



**Bishop's Waltham Parish Council**  
**A Meeting of the Finance, Policy and Resources Committee**  
**will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham**  
**on Tuesday 2<sup>nd</sup> April 2024 at 7pm**

The meeting will be open to the public unless the Committee directs otherwise.

**Agenda**

*All papers/reports are available from the Council offices (except where classified as confidential).*

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 5<sup>th</sup> March 2024
6. Actions arising from the minutes of the meeting of 5<sup>th</sup> March 2024 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
  - i) Payments Schedule – *to approve payments.*
  - ii) Bank Account Reconciliations Month 11 – *to note the review by the Chairman*
  - iii) Parish Council Balance Sheet – *to note current position*
  - iv) Income and Expenditure Forecast - *to note current position*
  - v) Ear Marked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. Annual Investment Report – *for information only*
11. Asset Register Review – *for approval*
12. Cyber Security – *for consideration*
13. Allotment Paper – *for ratification*
14. Requests for future agenda items - *for information only*
15. Date of next meeting – 7<sup>th</sup> May 2024
16. Motion for confidential business:

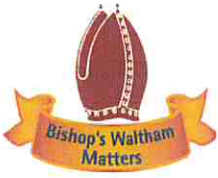
**The following motion will be moved on the completion of the above business:**  
**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
17. Debtors' List - *for consideration*
18. Facilities Review – Update from the Executive Officer and Working Group - *for consideration*



**Bishop's Waltham Parish Council**  
**A Meeting of the Finance, Policy and Resources Committee**  
**will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham**  
**on Tuesday 2<sup>nd</sup> April 2024 at 7pm**

19. Land Transfers – Update, including Legal Fees Quotation - *for consideration*
- i) Bishop's Meadow
  - ii) Albany Wood
20. Recommendations from Halls And Grounds Committee – *for consideration*
- i) Quotations for Upgrade of Haul Road at Priory Park to Provide Permanent Year-Round Pedestrian Access to Skatepark – *for consideration*
  - ii) Quotations for Tree Work at Oak Road – *for approval*
  - iii) Quotations for Tennis Courts Repainting – *for consideration*
  - iv) Dynamos Licence Renewal – *for approval*
  - v) Proposed Changed to Dynamos' Event Licence – *for approval*
  - vi) Procurement of Tractor – *for consideration*
  - vii) Bowls Club Licence Renewal – *for consideration*
  - viii) Correspondence from Public Procurement Review Service regarding the Jubilee Hall Solar Panel Tender Process – *for information*
21. Bishop's Waltham Cricket Club Lease – Draft Lease and Legal Fees – *for consideration*
22. Staffing Matters – *for consideration*
- i) Temporary Part time Caretaker position – *for approval/ratification*
  - ii) Appraisals Policy and Process Spring 2024 – *for consideration*
  - iii) Appointment of additional members to Staffing Sub-Committee – *for consideration*
  - iv) Recommendations for action by FP&R members – *for consideration*
  - v) Review of Training – *for information*
    - CiLCA – Admin Officer
    - Community Governance – Exec Officer
    - Playground Inspection – Grounds team (3)
    - First Aid (CSO)
  - vi) Additional training needs – *for consideration*
23. Land Investigation – Update from Working Group – *for consideration*

***E McKenzie***  
Clerk to the Committee  
26<sup>th</sup> March 2024



**Bishop's Waltham Parish Council**  
**Minutes of the meeting of the Parish Council Finance, Policy and Resources**  
**Committee held in the Ruby Room of the Jubilee Hall, Bishop's Waltham**  
**on Tuesday 6<sup>th</sup> February 2024 at 7pm.**

**Present:** Cllr Iro Chairman  
Cllr Marsh  
Cllr Nicholson  
Cllr Stallard  
Cllr Williams

**In attendance:** Mrs H Fisher Finance Manager  
Mrs E McKenzie Executive Officer

**Members of the public:** 1

**FPR209/23 To receive and accept apologies for non-attendance.**

Cllr Jones (Vice Chairman) - indisposed  
Cllr Pavey – family commitment

**Resolved: To accept apologies for non-attendance**

**Proposed: Cllr Williams**

**Seconded: Cllr Marsh**

**All in favour**

**FPR210/23 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda**

Cllr Nicholson – agenda item 19 (FPR227/23)

**FPR211/23 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**

None relating to the business of the meeting.

**FPR212/23 Public Session**

One member of the public was present but only wished to observe proceedings. A visit to the Cricket Ground by the Council Chairman and Chairman of the Halls and Grounds Committee was mentioned and further discussions would follow as a future agenda item. The next Southern Parishes meeting was highlighted where Cllr Humby was due to attend. Cllr Williams agreed to accompany Cllr Nicholson as appointed deputy to this group. It was noted that the working group for the Accessibility Project had met HCC representatives on a site visit today and a report would follow at the meeting of the Full Parish Council next week.

**FPR213/23 To approve the minutes from the meeting of the Finance, Policy and Resources Committee – 6<sup>th</sup> February 2024**

**Resolved: to approve minutes of the Finance, Policy and Resources Committee – 6<sup>th</sup> February 2024**

**Proposed: Cllr Marsh**

**Seconded: Cllr Stallard**

**All in favour who were present at the meeting of 6<sup>th</sup> February 2024**

**FPR214/23 Actions arising from the meeting of the Finance, Policy and Resources Committee–6<sup>th</sup> February 2024**

St John Ambulance Hall purchase still in progress.

**FPR215/23 Report from Finance Manager**

It was noted that the bank switch had been completed and any last interest to be transferred as a final action.

**FPR216/23**

**Finance matters:**

**i) Payments Schedule**

Not available at time of meeting. Referred to Full Parish Council meeting 12.3.24 for approval.

**ACTION: Refer to Full Council for approval**

**ACTION: Executive Officer**

**ii) Bank Account Reconciliation Month 10**

The Bank Account Reconciliation was noted as now signed by both the Chairman and the Finance Manager.

**Resolved: to note the review of the Bank Account Reconciliations Month 10 by the Chairman.**

**Proposed: Cllr Marsh**

**Seconded: Cllr Williams**

**All in favour**

**iii) Parish Council Balance Sheet**

**Resolved: to note the Parish Council Balance Sheet**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Marsh**

**All in favour**

**iv) Income and Expenditure Forecast**

Month 9 report tabled for information. The Month 10 report was not available at time of meeting. Referred to Full Parish Council meeting 12.3.24 for approval.

**ACTION: Refer to Full Council for approval**

**ACTION: Executive Officer**

**v) Ear Marked Reserves**

Month 9 report tabled for information. Noted.

**FPR217/23**

**Capital Control Report**

Month 9 report tabled for information. Noted.

**FPR218/23**

**Internal Auditor Report**

The report was noted. Two recommendations noted. Firstly, to present the Direct Debit list to Council. Secondly, to regularly check HMRC for accurate inputs. The Finance Manager had progressed both these actions already. The Committee noted that the Internal Auditor had been approved for two years and a comparison in service would be required for the following year.

**Resolved: To agree that the Finance Manager should send a response following the referral of the report to Full Parish Council and approval thereof**

**Proposed: Cllr Stallard**

**Seconded: Cllr Williams**

**All in favour**

**ACTION: Finance Manager**

**FPR219/23**

**Financial Regulations and Financial Risk Assessment**

It was noted that the Internal Auditor had alerted the Council to imminent changes to the Financial Regulations by NALC and therefore an internal review at this time was not necessary.

The updated Financial Risk Assessment was tabled and duly considered.

**Resolved:**

**i) To continue with the Financial Regulations currently in force and review as and when changes are recommended by NALC, or whenever else appropriate before March 2025.**

**ii) To recommend the tabled updated Financial Risk Assessment and Action Plan for 2024/5 for approval at Full Council.**

**Proposed: Cllr Iro**

**Seconded: Cllr Stallard**

**All in favour**

**ACTION: Executive Officer**

**FPR220/23**

**Standing Orders**

It was noted that Standing Orders would be reviewed by the Council Chairman and Executive Officer this month and councillors were invited to offer suggestions before the document was brought to Committee in April.

- FPR221/23 Requests for future agenda items**  
 Direct Debit List  
 Cyber Security  
 Technical Support Account Update
- FPR222/23 Date of next meeting – Tuesday 2<sup>nd</sup> April 2024**  
 Noted.
- FPR223/23 Motion for confidential business:** The Chairman then moved:  
**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
- The member of the public in attendance left the meeting at this point.*
- FPR224/23 Debtors' List**  
 Not available at this time. The Finance Manager confirmed that the list is monitored regularly.
- FPR225/23 Facilities Review – Update**  
 The Committee received the updates as tabled and noted them.  
St John Ambulance Hall  
 The solicitor was confirming final details before documents ready for signing.  
Well House  
 The Halls Manager was arranging the redecoration of the property.  
 A second valuation had been undertaken with formal report to follow.  
 The estate agent had recommended a price review.
- FPR226/23 Recommendations from Halls And Grounds Committee**
- i) Jubilee Hall Diamond Suite Lease Fee – Proposal from H&G - *for approval*
  - ii) Guide Hut Lease Request – Recommendation from H&G – *for approval*
  - iii) Quotations for Hoe Road Track Lighting Work – Recommendation from H&G - *for approval*
  - iv) Bishop's Waltham Rotary's Family Fun Day, June 2024 – Draft Licence and Fee – *for consideration*
  - v) Tractor Procurement Options – *for consideration*
  - vi) Mower Procurement Options – *for consideration*
- i) **Jubilee Hall Diamond Suite Lease Fee**  
**Resolved:** To approve the tabled schedule for the Diamond Suite lease fee increases and refer to Full Parish Council  
**Proposed:** Cllr Nicholson  
**Seconded:** Cllr Marsh  
**All in favour** **ACTION: Executive Officer**
- ii) **Guide Hut Lease Request**  
**Resolved:** To approve the response to send to Bishop's Waltham Guides that the Parish Council are not minded at this time to permit sub-letting of the building within the organisation's lease. However, ad hoc requests may be considered on a case-by-case basis.  
**Proposed:** Cllr Nicholson  
**Seconded:** Cllr Marsh  
**All in favour** **ACTION: Administration Officer**
- iii) **Quotations for Hoe Road Track Lighting Work**  
**Resolved:** To appoint Bishop's Waltham Electrical to undertake the repairs to the Hoe Road track lighting at a maximum cost of £1,532.94, excluding VAT.  
**Proposed:** Cllr Williams  
**Seconded:** Cllr Stallard  
**All in favour** **ACTION: Administration Officer**



iv) **Bishop's Waltham Rotary's Family Fun Day, June 2024 – Draft Licence and Fee**  
**Resolved: To approve the licence and fee of £937.00 (including VAT) for the usage of Hoe Road Recreation Ground for Bishop's Waltham Rotary to hold a Family Fun Day event on Saturday 8<sup>th</sup> June 2024 and refer to Full Parish Council**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Stallard**

**All in favour**

**ACTION: Administration Officer**

v) **Tractor Procurement Options**

The options were presented and duly deliberated. The leasing options did not appear to be favourable for agricultural vehicles versus outright purchase. However, due diligence on further quotations and leasing options was requested to be made by the Halls and Grounds Committee before a final supplier and price approved.

**Resolved:**

i) **To confirm the Iseki TG6687 Compact Tractor 67hp as the model to purchase**

ii) **To obtain two further quotes for that model tractor**

iii) **To obtain one further leasing option (to make 3 in total) for that model tractor**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Marsh**

**All in favour**

**ACTION: Administration Officer/H&G Committee**

vi) **Mower Procurement Options**

The mower discussion was similar to that of the associated tractor and the best suited model confirmed with additional quotations and leasing options to be gathered before the next meeting.

**Resolved:**

i) **To confirm the Trimax Stealth S3 Roller Mower as the model to purchase**

ii) **To obtain two further quotes for that model mower**

iii) **To obtain one further leasing option (to make 3 in total) for that model mower**

**Proposed: Cllr Jones**

**Seconded: Cllr Nicholson**

**All in favour**

**ACTION: Administration Officer/H&G Committee**

*Cllr Nicholson left the meeting.*

**FPR227/23**

**Mowing Licence**

The mowing licence for Hoe Road Meadow was noted as expiring at the end of the month (March 2024). The opportunity to offer a new licence was considered and it was felt that this opportunity would need to be advertised in the interests of transparency.

**Resolved: To note the mowing licence expiry date of March 2024 and advertise the opportunity to mow the land with local publicity.**

**Proposed: Cllr Williams**

**Seconded: Cllr Iro**

**4 in favour, 2 abstentions**

**ACTION: Executive Manager**

*Cllr Nicholson rejoined the meeting.*

**FPR228/23**

**Bishop's Waltham Cricket Club Lease - Draft**

The working group agreed to meet on Tuesday 12<sup>th</sup> March at 6pm to progress the draft licence.

**ACTION: Cllrs Marsh, Nicholson and Stallard, with the Executive Officer**

**FPR229/23**

**Staffing Matters – Staffing Review Initial Update**

The Chairman and Staffing Sub-Committee informed the Committee that the report had been received and an initial meeting had been held to consider it. Further points would be brought to Committee as a future agenda item.

There being no further business the meeting ended at 9.00pm.

**Bishops Waltham Parish Council**  
**Finance, Policy and Resources Committee**  
**Actions Arising from the Committee Meeting 5.3.24**

Minute Number	Subject	Action	Date for completion	Action by	Notes
FPR87/22, FPR108/22, FPR127/22, FPR154/22, FPR180/22, FPR208/22, FPR209/22, FPR259/22, FPR260/22, FPR115/23, FPR143/23, FPR167/23, FPR207/23, FPR225/23	Possible Purchase of Community Asset	vi) To continue actions of working group in negotiations and contact xvi) undertake survey of possible asset xvii) To respond regarding overage	vi) Jan 23 xvi) Complete xvii) Complete	EO (and working group - DI, KJ, BN)	Meetings requested (Nov/Dec 2022) - Reps not yet ready for meeting. Meeting with tenant requested. Expression of Interest lodged. Financial Plan outlined. Correspondence from seller offering meeting - March 23. Agenda Item June 2023 - progression points to be tabled. Point xvi) duplication of new action
FPR218/22	Standing Orders Review	To clarify process of declaring Interests and dispensations	May-23	EO	Awaiting new council year to ensure clear for all.
FPR256/22	Leases update	To check leases for third party claim guidance	Jul-23	EO/FM	
FPR274/22, FPR104/23, FPR179/23	Land Disposal Policy	i) To set up meeting of working group ii) To publish adopted policy	i) Complete ii) Feb 24	EO/MP/KJ	Meeting held. Agenda Item Jan 24.
FPR096/23, FPR186/23	Cricket Club	To recommend to PC lease extension with further updates required by working group & reps	Superseded by action below	EO	PC 12.9.23. - complete Meeting held 26.9.23 (JM,BN,RS with BWCC reps). Agenda Item Jan 24 and March 24
FPR117/23, FPR174/23, FPR188/23, FPR229/23	Staffing Review	To liaise with HALC about review	Oct-23	EO	In progress. Meetings held 24.1.24. Report received. 23.2.24. SSC meeting 5.3.24
FPR129/23, FPR174/23	Advertising on bus shelters	To investigate options	Feb-24	P&H	Referred to P&H Committee
FPR135/23, FPR194/23	St Peter's Churchyard Funding	To write to PPC	Nov-23	EO	PC requested a meeting with group (14.11.23)
FPR143/23, FPR225/23	St John Ambulance Hall	i) To authorise Finance Manager permission to transfer monies with delegated authority to members of FP&R Committee as working group	Nov-23	FM / FP&R / EO	PC approved 14.11.23
FPR161/23, FPR174/23	Policies	i) To confirm policies approved ii) To update policies as suggested iii) To liaise with H&S consultant	Dec-23	EO (RS)	In progress. Updates received from H&S consultant Jan 24 for future agenda item.
FPR188/23	Projects Manager's Role	To discuss extension of role with Projects Manager	Feb-24	EO/Staffing Sub C	
FPR199/23	Banking Switch	To switch banks as tabled	Complete	FM	In progress.
FPR201/23	H&G Hire Rates 2024/25	To ensure rates are published and actioned for April 2024	Complete	FM / Halls Team	To ensure Halls and Grounds Hirers are aware in advance
FPR207/23, FPR225/23	Well House	i) to obtain further valuations ii) undertake business analysis	Mar-24	KJ	
FPR208/23	Land at Montague Road	To consult with local residents	Apr-24	EO/AO	In liaison with H&G
FPR216/23	Payment Schedule and I&E Report	To refer to Full Council for approval	Mar-24	EO/FM	
FPR218/23	Internal Auditor	To refer to Full Council and for the FM to respond to matters arising	Mar-24	EO/FM	
FPR218/23	Financial Regs and FRA	To refer to Full Council for approval	Mar-24	EO	
FPR226/23	Diamond Suite Lease & Fee	To refer to Full Council for approval	Mar-24	EO	
FPR226/23	Guide Hut Lease Request	To reply to BW Girl Guides Unit	Mar-24	AO	AO to action
FPR226/23	Hoe Road Track Lighting	To instruct BWE to undertake works and inform others as unsuccessful	Mar-24	AO	AO to action
FPR226/23	BW Rotary Family Fun day	To refer to Full Council for approval	Mar-24	EO	
FPR226/23	Tractor	To refer back to H&G	Mar-24	AO	AO to action
FPR226/23	Mower	To refer back to H&G	Mar-24	AO	AO to action
FPR227/23	Mowing Licence	To advertise mowing opportunity	Apr-24	EO	
FPR228/23	BW Cricket Club Lease	To meet as working group to progress draft lease	Apr-24	WG & EO	WG = JM, BN, RS / Tues 12th March 6pm



## Bishop's Waltham Parish Council

### Finance, Policy & Resources Committee

#### 2.4.24

#### **Agenda Item – Report from Finance Manager - *for information only***

##### **Bank Signatories**

As a result of the resignation of Don Iro as Councillor, I have contacted Unity Trust Bank and Arbuthnot Latham to remove him as a bank signatory. Once committees have been established, the new Chairman of the FP&R Committee will be added as a signatory.

