



**A Meeting of the West Hoe Cemetery Management Committee  
will be held will be held at the Swanmore Parish Council Office, Hollythorns House,  
New Road Swanmore, SO32 2NW  
on Thursday 22<sup>nd</sup> June 2023 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session *(for information only)*.
5. Grounds/Funeral Director Reports.
6. Approval of the minutes of the meeting of the 25<sup>th</sup> May 2023.
7. Actions Arising from the meeting of the 25<sup>th</sup> May 2023.  
*For information only.*
8. To consider finance matters:
  - i) To approve the Accounting Statements and note Internal Audit Report – year ending 31.3.23.
  - ii) To approve payments made.
  - iii) Bank Reconciliations April and May 2023 for acceptance.
  - iv) Bank Reconciliation Savings Account April 2023 for acceptance.
  - v) To note Financial Position year to date.
  - vi) To consider Cash Flow forecast.
  - vii) Cashbook for Savings Account.
9. Bench Policy – for consideration.
10. Groundsman's Shed options – for consideration.
11. Friends of the Cemetery Group – for consideration.
12. Cemetery update *(for information only)*.
13. Requests for future agenda items *(for information only)*.
14. Date of next meeting – 24<sup>th</sup> August 2023.

*L Edge*  
Clerk to the Committee.  
14.6.23