



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 5th April 2022 at 7pm.



The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 1st March 2022.
6. Actions arising from the minutes of the meeting of 1st March 2022 - *for information only*
7. Report from RFO - *for information only*
8. Finance matters:
 - i) Payments Schedule – to approve payments.
 - ii) Bank Account Reconciliations Month 12 – to note the review by the Chairman.
 - iii) Parish Council Financial Position Year to Date and Balance Sheet – to note current position.
 - iv) Income and Expenditure Forecast - to note current position.
9. Capital Control Report - *for information only*
10. Internal Auditor Report – for information only
11. Licence and Lease Rate Increase 2022-23 – Paper from Senior Admin Assistant - *for consideration*
12. Additional Administrative Charges – Paper from Senior Admin Assistant - *for consideration*
13. Standing Orders Review – Paper from the Chairman – *for consideration*
14. Recommendations from the Halls & Grounds Committee - Paper from the Clerk to the Halls and Grounds Committee - *for consideration*:
 - i) Jubilee Hall car park sign
 - ii) Recycling Bin
 - iii) Roller Shuttle
15. Recommendations from the Community & Environment Committee - Paper from the Clerk to the Community & Environment Committee - for consideration:
 - i) Social Media Policy
16. Requests for future agenda items - *for information only*
17. Date of next meeting – 3rd May 2022

18. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

19. Debtors List - *for consideration*

E McKenzie

Clerk to the Committee
29th March 2022