



**Bishop's Waltham Parish Council.
NOTICE OF THE MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that the **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 10th October 2023.
Dated this 3rd October 2023.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 12th September 2023
8. Actions arising from the minutes of the meeting of 12th September 2023 - *for information*
9. To receive current financial statement and balance sheet
10. Annual Governance and Accountability Return (AGAR) 2022-23 – *for information*
11. Updated Asset Register – *for ratification*
12. Commercial Motor Insurance Policy – *for ratification*
13. Standing Orders – Update – *for approval*
14. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
15. Forward Plan – Draft Survey and Summary Report – *for consideration*
16. Councillors' surgeries – *for consideration*
 - i) To receive the reports from the surgery of 23.9.23
 - ii) To confirm the Councillors for the surgery on 28.10.23
17. Chairman's report - *for information only*



18. Councillors' reports – *for information only*
19. CSO Report – *for information only*
20. Requests for future agenda items - *for information only*
21. Date of next meeting – 14th November 2023
22. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is
advisable in the public interest that the public and press be temporarily excluded,
and they are instructed to withdraw in accordance with the provisions of the Public
Bodies (Admissions to Meetings) Act 1960.**

23. Staffing Matters - Update from the Finance, Policy and Resources Committee – *for consideration*
24. Facilities Review - Update from the Finance, Policy and Resources Committee – *for consideration*