plan updates
 Library Update from Cllr J Wood
 Environmental Project Updates
- CD135/19 Date of next meeting – 24th February 2020**
 Noted
- CD136/19 Motion for confidential business:**
The following motion will be moved on the completion of the above business: "That in view of the confidential nature of the business about to be transacted involving commercially sensitive business, legal and staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.

CD137/19 Website Updates – Quotations – for consideration

The comparison between providers was considered.

Resolved: To continue with current supplier, VISION ICT

Chairman's Proposal

All in favour

It was reminded that all passwords should be changed with any change of councillor or staff member.

There being no further business the meeting closed at 9:06pm.