##### **Staff Pension Contributions Rate Review**

I have carried out a review of staff pension contributions rates for the 24/25 financial year. All staff have been written to, to confirm their rate for the year ahead.

##### **Year End EMR adjustments**

Additions to EMR budget lines from the general budget have been completed in line with the adjustments agreed at the FP&R Committee meeting 05/12/24

##### **New Product Fee Charges**

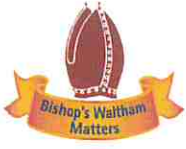
The agreed product fee charges for the 24/25 financial year have been uploaded to the finance system. The new charges for fees/hire/leases/licences will start from 01/04/24.

##### **Year End**

Work now begins on the financial year end and the preparation of accounts for the Annual Governance Accountability Review (AGAR). The internal auditor, Mike Platten, will be coming in on 22<sup>nd</sup> May 2024 to complete his final audit for the 23/24 financial year. All AGAR forms and statements will be brought to the FP&R Committee meeting on 04/06/24.

**Finance Manager 25.03.24**





## Bishop's Waltham Parish Council

### Finance, Policy & Resources Committee

#### 2.4.24

#### **Agenda Item – Finance Matters – *for consideration***

Finance matters:

- i. Payments Schedule – *to approve payments*
- ii. Bank Account Reconciliations Month 11 – *to note the review by the Chairman*
- iii. Parish Council Balance Sheet – *to note current position*
- iv. Income and Expenditure Forecast – *to note current position*
- v. Ear Marked Reserves - *to note current position*

Finance Manager 25.3.24

i) Payments Schedule

– to approve payments

Payments For Authorisation

Supplier A/C Name	Invoice Date	Due Date	Invoice Number	Net Value	VAT	Invoice Total	A/C	Genres/Analysis Description	Posted	Approved	Pay By?	Comments	
1stkias	15/03/2024	31/03/2024	INV-208977	£72.00	£14.40	£86.40	4282	250 PP Cleaning 15/03/24	Yes		BT		
1stkias	22/03/2024	31/03/2024	INV210003	£72.00	£14.40	£86.40	4282	250 PP Cleaning 22/03/24	Yes		BT		
ABBAENERGY	26/03/2024	31/03/2024	INV1461	£150.00	£30.00	£180.00	4231	310 Attendance at Eco Fair	Yes		BT		
ABLEGROUP	23/03/2024	23/03/2024	4558037-11	£195.00	£39.00	£234.00	4337	250 Clear drain PP	Yes		BT		
ACELIFT	15/03/2024	31/03/2024	152632	£409.50	£81.90	£491.40	4274	280 GS Skip Exchange Mar 24	Yes		BT		
AMAZON	07/03/2023	07/03/2023	155437171	£40.99	£8.20	£49.19	4141	100 Tactical Vest (CSO)	Yes		BT		
AQUADITION	25/03/2024	31/03/2024	35015	£120.14	£24.03	£144.17	4277	Various Water Monitoring Mar 24	Yes		BT		
B&QTRADE	12/03/2024	31/03/2024	147465252	£9.00	£1.80	£10.80	4312	200 Wood chips	Yes		BT		
B&QTRADE	19/03/2024	31/03/2024	1475323476	£13.75	£2.75	£16.50	4311	250 Key Safe Box	Yes		BT		
B&QTRADE	19/03/2024	31/03/2024	1476758964	£60.00	£12.00	£72.00	4312	280 Rustic Red Woodchips	Yes		BT		
BEELINE FENCING LTD	15/03/2024	15/03/2024	INV-0909	£3,229.15	£645.83	£3,874.98	4329	226 Allotments Deer Fencing	Yes		BT		
BRIT GAS	05/03/2024	02/03/2024	894417925	£1,604.98	£320.99	£1,925.97	4344	260 JH Gas 02/02-01/03/24	Yes		DD	19.03.24 Crest Nicholson	
BUZZCATERING	04/03/2024	24/03/2024	366716	£44.73	£8.94	£53.67	4316	260 JH Plates 4 x 6 & Tray x 1	Yes		DD	22.03.24	
BWELECTRICAL	19/03/2024	28/03/2024	INV-2352	£185.00	£37.00	£222.00	4337	250 PP Lighting Fault	Yes		BT	05.03.24	
CF CORPORATE	01/03/2024	FINAL		£78.94	£15.79	£94.73	4021	100 Mobile Phone Subscription	Yes		DD	01.03.24	Final Payment
DIGI TOOLBOX	10/03/2024	24/03/2024	7892118	£956.19	£191.23	£1,147.42	Various	100 IT/Telecoms - Support/Service	Yes		BT	19.03.24	
DISCOUNTFIRE	05/03/2024	05/03/2024	108915	£205.06	£41.01	£246.07	4320	260 Extension Bracket/Door Holder	Yes		BT	05.03.24	
DUNELM	07/03/2023	07/03/2023	4055775439	£110.00	£22.00	£132.00	4230	310 11 x Draught Excluders	Yes		BC		
DVLA	14/03/2024	14/03/2024	YG11 HKF	£322.50	£0.00	£322.50	4306	280 12 months Vehicle Tax	Yes		BC		
ELING STUDIOS	20/03/2024	31/03/2024	SI-1190	£280.00	£0.00	£280.00	4200	310 AMP Invite Printing	Yes		BC		
ELLIOTS	01/03/2024	31/03/2024	SI8971707	£20.92	£4.18	£25.10	4312	280 Plastic Mixing Tub	Yes		BT		
ENGINE GAS LTD	07/03/2024	21/03/2024	1-01236609	£407.98	£81.60	£489.58	4344	250 PP Gas 01/02-29/02/24	Yes		DD	21.03.24	
ENGINE GAS LTD	08/03/2024	08/03/2024	1-01215522	£-469.67	£-93.99	£-563.60	4344	250 PP Gas Revised Readings Credit	Yes		DD	08.03.24	
ENGINE GAS LTD	08/03/2024	22/03/2024	1-01215521	£533.17	£106.63	£639.80	4344	250 PP Gas 01/01-31/01/24	Yes		DD	22.03.24	
FORWARD	13/03/2024	30/03/2024	8759	£203.00	£40.60	£243.60	4332	280 ES Roller Shutter Security	Yes		BT		
FORWARD	16/03/2024	30/03/2024	8763	£40.00	£8.00	£48.00	4332	250 PP Security March 24	Yes		BT		
FORWARD	16/03/2024	30/03/2024	8764	£73.00	£14.60	£87.60	4332	Various HR/ES Security March 24	Yes		BT		
GREEN MAGIC	14/03/2023	14/03/2023	246841	£136.00	£27.20	£163.20	4320	Various 40 x A4 Snap Frames	Yes		BT	13.03.24	
GREEN-WILKINSON	13/03/2024	13/03/2024	RG-W/DEP/REF	£79.25	£0.00	£79.25	565	0 Holding Deposit Refund	Yes		BT	21.03.24	
HAGS-SMP	28/10/2022	28/10/2022	85614	£90.00	£18.00	£108.00	4327	290 Play equipment parts	Yes		BT	21.03.24	
HAGS-SMP	13/03/2024	31/03/2024	94816	£35.00	£7.00	£42.00	4327	290 Replacement play equipment	Yes		BT	21.03.24	
HALC	04/03/2024	31/03/2024	INV-6349	£750.00	£150.00	£900.00	4015	100 HR Consultancy Services	Yes		BT		
HALC	12/03/2024	31/03/2024	INV-6385	£150.00	£30.00	£180.00	Various	Various EW/JM Annual Conference	Yes		BT		
HAMPSPROPERTY	05/03/2024	05/03/2024	HP/DEP/REF	£16.99	£0.00	£16.99	565	0 Holding Deposit Refund	Yes		BT	21.03.24	
HANTS CC	08/03/2024	08/03/2024	58282637	£20.12	£4.02	£24.14	4309	230 Mops and heads	Yes		BT	19.03.24	
HANTS CC	20/03/2024	20/03/2024	148693/PAS	£150,000.00	£0.00	£150,000.00	Various	299 Purchase of Community Asset	Yes		BT	20.03.24	EMR 351
HANTS CC	21/03/2024	21/03/2024	148693/PAS	£30,600.00	£0.00	£30,600.00	Various	299 Purchase of Community Asset	Yes		BT	21.03.24	EMR 351
HANTS CC	15/03/2024	15/03/2024	58283295	£44.82	£8.96	£53.78	4309	230 Mopheads/polish/broom	Yes		BT	21.03.24	
HUMPHRY	25/03/2024	25/03/2024	4367	£40.00	£8.00	£48.00	4273	100 Payroll Services - Mar 2024	Yes		SO	25.03.24	
IVERDE	26/03/2024	31/03/2024	10908998	£1,717.56	£286.26	£1,717.56	4276	Various Dog Waste Bins Jan-Mar 24	Yes		BT	19.03.24	
Inter Account Transfer	19/03/2024	20496254		£180,600.00	£0.00	£180,600.00	N/A	N/A Purchase of Community Asset	Yes		IAT	19.03.24	
Inter Account Transfer	19/03/2024	20496238		£-180,600.00	£0.00	£-180,600.00	N/A	N/A Purchase of Community Asset	Yes		IAT	19.03.24	
Inter Account Transfer	21/03/2024	20496241		£9,493.93	£0.00	£9,493.93	N/A	N/A Supplier Payments	Yes		IAT	21.03.24	
Inter Account Transfer	21/03/2024	20496238		£-9,493.93	£0.00	£-9,493.93	N/A	N/A Supplier Payments	Yes		IAT	21.03.24	
Inter Account Transfer	22/03/2024	20496254		£40,000.00	£0.00	£40,000.00	N/A	N/A WCL Purchase Community Asset	Yes		IAT	22.03.24	
Inter Account Transfer	22/03/2024	20496238		£-40,000.00	£0.00	£-40,000.00	N/A	N/A WCL Purchase Community Asset	Yes		IAT	22.03.24	
Inter Account Transfer	25/03/2024	20496254		£7,500.00	£0.00	£7,500.00	N/A	N/A Payroll - March 24	Yes		IAT	25.03.24	
Inter Account Transfer	25/03/2024	20496238		£-7,500.00	£0.00	£-7,500.00	N/A	N/A Payroll - March 24	Yes		IAT	25.03.24	
Inter Account Transfer	25/03/2024	2046254		£15,200.00	£0.00	£15,200.00	N/A	N/A Payroll - March 24	Yes		IAT	25.03.24	
Inter Account Transfer	25/03/2024	20496238		£-15,200.00	£0.00	£-15,200.00	N/A	N/A Payroll - March 24	Yes		IAT	25.03.24	
Inter Account Transfer	27/03/2024	20496254		£16,840.62	£0.00	£16,840.62	N/A	N/A Supplier Payments	Yes		IAT	27.03.24	
Inter Account Transfer	27/03/2024	20496238		£-16,840.62	£0.00	£-16,840.62	N/A	N/A Supplier Payments	Yes		IAT	27.03.24	
MCVEIGH PARKER	21/03/2024	31/03/2024	60143	£483.58	£96.72	£580.30	4404	499 Kissing Gate	Yes		BT		
NATIONAL ASSOC	02/09/2022	02/09/2022	4450298479	£43.09	£8.62	£51.71	4010	105 NACL Member Training EJ	Yes		BT	21.03.24	
NEILBULL	22/03/2024	22/03/2024	1273	£1,325.00	£0.00	£1,325.00	4338	270 Well House Decoration	Yes		BT	25.03.24	
NEILBULL	28/03/2024	28/03/2024	1274	£1,330.00	£0.00	£1,330.00	4338	270 Well House Decoration	Yes		BT		
ONLINE PLAY	08/03/2024	29/03/2024	SN057934	£81.00	£16.20	£97.20	4320	290 Replacement Chain	Yes		BT	11.03.24	
ONLINE PLAY	11/03/2024	29/03/2024	SC00104	£-165.00	£-33.00	£-198.00	4320	290 Swing Chain - Return	Yes		BT	N/A	
PAYROLL	29/02/2024	29/02/2024	N/A	£19,840.48	£0.00	£19,840.48	N/A	515 Basic Salary Payments - Feb 24	Yes		BT	29.02.24	

