



**Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 2nd July 2024 at 7pm**

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To elect a Chairman of the Committee
2. To elect a Vice Chairman of the Committee
3. To receive and accept apologies for non-attendance.
4. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
5. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session - *for information only*
7. To approve the minutes of the meeting 4th June 2024
8. Actions arising from the minutes of the meeting of 4th June 2024 - *for information only*
9. Report from Finance Manager - *for information only*
10. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 2 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
11. Capital Control Report - *for information only*
12. Financial Regulations – *for approval*
13. Update to Standing Orders' Terms of Reference in relation to Financial Regulations – *for approval*
14. Working Groups Terms of Reference – *for consideration*
15. Change to Standing Committee – Paper from Cllr Wilson – *for consideration*
16. Priory Park Clubhouse Modernisation – *for consideration*
17. Draft Memorial Tree and Bench Policy – *for consideration*
18. Requests for future agenda items - *for information only*
19. Date of next meeting – 6th August 2024



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20. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

21. Debtors' List - *for consideration*

22. Staffing Matters – *for consideration*

23. Land Investigation – Update from Working Group – *for consideration*

24. Quotations For Pipe Replacement Under Priory Park Overflow Car Park – *for approval*

E McKenzie
Clerk to the Committee
25th June 2024