



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Monday 25th April 2022 at 7:00pm



Present	Cllr D Iro Cllr E Jelf Cllr R Latham Cllr J Marsh Cllr P Wilson Cllr J Wood	Vice Chairman Chairman
In attendance:	C Wilkinson	Clerk to the Committee
Members of the public:	1	
CE197/21	To receive and accept apologies for non-attendance None.	
CE198/21	To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda None relating to the business of the meeting.	
CE199/21	To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda None relating to the business of the meeting.	
CE200/21	Public Session Councillor Wood requested that a councillor replace her as the Parish Council representative to Swanmore College. Councillor Jelf agreed to attend meetings going forward. Councillor Wilson requested that some the unused suggestion cards, produced for the Annual Meeting of Parish, be supplied for use at the upcoming Councillors' Surgery.	ACTION: Clerk
CE201/21	To approve the minutes from the meeting of 15th March 2022 Resolved: To approve the minutes of the meeting of 15th March 2022. Proposed: Cllr P Wilson Seconded: Cllr E Jelf All in favour who were present.	
CE202/21	Actions arising from the meeting of the Community & Environment Committee – 15th March 2022 Noted. Councillors Marsh and Jelf requested a meeting be organised to review the Social Engagement Policy.	ACTION: Clerk
CE203/21	Financial position year to date Noted.	
CE204/21	Forward Plan 2019-2023 - for information It was suggested that the Newsletter Working Group consider mentioning the Minibus and Care Group Drivers in a future edition to contribute towards element CD 6 (Promote Community Transport Services) of the Forward Plan. It was requested that Xelabus be contacted to request that a copy of the timetable for the service running along Free Street be posted on the Free Street bus stop. A formatting change was requested to highlight the priority assigned to each item in the plan.	ACTION: Newsletter Working Group ACTION: Clerk ACTION: Clerk
CE205/21	Grant Opportunities – for consideration Noted.	

- CE206/21** **Clean Up event report - for information**
 It was noted that Councillor Williams had also been in attendance at the Councillors' Surgery that was running concurrently with the Clean Up event.
 The request from the clerk that additional hoops be purchased for the next Clean Up event was noted. **ACTION: Clerk**
 The date for the next Clean Up event, to take place in autumn, was agreed as Saturday 8th October 2022.
- CE207/21** **Annual Meeting of the Parish report – for information**
 It was agreed that a return be made to delivering separate invitations to all households in the Parish with the aim of improving attendance.
 A discussion followed regarding the responses to the scenario cards and whether it would be useful to clarify the Parish Council's powers in Bishop's Waltham Matters. **ACTION: Newsletter Working Group**
 It was suggested that the responses to the various queries and suggestions received on the evening could also be considered for inclusion in the Bishop's Waltham Matters newsletter. **ACTION: Newsletter Working Group**
- CE208/21** **Jubilee Street Party – for consideration**
 It was agreed that plastic table coverings be purchased to protect tables in the event of significant rainfall on the day of the event.
 Councillor Marsh reported that she would soon be distributing event fliers to the High Street shops to promote the event and encourage High Street premises to open on the day.
 It was suggested that community Facebook groups and local press be asked to help to promote the event. **ACTION: Clerk**
 Councillor Iro requested an electronic copy of the update included in the papers for communication with the Town Team. **ACTION: Clerk**
 A discussion followed regarding a competition to further involve local school children.
 A meeting was agreed to be scheduled to discuss how to allocate the available budget to the various options available. **ACTION: Clerk**
 Councillor Latham requested contact information for the local Guides organisation for event promotion. **ACTION: Clerk**
- CE209/21** **Environmental Initiatives working group update - for information**
 Noted. A member of the working group mentioned that the Sustainable Overton group's resources regarding environmental action were very comprehensive and provided a useful toolkit.
 A Green Fayre was suggested as a potential event that could be organised by the Parish Council.
 The next working group meeting would be taking place during the week commencing the 9th May.
- CE210/21** **Tree Warden's Suggestions - for consideration**
 The suggestions received were considered positively by the Committee. The tree-planting day suggestion was agreed to be potentially relevant to land that had recently been received by the Parish Council or that would be transferred to Parish Council ownership in the future. The possibility of creating a micro forest was suggested as something for consideration in relation to this idea.
Resolved: To request that the Tree Warden progress with their suggestion regarding the creation of a resource to encourage appreciation of the Parish's trees.
Proposed: Cllr P Wilson
Seconded: Cllr D Iro
All in favour **ACTION: Tree Warden**
- CE211/21** **Correspondence**
- i) Hampshire Passenger Transport Forums – for consideration
 Councillors Jelf, Marsh and Iro requested invitations to the meetings. **ACTION: Clerk**
- ii) Annual Meeting of the Meon Valley Foodbank – for information
 Noted.
- iii) Country Fayre 2022 – for consideration
 It was suggested that alongside the skittles alley, the Country Fayre might provide an opportunity to request residents' input regarding Parish Council projects or local issues.

Resolved: To contact the event organisers to say that the Parish Council would like to be present at this year's event and to offer to bring the skittles alley.

Proposed: Cllr J Marsh

Seconded: Cllr D Iro

All in favour

ACTION: Clerk

At this point Councillor Iro left the meeting due to a work commitment.

CE212/21

Councillors' Reports – Museum Trust – for consideration

Resolved: That Councillor Latham would attend the next meeting of the Museum Trust to be held on the 18th May in Councillor Wood's absence.

Proposed: Cllr R Latham

Seconded: Cllr P Wilson

All in favour

ACTION: Councillor Latham

CE213/21

Chairman's report – for information

Noted.

CE214/21

Grant Applications – for consideration

The applications were given careful deliberation and awards were made for recommendation to Parish Council.

Resolved: To recommend the following grant awards to Full Council:-

GROUP	PROJECT	AWARD	DEPARTMENT
Bishop's Waltham Festival Limited	Professional technical support and equipment to support performances by local young performers.	£300	PC S145
Bishop's Waltham In Bloom	Van costs (£1,000), contribution towards lost revenue.	£1,500	PC S144
Bishop's Waltham Society	Tudor Experience event – Toilet facilities, entertainment costs.	£1,400	PC S145
Meon Valley Heartstart	IT Support to advertise courses and fundraising events. Also publicity.	£500	PC GPC
Parochial Church Council of St Peter's	Maintenance of churchyard	£1,000	PC S214
Home Start Hampshire	Supporting families in BW in need	£1,300	PC GPC
Victim Support	Purchase of security items	£100	PC S31

Proposed: Cllr P Wilson

Seconded: Cllr J Marsh

All in favour

ACTION: Clerk

CE215/21

Requests for future agenda items – for information only

None.

CE216/21

Date of next meeting – 23rd May 2022

Noted.

The meeting closed at 21.03 pm.