PAYROLL	29/02/2024	29/02/2024	N/A	£1,560.46	£0.00	£1,560.46	N/A	516	Co. NIC Payment - Feb 24	Yes	BT	29.02.24
PAYROLL	29/02/2024	29/02/2024	N/A	£1,134.71	£0.00	£1,134.71	N/A	517	Overtime Payments - Feb 24	Yes	BT	29.02.24
PAYROLL	29/02/2024	29/02/2024	N/A	£3,933.57	£0.00	£3,933.57	N/A	520	Co. Pension Payments - Feb 24	Yes	BT	29.02.24
PAYROLL	28/03/2024	28/03/2024	N/A	£19,744.48	£0.00	£19,744.48	N/A	515	Basic Salary Payments - Mar 24	Yes	BT	28.03.24
PAYROLL	28/03/2024	28/03/2024	N/A	£1,503.91	£0.00	£1,503.91	N/A	516	Co. NIC Payment - Mar 24	Yes	BT	28.03.24
PAYROLL	28/03/2024	28/03/2024	N/A	£683.95	£0.00	£683.95	N/A	517	Overtime Payments - Mar 24	Yes	BT	28.03.24
PAYROLL	28/03/2024	28/03/2024	N/A	£3,837.11	£0.00	£3,837.11	N/A	520	Co. Pension Payments - Mar 24	Yes	BT	28.03.24
PETTY CASH	19/02/2024		349	£1.60	£0.00	£1.60	4025	100	Milk	Yes	PC	19.02.24
REGAL ENV	22/03/2024	31/03/2024	INV-6974	£239.00	£47.80	£286.80	4337	260	JH Boiler Repairs	Yes	BT	
ROTARY CLUB	11/03/2024	15/03/2024	12/08/1906	£30.00	£0.00	£30.00	4202	310	Carnival Stand 08/06/24	Yes	BT	19.03.24
ROYAL MAIL	13/03/2024	13/03/2024	T993349/BOOK	£272.56	£54.35	£326.92	4200	310	AMP Invite Delivery	Yes	BT	13.03.24
ROYAL MAIL	14/03/2024	14/03/2024	T993549/COLLECT	£71.00	£14.20	£85.20	4200	310	AMP Invite Collection	Yes	BC	
SAFETY/SIGNS/SALES	09/03/2024	09/03/2024	3976038	£19.35	£3.87	£23.22	4313	200	Albany Rd No Dogs Sign	Yes	BT	05.03.24
SCOTT DJ	05/03/2024	19/03/2024	47121	£801.17	£160.23	£961.00	4305	280	Isek TG5470 Service	Yes	BT	19.03.24
SCOTT DJ	05/03/2024	19/03/2024	47121	£156.77	£31.35	£188.12	4305	260	Trimax Procut S3 210 Service	Yes	BT	19.03.24
SEAGRAVE	20/03/2024	31/03/2024	INV-1630	£810.00	£162.00	£972.00	4008	100	RPI Recertifications	Yes	BT	19.03.24
SHARP BUSINESS SYSTE	12/03/2024	31/03/2024	8072637533	£197.68	£39.54	£237.22	4030	100	Rental/Copies 01/03-31/05/24	Yes	BT	
SIGNED	20/03/2024	31/03/2024	SI-86469	£40.09	£8.03	£48.12	4313	290	Muga Sign/Dog Bin Vinyl	Yes	BT	
SSE ENERGY SOLUTIONS	15/03/2024	15/03/2024	GSEXP/MAR24	£55.29	£2.76	£58.05	4303	261	JHCP Electric 01/02-29/02/24	Yes	DD	
STRATTON	14/03/2024	18/03/2024	IV00486244	£9.72	£1.94	£11.66	4309	230	Dishwasher Detergent	Yes	BT	21.03.24
TUTORCARE	18/03/2024	18/03/2024	TVEXP/MAR24	£165.00	£38.00	£203.00	4008	100	Emergency First Aid - R Stoop	Yes	BT	21.03.24
WECK	05/03/2024	05/03/2024	TVEXP/MAR24	£41.87	£2.08	£43.95	4009	100	Postage/Key cutting	Yes	BT	05.03.24
VIKING DIR	04/03/2024	31/03/2024	3878075	£74.92	£7.48	£82.40	4025	100	Office Supplies/Stamps	Yes	BT	
VIKING DIR	11/03/2024	31/03/2024	3915509	£57.85	£12.06	£72.37	4309	230	Rinse Aid/Dishwasher	Yes	BT	19.03.24
VIKING DIR	21/03/2024	31/03/2024	3974163	£73.81	£5.99	£79.80	Various	Various	Batteries/Bleach/Refreshments	Yes	BT	
WCC	15/02/2024	16/02/2024	0900829809	£7,501.49	£0.00	£7,501.49	4073	105	May 2023 Election Expenses	Yes	BT	
WILSON P	05/03/2023	05/03/2023	PW/CA/23-24	£96.00	£0.00	£96.00	N/A	515	Councillors Allowance 23/24	Yes	BT	05.03.24
<b>Total</b>				<b>£264,302.00</b>								

- ii) Bank Account Reconciliations Month 11  
– to note the review by the Chairman.



Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 1 - Barclays e-Payments 80686727

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current Bank A/c	29/02/2024		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.00
		<b>Balance per Cash Book is :-</b>	<b>0.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name H. FISHER Signed [Signature] Date 25/03/24

Signatory 2:

Name Judy Marsh Signed JUDY MARSH Date 25/03/24

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 2 - Barclays Saver 63966682

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Active Saver A/c	29/02/2024		165,505.02
			<u>165,505.02</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			165,505.02
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			165,505.02
		<b>Balance per Cash Book is :-</b>	<b>165,505.02</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... H. FISHER ..... Signed ..... [Signature] ..... Date 25/03/24

Signatory 2:

Name ..... STUDY MARSH ..... Signed ..... Judy Marsh ..... Date 25/03/24

Date: 11/03/2024

Bishop's Waltham Parish Council

Page 1

Time: 12:19

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 3 - Barclays Premium 40378860

User: HLF

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Tracker A/c	29/02/2024		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
<u>Unpresented Receipts (Plus)</u>			
		0.00	0.00
			<u>0.00</u>
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name ..... *H. FISHER* ..... Signed ..... *[Signature]* ..... Date ..... *25/03/24* .....

Signatory 2:

Name ..... *JUDY MARSH* ..... Signed ..... *Judy Marsh* ..... Date ..... *25/03/24* .....

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 6 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	29/02/2024		20.48
			<u>20.48</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			20.48
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			20.48
		<b>Balance per Cash Book is :-</b>	20.48
		<b>Difference is :-</b>	0.00

Signatory 1:

Name ..... H. FISHER ..... Signed ..... [Signature] ..... Date ..... 25/02/24 .....

Signatory 2:

Name ..... JUDY MARSH ..... Signed ..... Judy Marsh ..... Date ..... 25/03/24 .....

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 9 - Barclaycard Commercial

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclaycard Commercial	29/02/2024		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.00
		<b>Balance per Cash Book is :-</b>	0.00
		<b>Difference is :-</b>	0.00

Signatory 1:

Name H. FISHER Signed [Signature] Date 25/03/24

Signatory 2:

Name JUDY MARSH Signed [Signature] Date 25/03/24



Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 10 - A&L 3m Fixed Term Deposit A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
A&L 3 m fixed term deposit	29/02/2024		417,361.80
			<u>417,361.80</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			417,361.80
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			417,361.80
		<b>Balance per Cash Book is :-</b>	<b>417,361.80</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... H. FISHER ..... Signed ..... [Signature] ..... Date ..... 25/03/24 .....

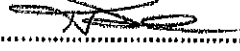
Signatory 2:

Name ..... JUDY MARSH ..... Signed ..... Judy Marsh ..... Date ..... 25/03/24 .....

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 11 - Unity Current 20496238

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Current 20496238	29/02/2024		15,138.40
			<u>15,138.40</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			15,138.40
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			15,138.40
		<b>Balance per Cash Book is :-</b>	<b>15,138.40</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... H. FISHER ..... Signed .....  ..... Date 25/03/24

Signatory 2:

Name ..... JUDY MARSH ..... Signed ..... Judy Marsh ..... Date 25/03/24

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 12 - Unlty Savings 20496241

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unlty Savings 20496241	29/02/2024		9,423.06
			<u>9,423.06</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			9,423.06
<u>Unpresented Recelpts (Plus)</u>			
		0.00	
			<u>0.00</u>
			9,423.06
		<b>Balance per Cash Book is :-</b>	<b>9,423.06</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... H. FISHER ..... Signed ..... [Signature] ..... Date ..... 25/03/24 .....

Signatory 2:

Name ..... JUDY MARSH ..... Signed ..... [Signature] ..... Date ..... 25/03/24 .....

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 13 - Unity Savings 20496254

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Savings 20496254	29/02/2024		300,000.00
			<u>300,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			300,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			300,000.00
		<b>Balance per Cash Book is :-</b>	<b>300,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... H. FISHER ..... Signed ..... [Signature] ..... Date 25/03/24

**Signatory 2:**

Name ..... JUDY MASH ..... Signed ..... Judy Mash ..... Date 25/03/24

iii) Parish Council Balance Sheet

*- to note current position.*



## Detailed Balance Sheet - Excluding Stock Movement

Month 11 Date 29/02/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Debtors	1,716	
105	VAT Control Account	23,263	
205	Barclays Active Saver A/c	165,505	
219	A&L 3m Fixed Term Deposit A/c	417,362	
221	Unity Current 20496238	15,138	
222	Unity Savings 20496241	9,423	
223	Unity Savings 20496254	300,000	
250	Petty Cash	20	
	<b>Total Current Assets</b>		<b>932,427</b>
<u>Current Liabilities</u>			
500	Creditors	57,779	
515	Basic Salary Control	96	
565	Holding Deposits	3,810	
	<b>Total Current Liabilities</b>		<b>61,685</b>
	<b>Net Current Assets</b>		<b>870,742</b>
	<b>Total Assets less Current Liabilities</b>		<b>870,742</b>
<u>Represented by :-</u>			
300	Current Year Fund	(89,730)	
310	General Reserves	377,068	
315	Montague Rd Play - S106/CIL	548	
325	Play Area Equip Maint - CYF	744	
330	Replace Tractor - CYF	33,500	
335	Replace Transit Van - CYF	5,000	
340	Replace Topper / Mower - CYF	33,500	
350	Bldings Replace / Refurb - CYF	77,000	
351	Purchase of Community Asset	143,911	
355	Tennis Court Maintenance - CYF	14,000	
360	Replace Bus Shelters - CYF	10,000	
370	CCTV Hoe Rd - CYF	5,000	
373	South F'path -CIL/WCIL/S106	(9,063)	
374	Replace Skate Park - CIL/WCIL	50,583	
375	Floor Polisher - CYF	1,500	
376	Solar Panels JH - CIL/WCIL	59,750	
377	Extend Parking PP - CIL	54,678	
378	Albany Road Play - S106/OSF	59,401	
379	Building Maintenance - CYF	11,000	
380	Name Sign JH - CYF	5,000	
390	Stackable Chairs JH - CYF	1,800	
393	WCC CIL Receipts 2021-22	5,011	
394	WCC CIL Receipts 2022-23	3,062	
395	WCC CIL Receipts 2023-24	12,867	
396	SDNP CIL Receipts 2021-22	481	
397	SDNP CIL Receipts 2022-23	2,471	
398	SDNP CIL Receipts 2023-24	1,660	
	<b>Total Equity</b>		<b>870,742</b>

iii) Income and Expenditure Forecast

*- to note current position.*

**Total Parish Council**

Description	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	Actual Total Year	Budget Total Year	Variance	% Change	Material Variance Reason (over 25% or £2000)
<b>Finance, Policy and Resources Committee</b>																	
Total Income	£937	£2	£3,301	£4,574	£1,776	£3,459	£5,537	£1,564	£3,634	£1,513	£6,308	£3,129	£35,734	£5,926	£29,808		503% Bank Interest and Staff Hire
Total Expenditure	£37,216	£32,979	£34,243	£32,747	£26,207	£26,794	£22,187	£61,169	£27,938	£33,724	£30,679	£40,443	£406,326	£371,013	£35,313		10% Staff costs/redundancy not budgeted/increased IT charges
Total Net Revenue Expenditure	£36,279	£32,977	£30,942	£28,173	£24,431	£23,335	£16,650	£59,605	£24,304	£32,211	£24,371	£37,314	£370,592	£365,087	£5,505		2% As above
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£250	£170	£0	£0	£0	£0	£0	£0	£0	£0	£502	£2,078	£3,000	£3,250	£-250		8%
Total Net Capital Expenditure	£250	£170	£0	£0	£0	£0	£0	£0	£0	£0	£502	£2,078	£3,000	£3,250	£-250		8%
<b>Total Net Committee Expenditure</b>	<b>£36,529</b>	<b>£33,147</b>	<b>£30,942</b>	<b>£28,173</b>	<b>£24,431</b>	<b>£23,335</b>	<b>£16,650</b>	<b>£59,605</b>	<b>£24,304</b>	<b>£32,211</b>	<b>£24,873</b>	<b>£39,392</b>	<b>£373,592</b>	<b>£368,337</b>	<b>£5,255</b>		1%
<b>Halls and Grounds Committee</b>																	
Total Income	£14,642	£86	£5,913	£7,602	£6,730	£8,069	£9,556	£9,645	£5,017	£11,941	£7,437	£7,014	£93,654	£90,352	£3,302		4% Lease/Licence/Hall Hire Increases
Total Expenditure	£7,997	£7,462	£15,915	£6,288	£14,354	£8,258	£12,671	£4,097	£9,015	£16,594	£14,656	£17,411	£134,718	£157,178	£-22,460		14% Reduced Gas/Electricity due to meters fitted
Total Net Revenue Expenditure	£6,645	£7,376	£10,002	£-1,314	£7,624	£189	£3,113	£-5,548	£3,998	£4,653	£7,219	£10,397	£41,064	£66,826	£-25,762		39% As above
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£45,303	£0	£0	£40,000	£135,303	£95,000	£40,303		42% Awarded WCC CIL Funding in financial year
Total Capital Expenditure	£10,555	£520	£6,337	£15,066	£26,932	£82,110	£29,472	£3,450	£55,615	£36,792	£69,000	£194,000	£239,849	£662,057	£-132,208		20% Additional CIL spending/Purchase of Community Asset
Total Net Capital Expenditure	£10,555	£520	£6,337	£15,066	£26,932	£82,110	£29,472	£-46,550	£10,312	£36,792	£69,000	£154,000	£394,546	£667,057	£-172,511		30% As above
<b>Total Net Committee Expenditure</b>	<b>£3,910</b>	<b>£7,896</b>	<b>£16,339</b>	<b>£13,752</b>	<b>£34,556</b>	<b>£82,299</b>	<b>£32,565</b>	<b>£-52,098</b>	<b>£14,310</b>	<b>£41,445</b>	<b>£76,219</b>	<b>£164,397</b>	<b>£435,610</b>	<b>£633,883</b>	<b>£-198,273</b>		31% As detailed above
<b>Community &amp; Environment Committee</b>																	
Total Income	£0	£94	£42	£63	£0	£-42	£0	£0	£0	£40	£0	£0	£197	£0	£197		Unbudgeted
Total Expenditure	£2,398	£2,694	£5,248	£2,313	£1,167	£520	£496	£3,127	£93	£374	£1,531	£1,069	£21,030	£19,830	£1,200		6%
Total Net Revenue Expenditure	£2,398	£2,600	£5,206	£2,250	£1,167	£562	£496	£3,127	£93	£334	£1,531	£1,069	£20,833	£19,630	£1,003		5%
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£0	£480	£0	£317	£0	£0	£241	£0	£0	£0	£0	£1,038	£750	£288		38% 2 x Thermal imaging camera (grant in general reserves)
Total Net Capital Expenditure	£0	£0	£480	£0	£317	£0	£0	£241	£0	£0	£0	£0	£1,038	£750	£288		38% As above
<b>Total Net Committee Expenditure</b>	<b>£2,398</b>	<b>£2,600</b>	<b>£5,686</b>	<b>£2,250</b>	<b>£1,484</b>	<b>£562</b>	<b>£496</b>	<b>£3,368</b>	<b>£93</b>	<b>£334</b>	<b>£1,531</b>	<b>£1,069</b>	<b>£21,871</b>	<b>£20,580</b>	<b>£1,291</b>		6%
<b>Planning &amp; Highways Committee</b>																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£5,250	£-5,250		100% Hire Fees moved to FP&R/100
Total Expenditure	£233	£138	£520	£1,543	£2,376	£963	£1,180	£33	£544	£-643	£318	£501	£7,706	£8,000	£-294		4%
Total Net Revenue Expenditure	£233	£138	£520	£1,543	£2,376	£963	£1,180	£33	£544	£-643	£318	£501	£7,706	£2,750	£4,956		180% As above
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,250	£0	£600	£1,850	£500	£1,350		270% Asset disposal
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£648	£64,750	£-68,266		90% BW-Boley Bridleway/Replace B-Shelters not expected	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£-1,250	£0	£5,864	£4,634	£64,250	£-59,616		93% As above
<b>Total Net Committee Expenditure</b>	<b>£233</b>	<b>£138</b>	<b>£520</b>	<b>£1,543</b>	<b>£2,376</b>	<b>£963</b>	<b>£1,180</b>	<b>£33</b>	<b>£544</b>	<b>£-1,993</b>	<b>£318</b>	<b>£6,365</b>	<b>£12,340</b>	<b>£67,000</b>	<b>£-54,660</b>		82% As detailed above
<b>Joint Managed Services</b>																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£5,000	£0	£0	£0	£0	£5,000	£15,000	£-10,000		67% Requested funding less than expected
Total Net Revenue Expenditure	£0	£0	£0	£0	£0	£0	£0	£5,000	£0	£0	£0	£0	£5,000	£15,000	£-10,000		67% As above
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
<b>Total Net Committee Expenditure</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£5,000</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£5,000</b>	<b>£15,000</b>	<b>£-10,000</b>		67% As detailed above
<b>CIL, Contingencies &amp; Precept Funding</b>																	
Total Income	£266,107	£0	£0	£0	£0	£266,107	£0	£0	£0	£0	£0	£0	£532,213	£532,213	£0		0%
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£19,720	£-19,720	£19,720		100% General reserves
Total Net Revenue Expenditure	£266,107	£0	£0	£0	£0	£-266,107	£0	£0	£0	£0	£0	£0	£-532,213	£512,493	£-19,720		4% As above
Total Capital Income	£0	£0	£0	£0	£0	£0	£1,660	£12,867	£0	£0	£0	£0	£14,527	£0	£14,527		Unbudgeted SDNFA CIL Income
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£-1,660	£-12,867	£0	£0	£0	£0	£-14,527	£0	£-14,527		Unbudgeted As above
<b>Total Net Committee Expenditure</b>	<b>£-266,107</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£-266,107</b>	<b>£-1,660</b>	<b>£-12,867</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£-546,740</b>	<b>£-512,493</b>	<b>£-34,247</b>		7% As detailed above
<b>Total Net Committee Expenditures</b>																	
Total Income	£281,664	£162	£9,266	£12,238	£8,506	£277,591	£16,753	£74,074	£53,954	£14,744	£13,745	£50,743	£813,470	£729,241	£84,229		12% As detailed above
Total Expenditure	£58,649	£43,961	£62,738	£57,960	£71,287	£118,644	£74,294	£68,826	£93,201	£86,839	£116,683	£261,986	£1,115,068	£1,321,548	£-206,480		16% As detailed above

