



**Bishop's Waltham Parish Council.
NOTICE OF THE MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that the **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 13th June 2023.
Dated this 6th June 2023.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information only*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 16th May 2023
8. Actions arising from the minutes of the meeting of 16th May 2023 - *for information only*
9. To receive current financial statement and balance sheet
10. Annual Governance and Accountability Return with Internal Auditor Report – *for consideration*
11. Financial Regulations Update/Amendment to the Public Contracts Regulations 2015 – *for approval*
12. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
13. Grant Awards Spring 2023 – *for ratification*
14. Parish Council QR Code – Paper from Admin Officer – *for consideration*
15. Co-option Procedure – Paper from Cllr P Wilson – *for consideration*
16. Councillors' surgeries – *for consideration*
 - i) To receive the report from the surgery of 26.5.23
 - ii) To confirm the Councillors for the surgery on 24.6.23
17. Chairman's report - *for information only*



18. Councillors' reports – *for information only*
 - i) Southern Parishes Minutes of Meeting 5.6.23
19. CSO Report – *for information only*
20. Requests for future agenda items - *for information only*
21. Date of next meeting – 11th July 2023
22. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is**
advisable in the public interest that the public and press be temporarily excluded,
and they are instructed to withdraw in accordance with the provisions of the Public
Bodies (Admissions to Meetings) Act 1960.
23. Staffing Matters - Updates and Recommendations from the Finance, Policy and
Resources Committee – *for consideration*
24. Facilities Review
 - i) Update from Finance, Policy and Resources Committee – *for consideration*
 - ii) Facilities Review Funding Options – *for consideration*
25. Recommendations from the Halls and Grounds Committee – *for consideration*
 - i) Montague Road Play Area Drainage Quotations
 - ii) Bin Store Compound at Jubilee Hall
 - iii) Quotations for Construction of Southern Footpath Alongside Allotments
 - iv) Tree Maintenance Quotations
 - v) Jubilee Hall Gas Supply
26. Doctors' Surgery – Paper from Planning and Highways Committee – *for consideration*
27. Basingwell Public Toilets – *for consideration*
28. Land Transfer of Open Space at Bishop's Meadow – *for consideration*