



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 10th January 2023 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 6th December 2022
6. Actions arising from the minutes of the meeting of 6th December 2022- *for information only*
7. Report from RFO - *for information only*
8. Finance matters:
 - i) Payments Schedule – to approve payments.
 - ii) Bank Account Reconciliations Month 8 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - to note current position
9. Salaries Hourly Rate – for consideration
10. Transfers to/from and within Earmarked Reserves 2022/23
11. Capital Control Report - *for information only*
12. Budget Setting 2023-2024 – *for consideration*

Parish Council Budget Setting for 2023-24 – *for consideration*
13. CIL Application Opportunity – *for consideration*
14. IT Audit Update – *for consideration*
15. 'Working From Home' Policy – *for consideration*
16. Land Transfer – Bishop's Meadow Open Space – *for consideration*
17. Membership of Standing Committees – *for consideration*
18. Requests for future agenda items - *for information only*
19. Date of next meeting – 7th February 2023



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20. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

21. Debtors' List - *for consideration*

22. Staffing Matters – *for consideration*

- i) Staffing Sub-Committee Meeting Minutes and Recommendations 3.1.23
- ii) Community Support Officer role – Update and Recommendation

23. Community Asset Update – *for consideration*

24. Review of Parish Council Assets - *for consideration*

25. Montague Road Play Area Equipment – Revised Quotation – *for ratification*

E McKenzie
Clerk to the Committee
3rd January 2023