Total Net Expenditure																			49% As detailed above
EMR Movements																			
Total Revenue Expenditure	£223,035	£43,779	£53,482	£45,722	£62,761	£158,947	£57,541	£5,248	£39,248	£72,066	£102,938	£211,243	£301,599	£592,307	£290,709				
Current Year Fund	£10,256	£520	£930	£15,066	£24,145	£61,744	£27,612	£59,521	£8,660	£36,792	£69,000	£110,422	£325,626	£592,307					
General Reserves	£233,291	£43,259	£52,552	£30,656	£38,636	£240,691	£29,729	£54,273	£30,588	£35,303	£33,938	£100,821	£24,427	£0					
General Reserves Position Equivalent Months	£223,697	£179,918	£126,435	£80,713	£17,932	£176,879	£119,339	£124,566	£85,339	£13,244	£89,694	£300,937							CYF-TNE
Net Assets	£171,921	£172,441	£173,371	£188,437	£212,582	£294,326	£322,138	£262,617	£271,277	£308,068	£377,068	£487,490							GRV-EMR
	£395,618	£352,359	£299,806	£269,150	£230,514	£471,205	£441,477	£387,203	£356,616	£321,312	£287,374	£186,553							GRV-CYF
	9	8	7	6	5	11	10	9	8	7	6	4							Mid + TNE
	£1,184,169	£1,140,390	£1,086,908	£1,041,186	£978,405	£1,137,352	£1,079,811	£1,085,059	£1,045,811	£973,716	£870,742	£659,499							

v) Ear Marked Reserves – *to note current position*



**Ear Marked Reserves**  
**2023-2024**

	Opening Balance	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Actual Total Year	Budget Total Year	Closing Balance	
315 EMR - Montague Road Play - S106/CIL	£132,707	£0	£0	£0	£0	£22,437	£80,740	£525	£2,396	£25,660	£401	£0	£0	£132,169	£135,657	£548	
316 EMR - Albany Road SINC Maint - S106	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
320 EMR - Replace Pick Ups - CYF	£17,000	£0	£0	£17,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£17,000	£17,000	£0	
325 EMR - Replace Play Area Equipment - CYF	£11,000	£10,256	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£6,286	£4,000	£4,744	
330 EMR - Replace Tractor - CYF	£33,500	£0	£0	£33,500	£0	£0	£0	£0	£20,000	£13,500	£0	£0	£0	£6,286	£4,000	£4,744	
335 EMR - Replace Transit Van - CYF	£5,000	£0	£0	£5,000	£0	£0	£0	£0	£20,000	£5,000	£0	£0	£0	£5,000	£3,500	£33,500	
336 EMR - EV Chargers	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
340 EMR - Replace Topper / Mower - CYF	£33,500	£0	£0	£33,500	£0	£0	£0	£0	£20,000	£13,500	£0	£0	£0	£0	£0	£11,000	
341 EMR - Replace IT Equipment - CYF	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
345 EMR - Election Expenses - CYF	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,078	
350 EMR - Bldings Replace / Refurb - CYF	£77,000	£0	£0	£77,000	£0	£0	£0	£0	£0	£77,000	£0	£0	£0	£0	£0	£0	£0
351 EMR - Purchase of Community Asset - CYF/CIL/WCIL	£0	£0	£0	£190,000	£0	£1,424	£0	£750	£40,000	£0	£3,916	£0	£0	£140,000	£0	£3,910	
352 EMR - Sale of Asset	£0	£0	£0	£150	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
353 EMR - New Capital Receipt	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
355 EMR - Resurface Tennis Courts - CYF	£14,000	£0	£0	£14,000	£0	£0	£0	£0	£0	£14,000	£0	£0	£0	£0	£0	£0	£0
360 EMR - Replace Bus Shelters - CYF	£10,000	£0	£0	£10,000	£0	£0	£0	£0	£0	£10,000	£0	£0	£0	£0	£0	£0	£0
370 EMR - CCTV (HR) - CYF	£5,000	£0	£0	£0	£0	£0	£0	£0	£0	£10,000	£0	£0	£0	£0	£0	£0	£0
371 EMR - Planter - HCC Grant	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
372 EMR - BW to Botley Bridleway - CIL	£50,000	£0	£0	£0	£0	£0	£0	£0	£0	£50,000	£0	£0	£0	£0	£0	£0	£0
373 EMR - Southern Footpath - CIL/WCIL/S106	£37,500	£0	£0	£250	£11,870	£0	£671	£28,197	£49,050	£22,500	£32,125	£0	£0	£46,563	£55,000	£16,000	
374 EMR - Replace Skate Park (PP) - CIL/WCIL	£147,446	£0	£520	£680	£3,046	£284	£333	£0	£0	£25,000	£0	£67,000	£0	£96,863	£150,000	£50,563	
375 EMR - Floor Polisher - CYF	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
376 EMR - Solar Panels (JH) - CIL/WCIL	£59,750	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
377 EMR - Extend Parking (PP) - CIL	£5,178	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
378 EMR - Albany Road Play Park - S106/OSF	£59,401	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
379 EMR - Building Maintenance - CYF	£11,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
380 EMR - Name Sign (JH) - CYF	£5,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
385 EMR - Electric Shutter Door (ES) - CYF	£2,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
390 EMR - Stackable Chairs (JH) - CYF	£1,800	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,000	£0	£0	£0	£0	£0
391 EMR - WCC CIL Receipts 2019-20	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
392 EMR - WCC CIL Receipts 2020-21	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£1,500	£0	£0	£0	£0	£0	£0	£0
393 EMR - WCC CIL Receipts 2021-22	£22,011	£0	£0	£0	£0	£0	£0	£0	£0	£17,000	£0	£0	£0	£0	£0	£0	£0
394 EMR - WCC CIL Receipts 2022-23	£3,062	£0	£0	£0	£0	£0	£0	£0	£0	£17,000	£0	£0	£0	£0	£0	£0	£0
395 EMR - WCC CIL Receipts 2023-24	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
396 EMR - SDNP CIL Receipts 2021-22	£481	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
397 EMR - SDNP CIL Receipts 2022-23	£2,471	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
398 EMR - SDNP CIL Receipts 2023-24	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	<b>£798,807</b>	<b>£10,256</b>	<b>£520</b>	<b>£930</b>	<b>£15,066</b>	<b>£24,145</b>	<b>£81,744</b>	<b>£27,812</b>	<b>£59,521</b>	<b>£8,660</b>	<b>£36,792</b>	<b>£69,000</b>	<b>£110,422</b>	<b>£325,826</b>	<b>£592,307</b>	<b>£472,981</b>	

Notes  
Replace EMR's £20k - have historically come from general reserves - from 24/25 these will be budgeted for in the precept

£215,404



## **Bishop's Waltham Parish Council**

### **Finance, Policy & Resources Committee**

#### **2.4.24**

#### **Agenda Item – Capital Control Report – *for information only***

Capital Control Report 2023-2024 (Month 11).

Due to staff leave, the report is the same as last month so for reference purposes only.

Executive Officer  
25.3.24

Bishop's Waltham Parish Council  
Capital Projects Control 2023-24 Budget  
Month 11

Committee	G L Code	Description	Month Budgeted	Capital Budget £'s	EMR Funding Budget £'s	Total Precept Approved £'s	Total Actual Spend £'s	Unactioned Approvals £'s	Comments	
F, P & R Committee Income	1099	Income - Asset Disposals	Not expected	0	0	0	0	0		
		Total Gross Committee Income		0	0	0	0	0		
				3,250	0	3,250	922	2,078	2 x New Office Phones / EMR 341	
Expenditure	4850	Minor Assets	Not expected	250	0	250	0	0		
	4408	Office Equipment	Apr/May/Mar	3,000	0	3,000	922	2,078		
		Total Gross Committee Expenditures		3,250	0	3,250	922	2,078		
<b>EMR Movements</b>										
		Total Net Committee Expenditures		3,250	0	3,250	922	2,078		
H & G Committee Income	1099	Income - Asset Disposals	Dec/Jan	0	0	0	303	0		
	1334	WCC CIL Funding 2023-24	March	45,000	0	45,000	45,000	0	EMR 374 Replace Skate Park	
	1334	WCC CIL Funding 2023-24	March	50,000	0	50,000	50,000	0	EMR 373 SFC	
	1334	WCC CIL Funding 2023-24	24/25	0	0	0	0	0	EMR 376 Solar Panels £40,000	
	1334	WCC CIL Funding 2023-24	March	0	0	0	0	40,000	EMR 351 Purchase of Community Asset	
	1341	WCC S106 Funding 2023-24	24/25	0	0	0	0	0	EMR 373 SFC	
	1400	New Capital Receipt	November	0	0	0	0	0	EMR 353 (Well House) £335,000	
		Total Gross Committee Income		95,000	0	95,000	95,303	40,000		
	Expenditure	4350	Minor Assets	Apr/Jun/Sep	750	0	750	1,011	0	PAT Testing Machine/Goal Sockets/Teak Bench/Plaque
		4357	Name Sign (JH)	24/25	0	0	0	0	5,000	EMR 380
		4364	Southern Footpath / Cycleway	Jun-Feb	105,000	55,000	50,000	74,063	0	EMR 373
		4365	Replace Tractor	24/25	0	0	0	0	0	EMR 330 (£33,500)
		4368	Replace Topper/Mower	24/25	0	0	0	0	0	EMR 340 (£33,500)
4371		Electric Shutter Door (ES)	February	0	0	2,000	0	0	EMR 385	
4381		Replacement Pick-Up Truck	Not expected	17,000	17,000	0	0	0	EMR 320	
4386		Floor Polisher (JH)	24/25	1,500	1,500	0	0	1,500	EMR 375	
4388		CC TV Hoe Road	24/25	5,000	5,000	0	0	5,000	EMR 370	
4390		Replace Skatepark	May-Mar	195,000	150,000	45,000	124,863	43,145	EMR 374	
4393		Solar Panels On Roof (JH)	24/25	60,000	60,000	0	0	0	EMR 376	
4398		Resurface Play Areas	June	10,000	0	10,000	5,165	0	Pp Resurfacing	
4410		Replace Play Area Equipment	Apr/Mar	0	0	0	10,256	4,000	EMR 325 CA Roundabout	
4414		Building Replace/Refurb	March	0	0	0	0	8,000	EMR 350	
4415		Resurface Tennis Courts	March	0	0	0	0	2,000	EMR 355	
4419		Purchase of Community Asset	January	0	0	0	0	180,000	EMR 351	
4420		Costs - Purchase of Community Asset	Oct-Jan	0	0	0	6,089	3,810	EMR 315	
4432		Montague rd Play Areas	Sep-Jan	135,557	135,557	0	107,159	0	EMR 377	
4450		Extend Parking (PP)	24/25	57,849	57,849	0	500	0	EMR 390	
4484		Stackable Chairs (JH)	24/25	0	0	0	0	1,800	EMR 379	
4487		Building Maintenance	24/25	11,000	11,000	0	0	7,500	EMR 378 (+£18,797 WCC-OSF)	
4500		Albany Road Play Park	24/25	59,401	59,401	0	0	0	EMR 353 (Well House) £15,000	
4501		Resurface Gold Room Floor	January	4,000	0	4,000	1,985	0		
4505	Costs-Sale of Community Asset	Not expected	0	0	0	0	0			
4507	Bin Store (JH)	August	0	0	0	2,787	0			
	Total Gross Committee Expenditures		662,057	552,307	109,750	336,848	261,865			
<b>EMR Movements</b>										
		Total Net Committee Expenditures		662,057	552,307	14,750	10,815	200,355		
C & E Committee Income				0	0	0	229,930	21,500		
Expenditure	4350	Minor Assets	Not expected	0	0	0	0	0		
	4409	PA System (Events)	November	500	0	500	241	0		

4416	Thermal Imaging Camera	Jun/Aug	0	0	0	798	0	x 2
	Total Gross Committee Expenditures		750	0	750	1,039	0	
	<b>EMR Movements</b>		0	0	0	0	0	
	Total Net Committee Expenditures		750	0	750	1,039	0	
1099	P & H Committee	Feb	0	0	0	1250	0	
1302	Income	Not expected	500	0	500	0	0	Lengthsmans vehicle
	<b>Expenditure</b>		500	0	500	1,250	0	
4350	Minor Assets	Not expected	250	0	250	0	0	
4363	B W Railway Path	Not expected	50,000	50,000	0	0	0	
4375	Speed Indicator Device	Not expected	2,500	0	2,500	0	0	
4403	Street Furniture	Not expected	1,000	0	1,000	0	0	
4404	Stiles / Kissing Gates	Not expected	10,000	10,000	0	0	0	
4407	Replace Bus Shelters	Not expected	0	0	0	0	0	EMR 360 £10,000
4413	Replace Transit Van	March	0	0	0	0	6,000	EMR 335
	Total Gross Committee Expenditures		64,750	60,000	4,750	0	6,000	
	<b>EMR Movements</b>		0	0	0	0	0	
	Total Net Committee Expenditures		64,250	60,000	4,250	(1,250)	6,000	
	Total Parish Council Income		95,500	95,500	95,500	96,553	40,000	
	Total Parish Council Expenditures		730,807	612,307	118,500	337,809	269,933	
	<b>Total EMR Movements</b>		0	0	0	229,930	200,355	
	Total Net Parish Council Expenditures		635,307	516,807	23,000	11,326	28,578	
	<b>Total Parish Council</b>							



**Bishop's Waltham Parish Council**  
**Finance Policy & Resources Committee**

**2.4.24**

**Agenda Item – Annual Investment Report – *for information***

The following paper summarises the interest earned from all accounts in the 23/24 financial year.

