

**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the Virtual Meeting of the Parish Council**  
**held on Tuesday 16<sup>th</sup> June 2020 commencing at 7.00 pm.**

**Present:**

|                     |               |
|---------------------|---------------|
| Cllr Mr T Wilson    | Chairman      |
| Cllr Mrs Marsh      | Vice Chairman |
| Cllr Mr S Jones     |               |
| Cllr Mr B Nicholson |               |
| Cllr Mr R Shields   |               |
| Cllr Mr A Webb      |               |
| Cllr Mr G Westcombe |               |
| Cllr Mrs P Wilson   |               |
| Cllr Mrs J Wood     |               |

**In attendance:** Mrs L Edge – Executive Officer  
Mrs H Fisher – Administration Assistant.

**Members of the public:** 0

**20:001 To receive and accept apologies for non-attendance.**

Cllrs Clarke, Haysom and Thompson – family commitments.

**Resolved: to receive and accept the apologies for non-attendance as tabled.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wood

All in favour.

Apologies were also received from Cllr Humby (HCC/WCC), Cllrs McLean and Miller (WCC).

**20:002 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

None relating to the business of the meeting.

**20:003 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

**20:004 Public Session – to last no longer than 30 minutes.**

**For information only.**

No members of the public had joined the meeting.

The Chairman thanked all staff and Councillors who had continued to work throughout the lockdown period.

Cllr Shields reported that the changes to the High Street to allow the maintenance of social distancing which had started the previous day had received generally positive comments. There was a small minority of individuals who had voiced complaints about the changes, mainly drivers who were prevented from parking in the High Street. Some changes had been made to the positioning of the barriers and cones following the discussions held by Cllrs Nicholson and Shields with some of the traders.

Cllr Nicholson asked if it was still the intention to appoint the Council's new Community Support Officer from the 1<sup>st</sup> July.

The Executive Officer confirmed that this was the intention. Contact had been made with Mr Partridge and he had been asked to review uniform options before the 1<sup>st</sup> July. A meeting had also been arranged with the Swanmore Parish Council CSO.

**20:005 Approval of the minutes of the meeting 10<sup>th</sup> March 2020.**

**Resolved: to approve the minutes of the meeting 10<sup>th</sup> March 2020.**

Proposed: Cllr Webb

Seconded: Cllr Mrs Wilson

All in favour who were present at the meeting.

**20:006 To receive the written report from the County Council and District Council Representatives.**  
Noted.

**20:007 To receive the Minutes of the Committees of the Parish Council.**  
This item was deferred as the Committees had not yet approved their minutes.

**20:008 Actions Arising from the minutes of the meeting of 10<sup>th</sup> March 2020.**  
Noted.

**20:009 Internal Auditor's Final Report for 2019/20.**  
**To note the report.**

**Resolved: to note the Internal Auditor's Final Report for 2019/20.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

The Chairman advised that it was his intention to provide some response to comments made by the Internal Auditor as he did not feel he had been given the full picture. **Action: TW**

**20:010 Annual Governance and Accountability Return 2020.**

**a) Section 1 – Annual Governance Statement 2019/20. To approve Section 1 – Annual Governance Statement 2019/20.**

**Resolved: to approve Section 1 – Annual Governance Statement 2019/20.**

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Marsh

All in favour.

**b) Section 2- Accounting Statements 2019/20. To approve Section 2 – Accounting Statements 2019/20.**

**Resolved: to approve Section 2 – Accounting Statements 2019/20.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

**20:011 To receive current financial statement and balance sheet.**

**Resolved: to receive the current financial statement and balance sheet (noting that the Balance Sheet was missing a budget figure for the general reserves).**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Jones

All in favour.

**20:012 Approval of payments made during lockdown period,**

**Resolved: to approve the payments made during the lockdown period.**

Proposed: Cllr Mrs Wilson

Seconded: Cllr Nicholson

All in favour.

**20:013 Financial Implications of Covid-19.**

**Report from the Executive Officer for consideration.**

**Resolved: to note the possible loss in income of £30-£40k.**

**To request that all Committee Chairman review their Committee's CIL projects for 2020/21, any capital projects for 2020/21 and proposed revenue expenditure for 2020/21.**

**Reports to be tabled for consideration at the Finance, Policy and Resources Committee meeting on 7.7.20.**

Proposed: Cllr Wilson

Seconded: Cllr Nicholson

All in favour.

**Action: TW/BN/JM/RS/LE**

**20:014 Planning Applications: To ratify the responses of the Planning & Highways Committee made during the lockdown period.**

**Resolved: to ratify the responses of the Planning & Highways Committee made during the lockdown period.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Westcombe

All in favour.

**20:015 Chairman's report (for information only).**

Noted.

**20:016 Requests for future agenda items (for information only).**

- i) Report on effectiveness of the Council Support Line.
- ii) Report on the changes to the High Street for social distancing.
- iii) To monitor the usage of public transport.

**Action: RS/LE**

**Action: RS/LE**

**Action: SJ**

**20:017 Date of next meeting – 14<sup>th</sup> July 2020.**

Noted.

There being no further business the meeting closed at 7.48pm