



**Bishop's Waltham Parish Council**  
**A Meeting of the Finance, Policy and Resources Committee**  
**will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham**  
**on Tuesday 1<sup>st</sup> November 2022 at 7pm**

**The meeting will be open to the public unless the Committee directs otherwise.**

**Agenda**

**All papers/reports are available from the Council offices (except where classified as confidential).**

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 4<sup>th</sup> October 2022.
6. Actions arising from the minutes of the meeting of 4<sup>th</sup> October 2022 - *for information only*
7. Report from RFO - *for information only*
8. Finance matters:
  - i) Payments Schedule – to approve payments.
  - ii) Bank Account Reconciliations Month 6 – *to note the review by the Chairman*
  - iii) Parish Council Financial Position Year to Date and Balance Sheet – *to note current position.*
9. Capital Control Report - *for information only*
10. Budget Setting 2023-2024 – *for consideration*
  - i) F,P&R Committee Budget Setting for 2023-24 - Recommendations from the Working Group
  - ii) Parish Council Budget Setting for 2023-24 - Recommendations from the Standing Committees
  - iii) Budget Funding Request for 2023-24 – Paper from West Hoe Cemetery Management Committee
11. Ear Marked Reserves and Community Infrastructure Levy – Clarification – Paper from the RFO – *for consideration*
12. Requests for future agenda items - *for information only*
13. Date of next meeting – 6<sup>th</sup> December 2022
14. Motion for confidential business:

**The following motion will be moved on the completion of the above business:**  
**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
15. Debtors' List - *for consideration*
16. Quotations for Insurance 2022-23 – Paper from the RFO – *for consideration*



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17. Funds for Community Information Point (Old Red Telephone Kiosk) – Recommendation from the Community and Environment Committee – *for consideration*
18. Staffing Matters – *for consideration*
  - i) Staffing Sub-Committee Meeting Minutes and Recommendations 17&18.10.22
  - ii) Mid-Year Appraisals - Review
  - iii) Community Support Officer role – Update and Recommendation
19. Community Asset Update – *for consideration*

*E McKenzie*  
Clerk to the Committee  
25<sup>th</sup> October 2022