**Finance Manager**  
**25.03.24**

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**Bishop's Waltham Parish Council**

**Annual Investment Report – 2023/2024**

**Accounts**

At the start of the 2023/2024 financial year Bishop's Waltham held two instant access savings accounts with Barclays Bank and one short term investment fund with Arbuthnot Latham. In February 2024 the Council switched its two instant access savings accounts with Barclays to Unity Trust Bank. The following summarises the interest earned from all accounts in this financial year.

**Barclays Bank (1.205%)**

Date	Interest Paid
June 2023	£1,432.23
September 2023	£1,758.51
December 2023	£2,558.11
March 2024	£1,808.53
Total	£7,557.38

**Arbuthnot Latham (4.8%)**

Date	Interest Paid
July 2023	£3,276.47
October 2023	£4,623.66
February 2024	£5,096.28
Total	£12,996.41

**Unity (2.77%)**

No interest received to date.

Grand Total	£20,553.79
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The interest received by the Council on its investments in the previous financial year (April 2022 to March 2023); was £6,979.75.



## Bishop's Waltham Parish Council

### Finance Policy & Resources Committee

#### 2.4.24

#### **Agenda Item – Annual Asset Register Review – *for approval***

The annual review of the Council's Asset Register is now complete (with thanks to Cllr Jelf and Cllr Stallard).

You will note that there are some considerable adjustments required to ensure that assets have been recorded correctly.

For example: -

- Fees and charges written off as per the Asset Register Policy
- Land that had previously been recorded as a value of £1 but which had been purchased by the council at some considerable value.
- Some items that had never been recorded in the Asset Register (note: two items marked in red – I am unable to find date acquired and value).
- Items that had been replaced but the original asset had not been disposed of.

The value of the adjustments is £429,597.69. This will mean that the 22-23 fixed asset balance will need to be restated when the accounts are produced this year-end. An explanatory note will be needed for external audit.

#### **Proposal:**

**To approve the Asset Register to 31<sup>st</sup> March 2024.**

**Finance Manager  
25.03.24**



Bishops Waltham Parish Council  
Fixed Asset Register to 31st March 2024

Asset/Checked	Location	Classification	Date Acquired	Asset Description	@ 31.03.23	Adjustments	Restated @ 31.03.23	Additions	Disposals	@ 31.03.24 Useful Life Estimate	Insurance Replacement Value	Notes
	Albany Road Allotment	Surfaces	7	Land	1.00		1.00			1.00	1.00	
	Albany Road Allotment	Gates & Fences	11/10/2004	Wire fencing around Allotments	8,642.40		8,642.40			8,642.40	8,642.40	
	Albany Road Allotment	Surfaces	20/01/2023	Southern Footpath - Albany Road Allotment. Dear Helling & Gale	4,500.00		4,500.00			4,500.00	4,500.00	
	Albany Road Allotment	Surfaces	04/07/2023	Southern Footpath - Albany Road Allotment Section	0		0	11,670.00		11,670.00	11,670.00	
	Albany Road Cricket Ground	Surfaces		Land	0.00	-1.00	1.00			1.00	1.00	
	Albany Road Cricket Ground	Surfaces	30/04/2020	Resurface/rehabilitate non-jurt cricket pitch	5,521.00	5,521.00	0.00			0.00	0.00	
	Albany Road Play Area	Surfaces		Land	0.00	-1.00	1.00			1.00	1.00	
	Albany Road Play Area	Gates & Fences	28/05/2013	Wooden Three Rail Fence around "kickabout" area	520.65		520.65			520.65	520.65	
	Albany Road Play Area	Playground Equipment	?	Pair of football goals	672.00		672.00			672.00	672.00	
	Albany Road Play Area	Street Furniture		Dog Bin (14)	0.00		0.00			0.00	-	
	Blanchard Road Play Area	Playground Equipment	31/03/2014	Rainbow extended top heavy bench	515.00		515.00			515.00	515.00	
	Blanchard Road Play Area	Playground Equipment	13/06/2014	Spring Mobbles, Turnstile	3,493.15		3,493.15			3,493.15	3,493.15	
	Blanchard Road Play Area	Playground Equipment	25/07/2013	Multi-Play equipment	7,000.00		7,000.00			7,000.00	7,000.00	
	Blanchard Road Play Area	Surfaces	17/05/2019	Rhyno Mulch Safety Surface	5,601.00	6,975.75	-1,374.75			-1,374.75	1,374.75	
	Cleylands Road Play Area	Surfaces	?	Land for Play Area	1.00		1.00			1.00	1.00	
	Cleylands Road Play Area	Surfaces	22/07/2019	Install drains	800.00	800.00	0.00			0.00	0.00	
	Cleylands Road Play Area	Surfaces	16/11/2020	Rhyno Mulch Safety Surface	3,142.00	3,142.00	0.00			0.00	0.00	
	Cleylands Road Play Area	Surfaces	08/01/2021	Safety surface	1,873.75	1,873.75	0.00			0.00	0.00	
	Cleylands Road Play Area	Surfaces	18/10/2021	Resurface play areas	1,960.00	1,960.00	0.00			0.00	0.00	
	Cleylands Road Play Area	Surfaces	06/04/2023	Additional Safety surface	0.00		0.00	4,355.20		4,355.20	4,355.20	
	Cleylands Road Play Area	Gates & Fences	28/11/1996	Fencing around Play Area	1,104.31		1,104.31			1,104.31	1,104.31	
	Cleylands Road Play Area	Playground Equipment	31/01/2008	Guard Rails	7,295.70		7,295.70			7,295.70	7,295.70	
	Cleylands Road Play Area	Playground Equipment	1990's	Play Equipment	20,000.00	1,650.00	18,350.00			18,350.00	18,350.00	
	Cleylands Road Play Area	Playground Equipment	19/02/2014	Orb-11 Ball Game	283.80		283.80			283.80	283.80	
	Cleylands Road Play Area	Playground Equipment	08/01/2021	Swing Set	1,650.00		1,650.00			1,650.00	1,650.00	
	Cleylands Road Play Area	Surfaces	08/01/2021	Tango Swing	620.00	620.00	0.00			0.00	0.00	
	Churchill Avenue Play Area	Surfaces	04/10/2012	1.2m x 2.2m concrete pathway	1.00	1.00	0.00			0.00	0.00	
	Churchill Avenue Play Area	Surfaces	22/07/2019	Install drains	1,850.00	1,850.00	0.00			0.00	0.00	
	Churchill Avenue Play Area	Surfaces	???	Land for Play Area	1.00		1.00			1.00	1.00	
	Churchill Avenue Play Area	Playground Equipment	06/11/1997	Play Equipment	18,622.88	3,724.68	14,898.30			14,898.30	14,898.30	
	Churchill Avenue Play Area	Gates & Fences	28/09/2005	Wire Fencing around Play Area	7,558.37		7,558.37			7,558.37	7,558.37	
	Churchill Avenue Play Area	Gates & Fences	17/10/2007	Gate to Play Area	454.00		454.00			454.00	454.00	
	Churchill Avenue Play Area	Outside Equipment	31/03/2008	Dog Bin (1)	183.83		183.83			183.83	183.83	
	Churchill Avenue Play Area	Playground Equipment	31/01/2008	Guard Rails	4,189.23		4,189.23			4,189.23	4,189.23	
	Churchill Avenue Play Area	Playground Equipment	12/11/2009	Swing, cradle seat, 2 + picnic bench	1,921.00		1,921.00			1,921.00	1,921.00	
	Churchill Avenue Play Area	Gates & Fences	31/07/2012	Metal fencing to play area	1,828.00		1,828.00			1,828.00	1,828.00	
	Churchill Avenue Play Area	Surfaces	16/11/2020	Rhyno Mulch Safety Surface	1,495.00	1,495.00	0.00			0.00	0.00	
	Churchill Avenue Play Area	Playground Equipment	08/06/2023	Roundabout	0.00		0.00	10,256.00		10,256.00	10,256.00	
	Churchill Avenue Play Area	Sports Equipment	?	2 x Football Goals	0.00		0.00			0.00	0.00	
	Hoer Road Site	Surfaces	?	Recreation Ground	1.00		1.00			1.00	1.00	
	Hoer Road Site	Outside Equipment	05/12/2005	Signage - Traffic Control	1,403.30		1,403.30			1,403.30	1,403.30	
	Hoer Road Site	Surfaces	31/03/2009	Car Park Extension	65,613.66		65,613.66			65,613.66	65,613.66	
	Hoer Road Site	Surfaces	14/12/2012	Tarmac Access Track Hoer Road to Recreation Ground	1.00	1.00	0.00			0.00	0.00	
	Hoer Road Site	Surfaces	14/12/2012	Tarmac frontage to Estates Shed	1.00	1.00	0.00			0.00	0.00	
	Hoer Road Site	Outside Equipment	19/03/2020	Directional (Algalax) Ramps	3,562.50		3,562.50			3,562.50	3,562.50	
	Hoer Road Site	Outside Equipment	25/09/2020	Install Directional Ramps	195.00	195.00	0.00			0.00	0.00	



Hoe Road Site	31/03/2028	Dog bins x 2 (11 & 12)	367.67	367.67		367.67		367.67			
Hoe Road Site	17/03/2020	Blue litter bins x 2	564.90	564.90		564.90		564.90			564.90
Hoe Road Site	17/10/1987	Gates and Matching Panel - Tennis Courts	0.00	475.00		0.00		475.00			
Hoe Road Site	13/09/2001	Sight Screen Netting - Tennis Court Fence	1,275.00	2,770.00		1,275.00		2,770.00			1,275.00
Hoe Road Site	30/07/2013	100m long barrier (Football rails)	2,770.00	2,770.00		2,770.00		2,770.00			2,770.00
Hoe Road Site	13/05/2016	Single gate entrance to Tennis Court	870.00	870.00		870.00		870.00			870.00
Hoe Road Site	25/11/2018	Bow Top Fence, Avenue Gates in front of Pavillion	3,735.00	3,735.00		3,735.00		3,735.00			3,735.00
Hoe Road Site	07/04/2017	Gate, Fence - atop subdivision	1,475.00	1,475.00		1,475.00		1,475.00			
Hoe Road Site	08/12/2017	Fence - Play Area & Tennis Courts	1,145.00	1,145.00		1,145.00		1,145.00			1,145.00
Hoe Road Site	04/04/2016	Lockable Notice Board at Tennis Courts	328.95	328.95		328.95		328.95			328.95
Hoe Road Site	27/03/2013	6 x Broops - Australian Cycle Stands inc installation	1,316.67	1,316.67		1,316.67		1,316.67			1,316.67
Hoe Road Site	24/02/2021	Plastic Bench	180.00	180.00		180.00		180.00			
Hoe Road Site	18/09/2023	Track, Garden Bench & Picnic (JP, Memorial)	0.00	460.83		0.00		460.83			460.83
Hoe Road Site	08/06/2010	1 pair of steel golf posts / 20mm round Senior	395.25	395.25		395.25		395.25			395.25
Hoe Road Site	13/04/2016	YG11 HRF Ford Range XL - 4x4 Double Cab	6,000.00	6,000.00		6,000.00		6,000.00			6,000.00
Hoe Road Site	11/05/2022	2195 JRX Isuzu D Max Reg	16,000.00	16,000.00		16,000.00		16,000.00			16,000.00
Hoe Road Site	13/05/2016	Tennis Court Surface	18,990.83	18,990.83		18,990.83		18,990.83			18,990.83
Hoe Road Pavillion	??????	Hoe Road Pavillion Building	313,000.00	313,000.00		313,000.00		313,000.00			313,000.00
Hoe Road Pavillion	30/09/2007	Emergency Lighting - Pavillion	1,450.00	1,450.00		1,450.00		1,450.00			
Hoe Road Pavillion	19/11/2012	CCTV System	3,948.00	3,948.00		3,948.00		3,948.00			3,948.00
Hoe Road Pavillion	14/03/2013	Additional works for new shower heads	2,600.00	2,600.00		2,600.00		2,600.00			
Hoe Road Pavillion	21/07/2013	Mira showers & rails x 4	2,260.50	2,260.50		2,260.50		2,260.50			2,260.50
Hoe Road Pavillion	25/03/2015	Bow Top Fencing on Pavillion	1,437.31	1,437.31		1,437.31		1,437.31			1,437.31
Hoe Road Pavillion	20/09/2016	CCTV System to cover the Tennis Courts	1,485.00	1,485.00		1,485.00		1,485.00			1,485.00
Hoe Road Pavillion	01/11/2017	Heaters x 3	826.50	826.50		826.50		826.50			826.50
Hoe Road Pavillion	25/09/2017	Intruder alarm in Pavillion	958.00	958.00		958.00		958.00			958.00
Hoe Road Pavillion	09/09/2018	Heater	337.88	337.88		337.88		337.88			337.88
Hoe Road Pavillion	28/09/2019	Defibrillator	1,269.00	1,269.00		1,269.00		1,269.00			1,269.00
Hoe Road Pavillion	05/12/2019	Instal defibrillar	200.00	200.00		200.00		200.00			
Hoe Road Pavillion	14/03/2020	Consumer unit 4 x double sockets	975.00	975.00		975.00		975.00			
Hoe Road Pavillion	?	Hoe Road Estates Storage Building	48,000.00	48,000.00		48,000.00		48,000.00			48,000.00
Hoe Road Estates Building	?	Shutter Doors	1,450.00	1,450.00		1,450.00		1,450.00			
Hoe Road Estates Building	18/02/2024	Electric Roller Shutter Door	0.00	2,000.00		0.00		2,000.00			2,000.00
Hoe Road Estates Building	30/11/2007	Washing Cupboard - Peko	622.00	622.00		622.00		622.00			622.00
Hoe Road Estates Building	01/02/2011	Toilet & Washroom facility	8,285.00	8,285.00		8,285.00		8,285.00			8,285.00
Hoe Road Estates Building	??????	Intruder alarm in Estates Building	285.00	285.00		285.00		285.00			
Hoe Road Estates Building	15/02/2018	Hand Wash Basin	295.00	255.00		295.00		255.00			
Hoe Road Estates Building	27/06/2022	10L Water Heater	285.00	285.00		285.00		285.00			
Hoe Road Estates Building	07/09/1999	Trailer Inexpedition - SUV/G/3604RYG00354	490.00	490.00		490.00		490.00			490.00
Hoe Road Estates Building	01/04/2003	Tp Trailer Kubota - K-TR98307	1,200.00	1,200.00		1,200.00		1,200.00			1,200.00
Hoe Road Estates Building	17/02/2004	Slitter Slat - 605	2,800.86	2,800.86		2,800.86		2,800.86			2,800.86
Hoe Road Estates Building	31/03/2009	R/68 CEX Yanmar EP235 Tractor	14,602.00	14,602.00		14,602.00		14,602.00			14,602.00
Hoe Road Estates Building	22/03/2010	Sihl FS160 Stimmer 281341497	520.00	520.00		520.00		520.00			520.00
Hoe Road Estates Building	22/03/2010	Sihl FS30 Stimmer 281341474	555.00	555.00		555.00		555.00			555.00
Hoe Road Estates Building	22/03/2010	Sihl Long reach Hedge trimmer 42280112812	278.00	278.00		278.00		278.00			278.00
Hoe Road Estates Building	19/04/2010	Busayama Chubusa 544284601-E	596.53	596.53		596.53		596.53			596.53
Hoe Road Estates Building	19/04/2010	Kranze K11511ST Washer	412.00	412.00		412.00		412.00			412.00
Hoe Road Estates Building	19/04/2010	3.1KVA Generator	460.00	460.00		460.00		460.00			460.00
Hoe Road Estates Building	06/12/2010	Wesser County 270 litre sprayer	1,700.00	1,700.00		1,700.00		1,700.00			1,700.00
Hoe Road Estates Building	15/12/2012	Invoice - Charthouse Rapideere 1600 Aerator	314.40	314.40		314.40		314.40			314.40
Hoe Road Estates Building	08/02/2013	M&S - 32 x 1946421 Tires (Pneog)	314.40	314.40		314.40		314.40			314.40

