



**A Meeting of the West Hoe Cemetery Management Committee
will be held in the Ruby Room of the Jubilee Hall, Little Shore Lane, Bishop's Waltham, SO32 1ED
on Tuesday 31st May 2022 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Agenda

1. To elect the Chairman of the Committee (Bishop's Waltham PC Councillor).
2. To elect the Vice Chairman of the Committee (Swanmore PC Councillor).
3. To receive and accept apologies for non-attendance.
4. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
5. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session *(for information only)*.
7. Grounds/Funeral Director Reports.
8. Approval of the minutes of the meeting of the 14th April 2022.
9. Actions Arising from the meeting of the 14th April 2022.
For information only.
10. To consider finance matters:
 - i) To approve payments made.
 - ii) Bank Reconciliation March 2022 for acceptance.
 - iii) To note Financial Position year to date.
 - iv) To consider Cash Flow forecast.
11. Purchase of ride on mower – for ratification.
12. Bench Request - for consideration.
13. Headstone Request – for consideration.
14. Committee Terms of Reference – for consideration.
15. Grounds maintenance schedule – for approval.
16. Second Cremation Area - for consideration.
17. Natural Burial Site Hedge Planting – for consideration.
18. Cemetery update *(for information only)*.
19. Requests for future agenda items *(for information only)*.
20. Date of next meeting – 23rd June 2022.
To confirm meetings calendar.

L Edge
Clerk to the Committee.
24.5.22