



**A Meeting of the West Hoe Cemetery Management Committee  
will be held in the Ruby Room, Jubilee Hall, Little Shore Lane, Bishop's Waltham  
on Thursday 25<sup>th</sup> May 2023 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. Election of Chairman of the Committee (Swanmore Councillor).
2. Election of Vice Chairman of the Committee (Bishop's Waltham Councillor).
3. To receive and accept apologies for non-attendance.
4. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
5. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session *(for information only)*.
7. Grounds/Funeral Director Reports.
8. Approval of the minutes of the meeting of the 27<sup>th</sup> April 2023.
9. Actions Arising from the meeting of the 27<sup>th</sup> April 2023.  
*For information only.*
10. To consider finance matters:
  - i) To approve payments made.
  - ii) Bank Reconciliation March 2023 for acceptance.
  - iii) Bank Reconciliation Savings Account March 2023 for acceptance.
  - iv) To note Financial Position year to date.
  - v) To consider Cash Flow forecast.
  - vi) Cashbook for Savings Account for noting.
11. Groundsman's Shed – for consideration.
12. Memorial Service 2023 – for consideration.
13. Correspondence for consideration  
Spencer – Tree Request.
14. Cemetery update *(for information only)*.
15. Requests for future agenda items *(for information only)*.
16. Dates of next meetings – to be confirmed.
17. Motion for confidential business:  
**The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
18. Quote for sandblasting/priming of main cemetery gates – for consideration.

*L Edge*  
Clerk to the Committee.  
17.5.23