Location	Category	Date	Description	20,300.00	20,300.00	20,300.00	20,300.00	27,840.00
Hoe Road Estates Building	Vehicles	10/05/2013	HX13 KWZ leak 45HP tractor					
Hoe Road Estates Building	Mowers & Machinery	07/07/2014	Trimax Procut 210 Roller Mower	500.00				500.00
Hoe Road Estates Building	Mowers & Machinery	29/07/2014	SIM BR600 Blower	403.00				403.00
Hoe Road Estates Building	Mowers & Machinery	13/05/2015	Husqvarna Rider 216 4WD	3,295.00				3,295.00
Hoe Road Estates Building	General Contents	19/06/2016	Ifor Williams F7s Trailer	861.00				861.00
Hoe Road Estates Building	Mowers & Machinery	30/05/2017	C251D Professional Self Spreader	380.00				380.00
Hoe Road Estates Building	Mowers & Machinery	12/07/2017	Igo Advances Line Marker	682.25				682.25
Hoe Road Estates Building	Mowers & Machinery	09/09/2017	Hager Hamer Hard Mower	530.00				530.00
Hoe Road Estates Building	Mowers & Machinery	01/11/2017	Trimax Procut 210 Roller Mower	500.00				500.00
Hoe Road Estates Building	Mowers & Machinery	09/08/2017	Condiss Strimmers 2	678.00				678.00
Hoe Road Estates Building	Mowers & Machinery	06/04/2018	REDORT Spreader (RT360C)	282.00				282.00
Hoe Road Estates Building	Mowers & Machinery	01/10/2018	Igo Advances (Tank 3M012D) Line Marker	679.00				679.00
Hoe Road Estates Building	Mowers & Machinery	21/02/2019	Bosch Tempast Pressure Washer	1,084.80				1,084.80
Hoe Road Estates Building	Mowers & Machinery	08/11/2020	Trimax Procut 150 Roller Mower	2,000.00				2,000.00
Hoe Road Estates Building	General Contents	13/05/2021	Container Ramps (810x300x300kg)	320.00				320.00
Hoe Road Estates Building	General Contents	18/05/2021	EGO MHS0002E battery multi-tool & charger (Foilies)	627.00				627.00
Hoe Road Estates Building	Mowers & Machinery	08/12/2021	Husqvarna R608 ride on mower	4,775.00				4,775.00
Hoe Road Estates Building	Mowers & Machinery	08/12/2021	Husqvarna R2014 Ride on Mower	4,775.00				4,775.00
Hoe Road Estates Building	General Contents	16/12/2022	Dill Press	181.85				181.85
Hoe Road Estates Building	Mowers & Machinery	16/01/2023	Water Bomber	2,442.00				2,442.00
Hoe Road Estates Building	Office Contents	25/07/2017	ASUS X540L Laptop - LAPTOP-IB023MBWPC-PC06	460.00				460.00
Hoe Road Estates Building	General Contents	31/03/2008	Lanovo ThinkPad Laptop - WESTHOE-PCBWPC-PC08 (SID)	795.43				795.43
Hoe Road Estates Building	General Contents	31/03/2009	Street Cleaning Handset	300.00				300.00
Hoe Road Estates Building	General Contents	19/01/2015	Gazabo 1	215.42				215.42
Hoe Road Estates Building	General Contents	19/01/2015	Gazabo 2	215.42				215.42
Hoe Road Estates Building	Outside Equipment	17/05/2017	One Way Shipping Container - Green	2,000.00				2,000.00
Hoe Road Estates Building	Outside Equipment	07/01/2019	20' Container - Blue	1,675.00				1,675.00
Hoe Road Estates Building	Gates & Fences	24/01/2023	Boundary Fencing - Rear of Eskatas Shed	428.00				428.00
Hoe Road Estates Building	General Contents	02/11/2019	HW2 shed	300.00				300.00
Hoe Road Play Area	Playground Equipment	01/05/2007	Fencing & Play Equipment	67,347.20				67,347.20
Hoe Road Play Area	Playground Equipment	30/01/2012	Howe See-Saw	1,993.00				1,993.00
Hoe Road Play Area	Playground Equipment	31/03/2017	Roto Roka Spinner/Rope Swing	1,593.32				1,593.32
Hoe Road Play Area	Playground Equipment	31/03/2017	Viking Basket Seat Swing	2,847.53				2,847.53
Jubilee Hall Site	Surfaces	15/05/2018	Rhyno Mulch Safety Surfacing	12,337.15				12,337.15
Jubilee Hall Site	Surfaces	??????	Land off Little Shore Lane	1.00				1.00
Jubilee Hall Site	Surfaces	31/01/2003	Pathway between Jubilee Hall & St John Hall	1.00				1.00
Jubilee Hall Site	Surfaces	08/05/2014	Zno. Kingfisher Innovation LED BS watt. amp post heads	1,796.40				1,796.40
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Prod Fees	14,400.00				14,400.00
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Civil Eng	6,370.00				6,370.00
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Electric	2,344.53				2,344.53
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Landscaping	568.33				568.33
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Pottery	9,907.50				9,907.50
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Legal Fees	232.90				232.90
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Rose Works	2,000.00				2,000.00
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Clear Site	5,015.13				5,015.13
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Drainage	48,800.12				48,800.12
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Earthworks	57,166.62				57,166.62
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Surfacing	38,316.00				38,316.00
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Site Works	7,800.13				7,800.13
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Signage/lines	3,900.00				3,900.00
Jubilee Hall Site	Surfaces		Car Park Extn (UH) - Landscaping	17,985.01				17,985.01



Jubilee Hall Building	General Contents	24/10/2012	Diamond Suits - Kitchen units/dishwasher	2,621.64	2,621.64	2,621.64	2,621.64	
Jubilee Hall Building	Outside Equipment	24/10/2012	Diamond Suits - Ramp ballustrade	997.21	997.21	997.21	997.21	
Jubilee Hall Building	General Contents	24/10/2012	Entrance External Screen - New Front Doors	3,817.64	3,817.64	3,817.64	3,817.64	
Jubilee Hall Building	General Contents	07/02/2013	HP Contracts - Fire precaution works	3,426.00	3,426.00	0.00	0.00	
Jubilee Hall Building	General Contents	19/03/2015	LED Lighting - main hall	9,423.00	9,423.00	0.00	0.00	
Jubilee Hall Building	General Contents	27/01/2016	JCC Lighting upgrade	6,337.97	6,337.97	0.00	0.00	
Jubilee Hall Building	Outside Equipment	14/02/2017	Emergency Plan - Generator + Connection	3,363.32	3,363.32	3,363.32	3,363.32	
Jubilee Hall Building	General Contents	31/03/2017	60 kw Gas Boiler	4,700.00	4,700.00	4,700.00	4,700.00	
Jubilee Hall Building	General Contents	23/09/2018	Kitchen bespoke corner unit	1,175.00	1,175.00	0.00	0.00	
Jubilee Hall Building	General Contents	06/07/2018	Partition, carp adjustment	1,395.00	1,395.00	0.00	0.00	
Jubilee Hall Building	General Contents	23/02/2019	New Enclosure to Ruby Room	2,604.00	2,604.00	0.00	0.00	
Jubilee Hall Building	General Contents	19/09/2019	New Office/Staff Fiftichen	3,831.66	3,831.66	0.00	0.00	
Jubilee Hall Building	General Contents	27/04/2019	Lexus screen & fit in room - central lobby	1,668.00	1,668.00	0.00	0.00	
Jubilee Hall Building	General Contents	27/04/2019	Lexus screen & fit in room - entrance lobby	896.00	896.00	0.00	0.00	
Jubilee Hall Building	Outside Equipment	18/07/2018	Demolition	1,269.00	1,269.00	1,269.00	1,269.00	
Jubilee Hall Building	Outside Equipment	09/12/2019	Install defibrillator	208.00	208.00	0.00	0.00	
Jubilee Hall Building	General Contents	02/09/2020	Vinyl safety flooring - cupboard gird room	478.00	478.00	0.00	0.00	
Jubilee Hall Building	General Contents	09/10/2020	Automatic Doors Main Entrance	6,853.60	6,853.60	0.00	0.00	
Jubilee Hall Building	General Contents	25/01/2021	Automatic Doors Main Entrance	6,853.60	6,853.60	0.00	0.00	
Jubilee Hall Building	General Contents	12/01/2022	Replace first floor windows - 35% deposit	7,989.45	7,989.45	0.00	0.00	
Jubilee Hall Building	General Contents	03/03/2022	CCTV System	3,894.00	3,894.00	3,894.00	3,894.00	
Jubilee Hall Building	General Contents	15/09/2022	Kitchen Shutter	2,485.00	2,485.00	2,485.00	2,485.00	
Jubilee Hall Building	General Contents	31/03/2022	Cold Room Window Blinds	659.00	659.00	0.00	0.00	
Jubilee Hall Building	General Contents	19/11/2022	Ruby Room Window Blinds	440.00	440.00	0.00	0.00	
Jubilee Hall Building	General Contents	06/05/2024	Ruby Room Insulation Loop/Roads Microphone	1,729.00	1,729.00	0.00	0.00	
Jubilee Hall Building	General Contents	19/12/2019	2 Table Trolleys (Gold Room)	446.79	446.79	446.79	446.79	
Jubilee Hall Building	General Contents	01/01/2007	Hampshire Sound - Portable Sound System	2,367.00	2,367.00	2,367.00	2,367.00	
Jubilee Hall Building	General Contents	05/03/2008	Moorwood Vulcan Masterchef Gas Range (Kitchen)	1,789.00	1,789.00	1,789.00	1,789.00	
Jubilee Hall Building	General Contents	31/03/2009	Chairman's Honours Board (Ruby Room)	834.75	834.75	834.75	834.75	
Jubilee Hall Building	General Contents	25/11/2009	Stage Curtains E Ball Venus Ink Blue (Gold Room)	1,054.00	1,054.00	1,054.00	1,054.00	
Jubilee Hall Building	General Contents	28/06/2009	Under SDA0 Floor scrubber chair	1,351.00	1,351.00	0.00	0.00	
Jubilee Hall Building	General Contents	31/03/2014	Skittle Alley	1,215.00	1,215.00	1,215.00	1,215.00	
Jubilee Hall Building	General Contents	10/05/2017	Sprints 300 Floor cleaner	591.60	591.60	591.60	591.60	
Jubilee Hall Building	General Contents	18/05/2017	Audio Visual Equipment	7,574.00	7,574.00	7,574.00	7,574.00	
Jubilee Hall Building	General Contents	06/08/2018	New Office electrics	2,620.00	2,620.00	0.00	0.00	
Jubilee Hall Building	General Contents	17/09/2018	New Office electrics	639.51	639.51	0.00	0.00	
Jubilee Hall Building	General Contents	05/03/2020	Monitor display board system	321.00	321.00	321.00	321.00	
Jubilee Hall Building	General Contents	14/09/2020	Storage Cupboard Units - Stage Store Room	990.00	990.00	990.00	990.00	
Jubilee Hall Building	General Contents	04/08/2020	FO-600 Flogging Machine	895.00	895.00	895.00	895.00	
Jubilee Hall Building	General Contents	07/02/2022	Redington mats and posts	582.26	582.26	582.26	582.26	
Jubilee Hall Building	General Contents	19/09/2021	CSI (WSD) dishwasher + installation	2,045.00	2,045.00	2,045.00	2,045.00	
Jubilee Hall Building	General Contents	25/01/2023	Linax Water Boiler (Kitchen)	478.86	478.86	478.86	478.86	
Jubilee Hall Building	Chive Regalia	23/04/2020	Chairman's Badge (Office safe)	575.00	575.00	575.00	575.00	
Jubilee Hall Building	General Contents	19/02/2019	Evols Roder Speed Sign	1,968.99	1,968.99	1,968.99	1,968.99	
Jubilee Hall Building	Chive Regalia	26/04/2018	Chairman Pendant (Office safe)	559.45	559.45	559.45	559.45	
Jubilee Hall Building	General Contents	28/09/2012	Watercolour - Diamond Jubilee Street Party (Silver Room)	360.00	360.00	360.00	360.00	
Jubilee Hall Building	General Contents	23/06/2023	BW Celebrates (Concession) Watercolour	0.00	0.00	350.00	350.00	25 years
Jubilee Hall Building	Office Contents	30/03/2021	4 Filing Cabinets	349.16	349.16	349.16	349.16	
Jubilee Hall Building	General Contents	14/02/2024	Lapel Mike	0.00	0.00	59.00	59.00	5 years
Jubilee Hall Building	General Contents	22/04/2006	Omega EP756A XGA digital projector	723.06	723.06	723.06	723.06	
Jubilee Hall Building	Office Contents	28/06/2013	OMEGA accounting/bookkeeping software	4,155.60	4,155.60	4,155.60	4,155.60	
				0.00	0.00	0.00	0.00	

