

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Virtual Annual Meeting of the Parish Council
held on Tuesday 14th July 2020 commencing at 7.00 pm.

Present:

Cllr Mr T Wilson	Chairman
Cllr Mrs Marsh	Vice Chairman
Cllr Mrs L Clarke	
Cllr Mr S Jones	
Cllr Mr B Nicholson	
Cllr Mr R Shields	
Cllr Mr A Webb	
Cllr Mr G Westcombe	
Cllr Mrs P Wilson	
Cllr Mrs J Wood	

In attendance:

Mrs L Edge – Executive Officer
Mrs E McKenzie – Deputy Executive Officer
Mrs H Fisher – Administration Assistant

Members of the public: None

20:018 Election of Chairman of the Council.

Resolved: to elect Cllr Mr T Wilson as Chairman of the Council.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Westcombe

9 in favour, 1 abstention.

20:019 To receive the Chairman's Declaration of Acceptance of Office.

Cllr Wilson signed his declaration of acceptance of office.

20:020 Election of Vice Chairman.

Resolved: to elect Cllr Mrs J Marsh as Vice Chairman of the Council.

Proposed: Cllr Wilson

Seconded: Cllr Nicholson

9 in favour, 1 abstention.

20:021 To receive the Vice Chairman's Declaration of Acceptance of Office.

Cllr Mrs Marsh signed her declaration of acceptance of office.

20:022 Approval of Standing Committees for 2020/21.

Resolved: to approve the Standing Committees for 2020/21 with the addition of Cllr Mrs Clarke to the Halls & Grounds Committee.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wood

All in favour.

20:023 Reappointment of Council working groups for 2020/21.

i) Southern Parishes.

Defer until the Chairman has attended the next meeting.

ii) Jubilee Hall Car Park Extension.

Resolved: to disband the Working Group and transfer responsibility for the car park in years 2020/21 to the Finance, Policy & Resources Committee and to the Halls & Grounds Committee in future years.

Proposed: Cllr Wilson

Seconded: Cllr Mrs Marsh

All in favour.

20:024 Approval of representatives to outside bodies for 2020/21.

Resolved: to approve the representatives to outside bodies for 2020/21.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wood

All in favour.

20:025 Acceptance of calendar of meeting dates for 2020/21.

Resolved: to accept the calendar of meeting dates for 2020/21.

Proposed: Cllr Jones

Seconded: Cllr Mrs Wood

All in favour.

20:026 General Power of Competence.

To resolve to re-adopt the General Power of Competence.

Resolved: Bishop's Waltham Parish Council agrees that it meets the criteria necessary and so re-adopts the General Power of Competence, Localism Act 2011.

Proposed: Cllr Shields

Seconded: Cllr Mrs Wilson

All in favour.

20:027 To receive and accept apologies for non-attendance.

Cllr Mrs L Thompson – IT issues.

Resolved: to receive and accept the apologies for non-attendance as tabled.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Marsh

All in favour.

It was noted that Cllr Haysom was not present, and no apologies had been received. The Chairman requested that a letter should be sent to Cllr Haysom.

Action: Exec Officer

Apologies were also received from Cllr Humby (HCC/WCC), Cllrs McLean and Miller (WCC).

20:028 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None relating to the business of the meeting.

20:029 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

Cllr Jones – planning application 20/01 103/TPO.

20:030 Public Session – to last no longer than 30 minutes.

For information only.

No members of the public had joined the meeting.

Cllr Shields provided an update on his decision to leave the Council this year. His original schedule had not been met due to the lockdown. He would defer his resignation date to allow the necessary handovers to take place. Cllr Shields added that he would be willing to assist the Council with the arrangements for the Annual Parish Meeting if required.

20:031 Approval of the minutes of the meeting 16th June 2020.

Resolved: to approve the minutes of the meeting 16th June 2020.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Wilson

All in favour who were present at the meeting.

20:032 To receive the written report from the County Council and District Council Representatives.

County Councillor Report - Noted.

No report received from the District Council Representatives.

20:033 Actions Arising from the minutes of the meeting of 16th June 2020.

Noted.

20:017(iii) Public Transport Usage – Cllr Jones to provide a report at the next meeting. **Action: SJ**

20:034 To receive current financial statement and balance sheet.

Resolved: to receive the current financial statement and balance sheet (noting that the Balance Sheet was missing a budget figure for the general reserves).

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

The Chairman advised the Council that the loss of income due to the pandemic was in the region of £30 - £40k.

20:035 Planning Applications: To ratify the responses of the Planning & Highways Committee made during the lockdown period.

Resolved: to ratify the responses of the Planning & Highways Committee made during the lockdown period.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Marsh

9 in favour, 1 abstention.

20:036 Grant applications for 2020/21.

To consider the recommendations from the Finance, Policy & Resources Committee.

Resolved; to ratify the recommendations of the Finance, Policy & Resources Committee as follows:

i) to award a Section 144 grant of £1000.00 to Bishop's Waltham In Bloom in the Council year 2020/21. Council logo to be added to the van to acknowledge support of the PC.

ii) to award a General Power of Competence grant of £200.00 to Meon Valley Heart Start in the Council year 2020/21. Grant to be paid once date for event has been confirmed.

iii) to award a Section 214 grant of £1500.00 to St Peter's PCC in the Council year 2020/21.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Mrs Wood

All in favour.

Payments to be arranged.

Action: Exec Officer

20:037 Bishop's Waltham High Street

Report on Social Distancing 15th June – 3rd July 2020.

For information only.

Cllr Shields presented his report.

The Councillors noted the comments made.

20:038 Chairman's report (for information only).

Nothing to report at this time.

20:039 Requests for future agenda items (for information only).

i) Co-option – August meeting.

Action: Exec Officer

20:040 Date of next meeting – 11th August 2020.

Noted.

20:041 Motion for confidential business:

The Chairman then moved:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960".

20:042 Staffing Matters.

Appointment of Community Support Officer.

To consider the recommendation of the Finance, Policy & Resources Committee.

Resolved: to ratify the recommendation of the Finance, Policy & Resources Committee in relation to the appointment of Mr Ben Partridge as Community Support Officer for Bishop's Waltham Parish Council and to approve the request to join the Local Government Pension Scheme.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

There being no further business the meeting closed at 7:52pm.