



**Bishop's Waltham Parish Council.
NOTICE OF THE ANNUAL MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that the **ANNUAL MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 16th May 2023.
Dated this 9th May 2023.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. Election of Chairman of the Council
2. To receive the Chairman's Declaration of Acceptance of Office
3. Election of Vice Chairman
4. To receive the Vice Chairman's Declaration of Acceptance of Office.
5. To note the receipt of the Councillors' Declarations of Acceptance of Office and any outstanding – *for consideration*
6. Readoption and signing of the Civility and Respect Pledge – *for consideration*
7. Approval of Standing Committees for 2023/24
8. Reappointment of Council working groups for 2023/24
9. Approval of representatives to outside bodies for 2023/24
10. Acceptance of calendar of meeting dates for 2023/24
11. Standing Orders 2023 – for information only
12. General Power of Competence
To resolve to re-adopt the General Power of Competence
13. To receive and accept apologies for non-attendance
14. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
15. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
16. Public Session – to last no longer than 30 minutes - *for information only*
17. To receive the reports from the County Council and District Council Representatives



18. To receive the Minutes of the Committees of the Parish Council
19. To approve the Minutes of the Meeting 11th April 2023
20. Actions arising from the minutes of the meeting of 11th April 2023 - *for information only*
21. To receive current financial statement and balance sheet
22. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
23. Councillors' surgeries – *for consideration*
 - i) To confirm the Councillors for the surgery on 26.5.23
24. Chairman's report - *for information only*
25. Councillors' reports – *for information only*
26. CSO Report – *for information only*
27. Requests for future agenda items - *for information only*
28. Date of next meeting – 13th June 2023
29. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is
advisable in the public interest that the public and press be temporarily excluded,
and they are instructed to withdraw in accordance with the provisions of the Public
Bodies (Admissions to Meetings) Act 1960.**

30. Report on Office Matters from the Executive Officer – *for information only*