Building	Contents	Quantity	Unit Price	Total Price	Notes	Other Price	Other Total	Final Total	Progress
Jubilee Hall Building	Office Contents	03/12/2013	HP Pro 3500 System Units + software	2,715.00	0.00	0.00	0.00	2,715.00	
Jubilee Hall Building	Office Contents	07/03/2015	CPH 8500 Digital Voice Recorder	525.88	0.00	525.88	0.00	525.88	
Jubilee Hall Building	Office Contents	14/09/2016	BT Yealink T41P Handset	380.00	0.00	380.00	0.00	380.00	
Jubilee Hall Building	Office Contents	?	HP 5715S Notebook laptop	850.00	0.00	850.00	0.00	850.00	
Jubilee Hall Building	Office Contents	24/07/2015	Desktop computer - ADMIN-PC/BWPC-PC02	1,112.50	0.00	1,112.50	0.00	1,112.50	
Jubilee Hall Building	Office Contents	19/01/2016	Laptop - CSO - COMPETER-PC/BWPC-PC07	757.50	0.00	757.50	0.00	757.50	
Jubilee Hall Building	Office Contents	01/11/2017	Laptop - CSO - COMPETER-PC/BWPC-PC07	624.00	0.00	624.00	0.00	624.00	
Jubilee Hall Building	Office Contents	25/07/2018	HP EliteDesk 800 Assistant PC/BWPC-PC05	794.50	0.00	794.50	0.00	794.50	
Jubilee Hall Building	Office Contents	28/07/2019	HP 290 G4 - DESKTOP-L33ALR0/BWPC-PC08	599.84	0.00	599.84	0.00	599.84	
Jubilee Hall Building	Office Contents	04/12/2019	HP ProBook 440 G6 - DELLERK-PC/BWPC-PC01	615.55	0.00	615.55	0.00	615.55	
Jubilee Hall Building	Office Contents	20/10/2020	HP ProBook 440 G7 Laptop - DESKTOP-SQ3TT/GBWPC-PC13	712.26	0.00	712.26	0.00	712.26	
Jubilee Hall Building	Office Contents	07/09/2022	HP ProBook 445 Laptop - DESKTOP-DH0JUB0/BWPC-PC10	675.48	0.00	675.48	0.00	675.48	
Jubilee Hall Building	Office Contents	18/10/2022	Dell Vostro 3710 - DESKTOP-803TT/GBWPC-PC12	488.99	0.00	488.99	0.00	488.99	
Jubilee Hall Building	Office Contents	18/01/2023	Windows Micro Server - CLERK-PC/BWPC-PC03	1,453.00	0.00	1,453.00	0.00	1,453.00	
Jubilee Hall Building	Office Contents	20/02/2024	HP Pro 290 - ADMIN-PC/BWPC-PC02	0.00	501.80	0.00	501.80	501.80	
Jubilee Hall Building	Office Contents	31/07/2018	APC SmartUPS 15VA, 24 Port Gigabit PoE Data Switch	881.25	0.00	881.25	0.00	881.25	
Jubilee Hall Building	Office Contents	18/01/2023	Dynalink Router	311.00	0.00	311.00	0.00	311.00	
Jubilee Hall Building	Office Contents	01/04/2022	Samsung Galaxy Mobile Phone - Halls Manager	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	02/04/2022	Samsung Galaxy Mobile Phone - Grounds 1	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	03/04/2022	Samsung Galaxy Mobile Phone - Grounds 2	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	04/04/2022	Samsung Galaxy Mobile Phone - Grounds 3	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	05/04/2022	Samsung Galaxy Mobile Phone - Langtinsman	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	06/04/2022	Samsung Galaxy Mobile Phone - Canaltaker	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	07/04/2022	Samsung Galaxy Mobile Phone - CSO	0.00	-270.65	270.65	0.00	0.00	
Jubilee Hall Building	Office Contents	07/08/2022	Samsung Galaxy Mobile Phone - Projects	252.31	0.00	252.31	0.00	252.31	
Jubilee Hall Building	Office Contents	05/09/2022	Black Ego Office Chairs x 4	956.00	0.00	956.00	0.00	956.00	
Jubilee Hall Building	Office Contents	06/02/2024	Feather Flag Banner, Pole and Base (House of Flags)	0.00	346.34	0.00	346.34	346.34	
Jubilee Hall Building	General Contents	18/12/2006	300 Stacking Chairs (Gold Room)	13,410.00	0.00	13,410.00	0.00	13,410.00	
Jubilee Hall Building	General Contents	18/12/2006	40 Large Tables (Gold Room)	975.00	0.00	975.00	0.00	975.00	
Jubilee Hall Building	General Contents	18/12/2006	10 Small Tables (Gold Room)	450.00	0.00	450.00	0.00	450.00	
Jubilee Hall Building	General Contents	14/12/2010	20 large Easylift folding tables (Gold Room)	2,073.75	0.00	2,073.75	0.00	2,073.75	
Jubilee Hall Building	General Contents	18/07/2013	Banwood arm chairs x 10 (Blue material)	428.01	0.00	428.01	0.00	428.01	
Jubilee Hall Building	General Contents	12/03/2014	Contour Plus Folding Table 895000 x 11	1,000.30	0.00	1,000.30	0.00	1,000.30	
Jubilee Hall Building	General Contents	24/09/2014	Contour Plus Folding Table x 8 - Aissa Grey	539.40	0.00	539.40	0.00	539.40	
Jubilee Hall Building	General Contents	10/12/2014	Contour Plus Folding Table x 8 - Aissa Grey	1,130.34	0.00	1,130.34	0.00	1,130.34	
Jubilee Hall Building	General Contents	21/09/2015	Contour Plus Folding Table x 5 - Aissa Grey	782.55	0.00	782.55	0.00	782.55	
Jubilee Hall Building	General Contents	18/01/2023	5 x MAT1875 Easylift Folding Tables	905.50	0.00	905.50	0.00	905.50	
Jubilee Hall Building	General Contents	19/09/2017	Talan Glen2 Bicycle (With Carabater - R Station)	665.55	0.00	665.55	0.00	665.55	
Jubilee Hall Building	General Contents	17/05/2018	1 x Tommy Remembrance Statue	776.59	0.00	776.59	0.00	776.59	
Jubilee Hall Play Area	Surfaces	18/10/2021	Resurface play areas	1,275.00	0.00	1,275.00	0.00	1,275.00	
Jubilee Hall Play Area	Gates & Fences	19/05/2011	Fence around Play Area	4,027.00	0.00	4,027.00	0.00	4,027.00	
Jubilee Hall Play Area	Street Furniture	15/11/2013	2 Rainbow benches	953.00	0.00	953.00	0.00	953.00	
Jubilee Hall Play Area	Street Furniture	28/11/2013	Rainbow heavy duty plastic bench	407.00	0.00	407.00	0.00	407.00	
Jubilee Hall Play Area	Playground Equipment	19/05/2011	Delta Swing	1,765.00	0.00	1,765.00	0.00	1,765.00	
Jubilee Hall Play Area	Playground Equipment	19/05/2011	Bravo Tower	2,895.00	0.00	2,895.00	0.00	2,895.00	
Jubilee Hall Play Area	Playground Equipment	20/01/2012	Zingo Spinner	755.00	0.00	755.00	0.00	755.00	
Jubilee Hall Play Area	Playground Equipment	19/05/2011	Cross matting	1,483.50	0.00	1,483.50	0.00	1,483.50	
Jubilee Hall Play Area	Surfaces	01/03/2016	Rhyno Mulch safety surface	3,888.56	0.00	3,888.56	0.00	3,888.56	
Jubilee Hall Play Area	Surfaces	24/07/2020	Re-position panels, enlarge path	1,965.00	0.00	1,965.00	0.00	1,965.00	
St John's Ambulance Bldg	Buildings	?	St John's Ambulance Building	0	180,000.00	0.00	180,000.00	180,000.00	In progress

Montague Road Play Area	Gates & Fences	19/09/2023	Easy Gate 1m high Pedestrian/Vehicle Gate (Yellow)	0	0.00	2294.00	2,294.00	15 years	2,294.00
Montague Road Play Area	Gates & Fences	18/09/2023	Playpass Fencing	0	0.00	3538.00	3,538.00	15 years	3,538.00
Montague Road Play Area	Gates & Fences	31/10/2023	Easy Gate 1m high Pedestrian/Vehicle Gate (Yellow) (Kibabou)	0	0.00	2386.83	2,386.83	15 years	2,386.83
Montague Road Play Area	Surfaces	18/09/2023	Eco-Tumble Surfacing	0	0.00	15913.00	15,913.00	15 years	15,913.00
Montague Road Play Area	Surfaces	18/09/2023	Tarmec Pathway	0	0.00	11365.00	11,365.00	15 years	11,365.00
Montague Road Play Area	Surfaces	18/09/2023	Forest Green Escalable Surface	0	0.00	9367.50	9,367.50	15 years	9,367.50
Montague Road Play Area	Surfaces	18/09/2023	Wildstead Safety Grass	0	0.00	2447.50	2,447.50	15 years	2,447.50
Montague Road Play Area	Street Furniture	18/09/2023	Amick Bench	0	0.00	655.00	655.00	15 years	655.00
Montague Road Play Area	Street Furniture	18/09/2023	Amick Bench	0	0.00	655.00	655.00	15 years	655.00
Montague Road Play Area	Playground Equipment	18/09/2023	Ming Swing & Tampo Seat (Green)	0	0.00	3295.00	3,295.00	15 years	3,295.00
Montague Road Play Area	Playground Equipment	19/09/2023	Swirl Roundabout	0	0.00	7392.00	7,392.00	15 years	7,392.00
Montague Road Play Area	Playground Equipment	19/09/2023	The Crusader (Dark Green)	0	0.00	8901.00	8,901.00	15 years	8,901.00
Montague Road Play Area	Playground Equipment	19/09/2023	Spin & Bounce (Light Green/Yellow/Green)	0	0.00	3295.00	3,295.00	15 years	3,295.00
Montague Road Play Area	Playground Equipment	19/09/2023	Berco (Light Green/Yellow/Green)	0	0.00	6958.00	6,958.00	15 years	6,958.00
Montague Road Play Area	Playground Equipment	19/09/2023	Hall Log Walk	0	0.00	538.00	538.00	15 years	538.00
Montague Road Play Area	Playground Equipment	18/09/2023	Balance Beam	0	0.00	363.00	363.00	15 years	363.00
Montague Road Play Area	Playground Equipment	18/09/2023	Balance Weaver	0	0.00	655.00	655.00	15 years	655.00
Montague Road Play Area	Playground Equipment	18/09/2023	Flying Gate Cog Spinner	0	0.00	1055.00	1,055.00	15 years	1,055.00
Montague Road Play Area	Playground Equipment	18/09/2023	Spooky Pits Game	0	0.00	864.00	864.00	15 years	864.00
Montague Road Play Area	Street Furniture	18/09/2023	2 x Little Bins	0	0.00	220.00	220.00	10 years	220.00
Montague Road Play Area	Street Furniture	09/11/2023	Photo Bench (Marmax)	0	0.00	560.00	560.00	10 years	560.00
Montague Road Play Area	Playground Equipment	22/01/2024	Forza 3in x 2m Goal & 4 Goal Aviators	0	0.00	364.16	364.16	10 years	364.16
Merely Drive	Surfaces		Land	0	-1.00	1.00	1.00		1.00
Oak Road Site	Gates & Fences	30/09/2007	Fencing & Groundworks	18,575.00	18,575.00	18,575.00	18,575.00		18,575.00
Oak Road Site	Gates & Fences	28/01/2021	1.2m high bar top Easy Gate x 2	2,311.00	2,311.00	2,311.00	2,311.00		2,311.00
Oak Road Site	Gates & Fences	28/01/2021	1.0m high flat top Easy Gate x 5	5,401.00	5,401.00	5,401.00	5,401.00		5,401.00
Oak Road Play Area	Street Furniture	31/03/2008	1 Dog Bin (10)	183.83	183.83	183.83	183.83		183.83
Oak Road Play Area	Playground Equipment	31/08/2001	Play Equipment	40,225.00	2,464.20	37,770.80	37,770.80		37,770.80
Oak Road Play Area	Playground Equipment	18/09/2006	Coastal 2 way bounce about	1,157.00	1,157.00	1,157.00	1,157.00		1,157.00
Oak Road Play Area	Playground Equipment	18/09/2016	Sh-in Spring Mobile - Cool Cat	1,297.29	1,297.29	1,297.29	1,297.29		1,297.29
Oak Road Play Area	Surfaces	10/01/2017	Rhyno Munch Safety Surfacing	8,372.57	8,372.57	8,372.57	8,372.57		8,372.57
Oak Road Play Area	Surfaces	18/10/2021	Surface play areas	1,350.00	1,350.00	1,350.00	1,350.00		1,350.00
Phry Park Site	Surfaces	?	Land	1.00	1.00	1.00	1.00		1.00
Phry Park Site	Surfaces	01/11/2007	Access Ramp - Phry Park upper level to lower level	1.00	0.00	0.00	0.00		0.00
Phry Park Site	Surfaces	07/09/2007	Drainage Works - Sports Grounds both levels	1.00	1.00	0.00	0.00		0.00
Phry Park Site	Surfaces	31/03/2009	Landscaping - Around Skatepark	1.00	0.00	0.00	0.00		0.00
Phry Park Site	Surfaces	18/05/2010	Drainage work around Skatepark	1.00	1.00	0.00	0.00		0.00
Phry Park Site	Surfaces	25/03/2010	French drain - Football pitches	1.00	0.00	0.00	0.00		0.00
Phry Park Site	Surfaces	13/10/2011	Overflow Car Park	1.00	1.00	0.00	0.00		0.00
Phry Park Site	Surfaces	22/03/2012	Concrete bases - BWO Storage Container	1.00	0.00	0.00	0.00		0.00
Phry Park Site	Onsite Equipment	27/07/2015	LED 20W Front Facing flood lights in car park	285.50	285.50	285.50	285.50		285.50
Phry Park Site	Surfaces	21/06/2018	Inset 240m footpath	3,850.00	3,850.00	3,850.00	3,850.00		3,850.00
Phry Park Site	Surfaces	22/07/2018	Extend footpath	4,250.00	4,250.00	4,250.00	4,250.00		4,250.00
Phry Park Site	Surfaces	31/01/2022	Professional fees - car park extension	1,149.87	1,149.87	0.00	0.00		0.00
Phry Park Site	Street Furniture	27/03/2013	3 x Broxap - Austin Cycle Stands inc installation	668.33	668.33	668.33	668.33		668.33
Phry Park Site	Street Furniture	31/03/2008	5 Dog Bins (2, 3, 4, 5 & 6)	919.18	919.18	919.18	919.18		919.18
Phry Park Site	Street Furniture	15/05/2015	Derby E 120 Litter Bins x 6 incl. Installation	1,798.70	1,798.70	1,798.70	1,798.70		1,798.70
Phry Park Site	Street Furniture	08/12/2020	Derby Standard Litter Bin	320.00	320.00	320.00	320.00		320.00
Phry Park Site	Gates & Fences	22/05/2005	Fencing around Play Area	2,250.00	2,250.00	2,250.00	2,250.00		2,250.00
Phry Park Site	Gates & Fences	21/03/2012	Palisade gate, Pathway	1,110.00	1,110.00	1,110.00	1,110.00		1,110.00
Phry Park Site	Gates & Fences	23/04/2012	Fencing, gates, plants around Football Pitches	42,718.00	-595.00	13,313.00	13,313.00		13,313.00

