



**Bishop's Waltham Parish Council.  
NOTICE OF THE MEETING OF  
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that the **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 12<sup>th</sup> March 2024.  
Dated this 5<sup>th</sup> March 2024.

*EMcKenzie*  
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.  
All papers/reports are available from the Council offices  
(except where classified as confidential).**

**Business to be transacted**

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. To note the resignation of a councillor and casual vacancy arising – *for consideration*
5. Co-option to the Council (1 vacancy) – *for consideration*
6. Public Session – to last no longer than 30 minutes - *for information*
7. To receive the reports from the County Council and District Council Representatives
8. To receive the Minutes of the Committees of the Parish Council
9. To approve the Minutes of the Meeting 13<sup>th</sup> February 2024
10. Actions arising from the minutes of the meeting of 13<sup>th</sup> February 2024 - *for information*
11. To approve the Minutes of the Extra-Ordinary Meeting of 27<sup>th</sup> February 2024
12. To receive current financial statement and balance sheet
13. Financial Matters – *for approval*
  - i) Direct Debits List
  - ii) Payment Schedule
14. Internal Auditor's Report – *for consideration*
15. Financial Regulations and Financial Risk Assessment – *for consideration*
16. Standing Orders – *for information*
17. Standing Committees – Membership – *for consideration*
18. Planning Applications:  
To ratify the recommendations from the Planning & Highways Committee



19. Annual Meeting of the Parish 2024 – Planning – *for consideration*
20. Request for Land at Albany Road – Response from Men's Shed – *for consideration*
21. Chairman's report - *for information only*
22. Councillors' and Clerk's reports – *for information only*
23. CSO Report – *for information only*
24. Councillors' Surgery – Report and Future Meetings – *for consideration*
25. Requests for future agenda items - *for information only*
26. Date of next meeting – 9<sup>th</sup> April 2024
27. Motion for confidential business:

**The following motion will be moved on the completion of the above business:  
That in view of the confidential nature of the business about to be transacted, it is  
advisable in the public interest that the public and press be temporarily excluded,  
and they are instructed to withdraw in accordance with the provisions of the Public  
Bodies (Admissions to Meetings) Act 1960.**

28. Facilities Review – Update – *for consideration*
  - i) Progression in Purchase of St John Ambulance Hall
  - ii) Update on, and Options for, Well House
  - iii) Priory Park Clubhouse
29. Recommendations from the Halls and Grounds Committee
  - i) Diamond Suite Lease – *for approval*
  - ii) Bishop's Waltham Rotary's Family Fun Day, June 2024 – *for approval*
30. Asset of Community Value - *for consideration*
  - i) Update on Extra-Ordinary Meeting of 27.2.24
  - ii) New Listing
31. Response from the Catholic Church regarding Access to Priory Park  
*– for consideration*
32. Staffing Matters – *for information*