



**Bishop's Waltham Parish Council.
NOTICE OF A MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that a **Meeting of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 14th February 2023.
Dated this 7th February 2023.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance.
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.
4. Public Session – to last no longer than 30 minutes - *for information only*
5. To receive the reports from the County Council and District Council Representatives-
for information only
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 17th January 2023
8. Actions arising from the minutes of the meeting of 17th January 2023 - *for information only*
9. To receive current financial statement and balance sheet
10. Financial Regulations – to approve the recommendation of the Finance, Policy and Resources Committee
11. Financial Risk Assessment – to approve the recommendation of the Finance, Policy and Resources Committee
12. Standing Orders – to approve the recommendation of the Finance, Policy and Resources Committee
13. Recommendations from Community & Environment Committee – *for consideration*
 - i) Annual Meeting of the Parish Council – update
 - ii) Location for Coronation Event
 - iii) QR Code for Parish Council
 - iv) Environmental Action Plan
14. Civility and Respect Pledge – Update – *for consideration*
15. Councillors' surgeries - To confirm the Councillors for the surgery on 25.2.23
– for information



16. Chairman's report - *for information only*
17. Councillors' reports – *for information only*
18. Southern Parishes Meeting Minutes 9.1.23 – *for information*
19. Requests for future agenda items - *for information only*
20. Date of next meeting – 14th March 2023
21. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is
advisable in the public interest that the public and press be temporarily excluded,
and they are instructed to withdraw in accordance with the provisions of the Public
Bodies (Admissions to Meetings) Act 1960.**

22. Staffing Matters – to consider and ratify the recommendations of the Finance, Policy and Resources Committee
23. Community Asset Update – *for consideration*
24. Financial Matters – Overview – *for consideration*
25. Recommendations from Community & Environment Committee – *for consideration*
 - i) Refurbishment telephone box installation – quotation update