Priority Park Site	Category	Date	Description	Quantity	Unit Cost	Total Cost	Remaining	Notes
Priority Park Site	Gates & Fences	15/08/2013	1.2m high stock wire fencing - 2 gates	2896.97	0.00	2,896.97		
Priority Park Site	Gates & Fences	02/08/2014	Fencing	1,881.63	0.00			
Priority Park Site	Gates & Fences	26/03/2015	Medium Mobility Gate	520.00	0.00			
Priority Park Site	Gates & Fences	25/03/2017	Gate post & 10' Fixed Gate (Overflow Car Park)	638.00	0.00			
Priority Park Site	Gates & Fences	29/04/2018	Installed 2.1 x 7.7mm Fence Posts	1,505.00	0.00			
Priority Park Site	Gates & Fences	21/03/2023	PP Car Park Fencing	950.00	0.00			
Priority Park Site	Gates & Fences	21/03/2023	PP Car Park Fencing	0.00	1,140.00			
Priority Park Site	Street Furniture	28/02/2014	Fence warning Sign & Post for outdoor Gymnasium	275.00	0.00			
Priority Park Site	Street Furniture	06/06/2021	Noiseboard	445.00	0.00			
Priority Park Site	Street Furniture	18/11/2012	1 Westminster 1800 Insole seat (Pebble)	602.00	0.00			
Priority Park Site	Sports Equipment	16/07/2012	Goals, nets	816.00	0.00			
Priority Park Site	Sports Equipment	24/07/2013	4m wide dugout/basket seats x 2	3480.00	0.00			
Priority Park Site	Sports Equipment	10/03/2015	Youth 6mm Steel Socketed Goals (Kickabout Area)	545.00	0.00			
Priority Park Site	Sports Equipment	28/07/2016	4mm White Knotless Nets	255.00	0.00			
Priority Park Site	Sports Equipment	07/09/2016	Full Size 70mm Shot Goals	400.00	0.00			
Priority Park Site	Sports Equipment	08/09/2023	Goal Sockets (Agrowatts)	0	242.34			
Priority Park Site	Sports Equipment	08/09/2023	Goal Nets (Mark Harro)	0	131.56			
Priority Park Site	Sports Equipment	28/08/2013	Fitness equipment for over 13's	13,980.28	0.00			
Priority Park Site	Sports Equipment	01/09/2007	Skatepark Equipment & Fencing Etc	45,000.00	0.00			
Priority Park Site	Sports Equipment	01/12/2023	Skatepark (Gravel)	0.00	45,000.00			
Priority Park Site	Surfaces	18/10/2023	Southern Footpath - Turfing Gardens to PP Car Park	120,000.00	0.00			
Priority Park Site	Surfaces	29/01/2024	Southern Footpath - PP Car Park to Playground	2819.00	0.00			
Priority Park Site	Surfaces	28/01/2024	Southern Footpath - Playground to Bowness Gardens	19,977.60	0.00			
Priority Park Meadow	Surfaces	31/01/2009	Leat	1.00	84,969.00			
Priority Park Meadow	Surfaces	31/01/2012	Access from Priority Park to Priority Meadow	1.00	1.00			
Priority Park Meadow	Surfaces	09/07/2013	Extend access from Priority Park to Priority Meadow	1.00	1.00			
Priority Park Meadow	Gates & Fences	10/12/2016	Barrier railings at bridge in Priority Meadow	980.00	0.00			
Priority Park Meadow	Street Furniture	24/02/2021	Plastic Bench - Priority Meadow	0.00	180.00			
Priority Park Clubhouse	Buildings	03/08/1996	Priority Park Clubhouse Building	465,000.00	0.00			
Priority Park Clubhouse	Outside Equipment	01/05/2007	External Lights	1,285.00	0.00			
Priority Park Clubhouse	General Contents	30/09/2007	Emergency Lighting	1,572.00	0.00			
Priority Park Clubhouse	General Contents	31/10/2007	Emergency Lighting External	523.00	0.00			
Priority Park Clubhouse	General Contents	06/04/2009	Central Heating	14,785.98	0.00			
Priority Park Clubhouse	General Contents	16/10/2012	Intruder Alarm	545.00	0.00			
Priority Park Clubhouse	General Contents	04/08/2014	Ventilator/Bleed	1,097.63	0.00			
Priority Park Clubhouse	General Contents	29/10/2017	Kitchen	4,426.00	0.00			
Priority Park Clubhouse	General Contents	17/01/2019	Table Cubicles	1,858.00	0.00			
Priority Park Clubhouse	General Contents	10/01/2019	Kitchen Units	1,350.00	0.00			
Priority Park Clubhouse	General Contents	28/09/2019	Defibrillator	1,268.00	0.00			
Priority Park Clubhouse	Outside Equipment	05/12/2019	Instal defibrillator	208.00	0.00			
Priority Park Clubhouse	General Contents	28/02/2021	Electric water tank c/w 7.6M immersion	2,770.00	0.00			
Priority Park Clubhouse	General Contents	03/03/2022	CCTV System	2,948.00	0.00			
Priority Park Clubhouse	General Contents	12/11/2022	Window Blinds	498.00	0.00			
Priority Park Clubhouse	General Contents	24/09/2022	Victor Floor Cleaner	881.00	0.00			
Priority Park Clubhouse	General Contents	19/08/2016	Taurus Banqueting Chair x 20	1,489.50	0.00			
Priority Park Clubhouse	General Contents	11/10/2018	40 x Cassio Plus Chairs	665.00	0.00			
Priority Park Clubhouse	General Contents	11/10/2018	10 x Folding Table, 1830 x 760 mm	348.50	0.00			
Priority Park Clubhouse	General Contents	01/10/2021	Karcher BR-3014 C scrubber dryer - CBA brush	820.66	0.00			
Priority Park Clubhouse	General Contents	16/11/2022	Microwave	258.00	0.00			
Priority Park Clubhouse	General Contents	16/11/2022	Fridges Freezer	200.00	0.00			
Priority Park Clubhouse	General Contents	16/11/2022	12 x WA11976 Easyfit Folding Tables & WATT-S Trolley	2,496.20	0.00			

Priority Park Clubhouse	General Contents	19/04/2013	Floor Master 2 brush polisher	286.25	286.25	286.25	286.25	286.25			
Priority Park Clubhouse	General Contents	05/07/2010	A1 Map Board (Clubhouse)	533.00	533.00	533.00	533.00	533.00			
Priority Park Clubhouse	General Contents	22/11/2018	Upgrade Changing Rooms - Drawings	330.00	330.00	0.00	0.00	0.00			
Priority Park Clubhouse	Sports Equipment	12/08/2015	Comilleau Table Tennis Table	437.42	437.42	437.42	437.42	437.42			
Priority Park Clubhouse	Sports Equipment	06/03/2014	Comilleau Table Tennis Table	463.17	463.17	463.17	463.17	463.17			
Priority Park Clubhouse	Sports Equipment	06/03/2014	Comilleau Table Tennis Table	463.17	463.17	463.17	463.17	463.17			
Priority Park Clubhouse	Outside Equipment	?	Langhamsen Shed	0.00	0.00	0.00	0.00	0.00			
Priority Park Clubhouse	Mowers & Machinery	17/03/2020	6 SHP chip shredder (Langhamsen Shed)	832.50	832.50	832.50	832.50	832.50			
Priority Park Clubhouse	Mowers & Machinery	21/08/1986	Polar T'wise - 67387 95597 (Langhamsen Shed)	860.00	860.00	860.00	860.00	860.00			
Priority Park Clubhouse	General Contents	18/05/2021	EGO MHSC2002E multi-tool & charger (Langhamsen Shed)	627.00	627.00	627.00	627.00	627.00			
Priority Park Clubhouse	Mowers & Machinery	08/07/1995	Roller Greys - OS04629 (Langhamsen Shed)	0.00	0.00	0.00	0.00	0.00			
Priority Park Clubhouse	Mowers & Machinery	?	Rob Chedli 11 Ride on Mower (Langhamsen Shed)	1,930.80	1,930.80	1,930.80	1,930.80	1,930.80			
Priority Park Play Area	Street Furniture	31/03/2014	Ramrow extended top heavy bench	515.00	515.00	515.00	515.00	515.00			
Priority Park Play Area	Gates & Fences	30/04/2010	Play area fencing & gates	5,305.00	5,305.00	5,305.00	5,305.00	5,305.00			
Priority Park Play Area	Playground Equipment	28/10/2005	Aerial Runway Extension	0.00	0.00	0.00	0.00	0.00			
Priority Park Play Area	Playground Equipment	30/04/2010	Play equipment (Original Construction)	47,683.75	26,535.31	21,148.44	21,148.44	21,148.44			
Priority Park Play Area	Playground Equipment	28/11/2011	Della Swing	1,644.00	1,644.00	1,644.00	1,644.00	1,644.00			
Priority Park Play Area	Playground Equipment	29/02/2012	Basket swing	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00			
Priority Park Play Area	Playground Equipment	29/02/2012	Play Panels - Marble Faces	783.00	783.00	783.00	783.00	783.00			
Priority Park Play Area	Playground Equipment	29/02/2012	Turn Dual Swing?	2,995.00	2,995.00	2,995.00	2,995.00	2,995.00			
Priority Park Play Area	Playground Equipment	29/02/2012	Hover see-saw	1,695.00	1,695.00	1,695.00	1,695.00	1,695.00			
Priority Park Play Area	Playground Equipment	31/07/2013	Warrior Anhill Climber	6,411.00	6,411.00	6,411.00	6,411.00	6,411.00			
Priority Park Play Area	Playground Equipment	31/03/2017	25m All Steel Cableway c/w Ramp	11,735.20	11,735.20	11,735.20	11,735.20	11,735.20			
Priority Park Play Area	Sports Equipment	03/11/2015	Mugs Area	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00			
Priority Park Play Area	Surfaces	28/11/2011	Grass matting	511.36	511.36	0.00	0.00	0.00			
Priority Park Play Area	Surfaces	29/02/2012	Grass matting	2,592.00	2,592.00	0.00	0.00	0.00			
Priority Park Play Area	Surfaces	31/07/2013	Grass matting	1,584.00	1,584.00	0.00	0.00	0.00			
Priority Park Play Area	Surfaces	17/05/2019	Rhyno Mulch Safety Surface Remedial Works	0.00	0.00	0.00	0.00	0.00			
Priority Park Play Area	Surfaces	18/11/2020	Rhyno Mulch Safety Surface Remedial Works	0.00	0.00	0.00	0.00	0.00			
Priority Park Play Area	Surfaces	18/10/2021	Rhyno Mulch Safety Surface Remedial Works	15,750.11	15,750.11	15,750.11	15,750.11	15,750.11			
Victoria Road Site	Surfaces	?	Land	1.00	1.00	1.00	1.00	1.00			
Victoria Road Site	Street Furniture	31/03/2008	1 Dog Bin (7)	183.83	183.83	183.83	183.83	183.83			
Victoria Road Site	Street Furniture	24/02/2021	Picnic Bench	0.00	-180.00	180.00	180.00	180.00			
Victoria Road Site	Street Furniture	?	Bench Seat	0.00	0.00	0.00	0.00	0.00			
West Hoe, Connelley	Surfaces	07/11/1978	Land (Connely + 7 acres)	1.00	-16,999.00	17,000.00	17,000.00	17,000.00			
Well House Building	Buildings	15/12/2003	Well House - 2 Brook Street, Bishop's Waltham	186,000.00	186,000.00	186,000.00	186,000.00	186,000.00			
Well House Building	General Contents	29/09/2020	Low Level WC	250.00	250.00	0.00	0.00	0.00			
All Parish	Street Furniture	?	Bus Shelter 12 St Georges Square	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00			
All Parish	Street Furniture	?	Bus Shelter 3 (Queensbury) Winchester Road / Albany Road	1,030.00	1,030.00	1,030.00	1,030.00	1,030.00			
All Parish	Street Furniture	?	Bus Shelter 1 (Winchester Road/Ashton (to Bishop's Waltham)	1,030.00	1,030.00	1,030.00	1,030.00	1,030.00			
All Parish	Street Furniture	05/05/1999	Bus Shelter 10 (Mead) Lower Lane/Garfield Road	3,562.00	3,562.00	3,562.00	3,562.00	3,562.00			
All Parish	Street Furniture	12/07/1999	Bus Shelter 4 (Queensbury) Winchester Road / Churchill Avenue	4,400.00	4,400.00	4,400.00	4,400.00	4,400.00			
All Parish	Street Furniture	24/05/2000	Bus Shelter 6 (Queensbury) Winchester Road / Claydon Road	3,582.00	3,582.00	3,582.00	3,582.00	3,582.00			
All Parish	Street Furniture	29/10/2009	Bus Shelter 11 (Queensbury) Avon Hoe Road	7,289.00	7,289.00	7,289.00	7,289.00	7,289.00			
All Parish	Street Furniture	22/01/2010	Bus Shelter 9 (Queensbury) Avon Lower Lane/North Pond	7,017.00	7,017.00	7,017.00	7,017.00	7,017.00			
All Parish	Street Furniture	31/03/2009	Bus shelter (Hoe Road)	2,647.42	2,647.42	0.00	0.00	0.00			
All Parish	Street Furniture	27/04/2010	Bus Shelter 5 (Winchester Road/Newton Newsagents)	3,338.00	3,338.00	3,338.00	3,338.00	3,338.00			
All Parish	Street Furniture	17/03/2011	Bus Shelter 2 (Winchester Road/Ashton (out of Bishop's Waltham)	3,660.10	3,660.10	3,660.10	3,660.10	3,660.10			
All Parish	Street Furniture	09/12/2011	Bus Shelter 8 (Winchester Road/Vine Gardens (Sainsbury's Petrol)	3,335.00	3,335.00	3,335.00	3,335.00	3,335.00			
All Parish	Street Furniture	31/03/2013	Bus Shelter 7 (Queensbury) Winchester Road/Play Court	4,478.00	4,478.00	4,478.00	4,478.00	4,478.00			
All Parish	Street Furniture	17/07/2013	Bus Shelter (Queensbury) Seat/pane for Lower Lane	383.96	383.96	0.00	0.00	0.00			









## Bishop's Waltham Parish Council

### Finance Policy & Resources Committee

#### 2.4.24

#### **Agenda Item – Cyber Security Insurance – for Consideration**

As part of the internal audit, the auditor suggested that the Council should consider cyber security cover as part of its insurance measures.

Initial investigations show the cost of such insurance to be in the region of £1,500 per annum.

I have spoken with Clerk's from two other Parish Councils who researched via NALC, SLCC, email support/back up data support and concluded that it wasn't needed.

I have consulted with out IT providers, who advised the following: -  
*"The Councils IT security defences are above adequate. Email accounts are all on Microsoft 365 and the data is all held on the Microsoft Servers in the UK, emails generally don't get much more secure than that. Further, you are all using Multi Factor Authentication which adds another layer of security, and your mailboxes are backed up too, so we can restore the data should it be required at any point. Your devices are all also backed up and they are all covered with Webroot Anti-Virus".*

#### **Proposal:**

**To consider if the Council should add Cyber Security cover as part of its insurance measures.**

**Finance Manager  
25.03.24**



**Bishop's Waltham Parish Council**  
**Finance Policy & Resources Committee**

**2.4.24**

**Agenda Item – Allotment Fencing – *for ratification***

The allotment fencing was completed by Beeline Fencing on behalf of Crest Nicholson.

Due to issues arising with their current approved suppliers list not including Beeline Fencing, Crest Nicholson requested the Council to pay Beeline Fencing for the works carried out and to invoice Crest Nicholson for the full amount as a contractor's re-charge.

A decision was made to approve this request operationally, with an added administration charge, and we ask that the FP&R Committee ratify this decision.

**Proposal:**

**To ratify the decision to pay Beeline Fencing for the works carried out and to invoice Crest Nicholson for the full amount, plus an administration fee.**

**Finance Manager**  
**25.03.24**

# INVOICE

Bishops Waltham Parish Council  
 Parish Council Office  
 The Jubilee Hall  
 Little Shore Lane  
 Bishops Waltham  
 SO32 1ED



Invoice Date  
15 Mar 2024

Invoice Number  
INV-0309

Reference  
2859

VAT Number  
217843303

Beeline Fencing Ltd  
 Deer Park Farmhouse  
 Knowle Lane  
 Horton Heath  
 Eastleigh  
 Hampshire  
 SO50 7DZ  
 GBR

Description	Quantity	Unit Price	VAT	Amount GBP
Deer Fencing to Allotments, Albany Rd, Bishops Waltham	1.00	3,229.15	20%	3,229.15
			Subtotal	3,229.15
			TOTAL VAT 20%	645.83
			<b>TOTAL GBP</b>	<b>3,874.98</b>

**Due Date: 15 Mar 2024**

SORT CODE 30-93-17  
 ACCOUNT NO 58971968

Code:	4329/226	
Revenue £:	3229.15	
EMR £:		
Authorised:	SM	
Posted:	CS	

**INVOICE****Bishop's Waltham Parish Council**

Parish Council Office  
 The Jubilee Hall  
 Little Shore Lane  
 Bishop's Waltham  
 Hampshire  
 SO32 1ED

**Invoice To**

Crest Nicholson South  
 Crest House  
 Pycroft Road  
 Chertsey  
 KT16 9GN

**VAT Reg Number:** 108 2407 01**Telephone:** 01489 892323**Fax:** 01489 891444**Invoice No** HG5808**Invoice Date** 15/03/2024**Customer A/c No:** CRESTNICH0**Customer Ord No**

Item Description	Disc %	Qty	Qty Unit	Unit Price	Net Price	VAT Amount	@
Contractors Recharge Deer Fencing to Allotments, Albany Road, Bishops Waltham		1.00	Item	3,229.15	3,229.15	645.83	20%
Administration Fee		1.00	Item	20.00	20.00	4.00	20%

**Payment DUE DATE:** 15/03/2024**Net** 3,249.15

\*PLEASE NOTE THE CHANGE IN BANK DETAILS\*

**VAT** 649.83

By BACs to;  
 Bishops Waltham Parish Council  
 Account: 20496238  
 Sort Code: 60-83-01

**Gross** 3,898.98

Please quote your reference and invoice number to ensure payment reaches your account.

Detach

**Please detach this REMITTANCE SLIP and enclose with your payment**

Account Ref : CRESTNICH0

Invoice No : HG5808

Account Name : Crest Nicholson South

Amount Paid : 

Bishop's Waltham Parish Council