



**Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 7th June 2022 at 7pm.**

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To elect the Chairman of the Committee
2. To elect the Vice Chairman of the Committee
3. To receive and accept apologies for non-attendance.
4. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
5. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session - *for information only*
7. To approve the minutes of the meeting of 3rd May 2022.
8. Actions arising from the minutes of the meeting of 3rd May 2022 - *for information only*
9. Report from RFO - *for information only*
10. Finance matters:
 - i) Payments Schedule – to approve payments.
 - ii) Bank Account Reconciliations Month 1 – *to note the review by the Chairman*
 - iii) Parish Council Financial Position Year to Date and Balance Sheet – *to note current position.*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Financial Effect of Covid – Report from the Chairman – *for information only*
11. Capital Control Report - *for information only*
12. CIL Funding – Report from the Chairman - *for information only*
13. Asset Register – Update – Report from the RFO – *for consideration*
14. Barclays Bank Mandate Authorisation – Paper from the Executive Officer – *for consideration*
15. Appointment of Staffing Sub-Committee – *for consideration*
16. Quality Status Update – Report from the Executive Officer - *for consideration*
17. Policies Review – Report from the Executive Officer - *for consideration*
18. Recommendation of the Community Engagement Policy from the Community and Environment Committee - *for consideration*
19. Recommendation of the Street Naming Policy from the Planning and Highways Committee - *for consideration*

20. Procurement and Lease of Vehicles Policy – Paper from the Chairman – *for consideration*
21. Memorials Policy – Paper from the Executive Officer – *for consideration*
22. Requests for future agenda items - *for information only*
23. Date of next meeting – 5th July 2022
24. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

25. Debtors' List - *for consideration*
26. Well House Hire Rate Increase 2022-23 – *for consideration*
27. Asset Register – Reporting Tool – *for consideration*
28. Staffing Matters – Paper from the Executive Officer - *for consideration*

E McKenzie
Clerk to the Committee
26th May 2022