



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 5th December 2023 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 7th November 2023
6. Actions arising from the minutes of the meeting of 7th November 2023 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 7 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. First Interim Internal Audit Visit 2023/24 – *for consideration*
11. PWLB Fixed Rate Loans – *for consideration*
12. Grant Opportunities – *for consideration*
13. Budget Setting and Precept for 2024-25 – *for approval*
14. Ear Marked Reserves Budget Setting and Movements for 2024/25 – *for approval*
15. Recommendations from the Community and Environment Committee – Grant Awards – *for approval*
16. Policies – Update – *for consideration*
17. Requests for future agenda items - *for information only*
18. Date of next meeting – 9th January 2024



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19. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

20. Debtors' List - *for consideration*

21. Staffing Matters - *for information*

22. Facilities Review – Update – *for consideration*

23. Recommendations from Halls And Grounds Committee

- Parish Lengthsman's Vehicle – *for consideration*
- Annual Hedging Works 2023 – update with change of contractor – *for consideration*
- Montague Road Ditch Maintenance Quotation – *for consideration*

E McKenzie

Clerk to the Committee
28th November 2023