



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 5th March 2024 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 6th February 2024
6. Actions arising from the minutes of the meeting of 6th February 2024 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 10 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. Internal Auditor Report – *for consideration*
11. Financial Regulations and Financial Risk Assessment – *for consideration*
12. Standing Orders – *for consideration*
13. Requests for future agenda items - *for information only*
14. Date of next meeting – 2nd April 2024
15. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

16. Debtors' List - *for consideration*
17. Facilities Review – *for consideration*
 - i) Update from the Executive Officer and Working Group
 - ii) Report from Cllr Jones and Cllr Williams on Well House



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18. Recommendations from Halls And Grounds Committee

- i) Jubilee Hall Diamond Suite Lease Fee – Proposal from H&G - *for approval*
- ii) Guide Hut Lease Request – Recommendation from H&G – *for approval*
- iii) Quotations for Hoe Road Track Lighting Work – Recommendation from H&G - *for approval*
- iv) Bishop's Waltham Rotary's Family Fun Day, June 2024 – Draft Licence and Fee – *for consideration*
- v) Tractor Procurement Options – *for consideration*
- vi) Mower Procurement Options – *for consideration*

19. Mowing Licence – *for consideration*

20. Bishop's Waltham Cricket Club Lease – Draft – *for consideration*

21. Staffing Matters – Staffing Review Initial Update – *for information only*

E McKenzie
Clerk to the Committee
27th February 2024