



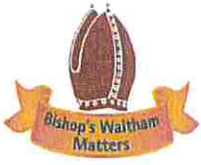
Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 7th February 2023 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 10th January 2023
6. Actions arising from the minutes of the meeting of 10th January 2023- *for information only*
7. Report from RFO - *for information only*
8. Finance matters:
 - i) Payments Schedule – to approve payments.
 - ii) Bank Account Reconciliations Month 9 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
9. Capital Control Report - *for information only*
10. Annual Review of Financial Regulations – Paper from the Chairman & Executive Officer – *for consideration*
11. Annual Review of Financial Risk Assessment - Paper from the Chairman & Executive Officer – *for consideration*
12. Annual Review of Standing Orders - Paper from the Chairman & Executive Officer – *for consideration*
13. Cost Centre Coding – *for consideration*
14. Grant and CIL Funding Opportunities – Update – *for consideration*
15. Quotations for IT Services and Support – Paper from the Chairman - *for consideration*
16. Parish Council Product Fee Increases 2023-2024 – *for consideration*
17. Annual Grant Requests – *for consideration*
18. Requests for future agenda items - *for information only*
19. Date of next meeting – 7th March 2023



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20. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

21. Debtors' List - *for consideration*

22. Recommendations for Halls and Grounds Committee – *for consideration*

- i) Carnival Licence and Rates 2023
- ii) Churchill Avenue Replacement Roundabout Quotations
- iii) Montague Road Play Area Drainage Consultant Quotations

23. Staffing Matters – *for consideration*

- i) Staffing Sub-Committee Meeting Minutes and Recommendations 31.1.23
- ii) Appraisal Form Update

24. Community Asset Update – *for consideration*

25. Financial Overview – *for consideration*

26. Meeting Report from Council Chairman – Men's Shed – *for information*

27. Correspondence – Neighbouring Land – *for consideration*

28. Solar Panel Locations – *for consideration*

E McKenzie
Clerk to the Committee
31st January 2023