



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 6th June 2023 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To elect the Chairman of the Committee
2. To elect the Vice Chairman of the Committee
3. To receive and accept apologies for non-attendance.
4. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
5. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
6. Public Session - *for information only*
7. To approve the minutes of the meeting of 2nd May 2023
8. Actions arising from the minutes of the meeting of 2nd May 2023 - *for information only*
9. Report from Finance Manager - *for information only*
10. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 1 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
11. Capital Control Report - *for information only*
12. Annual Governance and Accountability Return with Internal Auditor Report – *for consideration*
13. Appointment of Staffing Sub-Committee and Working Groups – *for consideration*
14. Policies – current status – *for consideration*
15. Council Asset Register 2022-23 – *for consideration*
16. Requests for future agenda items - *for information only*
17. Date of next meeting – 4th July 2023
18. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.



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19. Debtors' List - *for consideration*
20. Staffing Matters – *for consideration*
 - i) Updates and Recommendations from the Staffing Sub-Committee – *for consideration*
 - ii) Redundancy Payment – *for approval*
21. Community Asset – Update from Working Group – *for consideration*
22. Well House – Update from Working group – *for consideration*
23. Recommendations from the Halls and Grounds Committee – *for consideration*
 - i) Montague Road Play Area Drainage Quotations
 - ii) Bin Store Compound at Jubilee Hall
 - iii) Quotations for Construction of Southern Footpath Alongside Allotments
 - iv) Tree Maintenance Quotations
 - v) Jubilee Hall Gas Supply
24. Doctors' Surgery – Paper from Planning and Highways Committee – *for consideration*
25. Land Transfer of Open Space at Bishop's Meadow – *for consideration*
26. Correspondence
 - i) Land at Victoria Road – *for consideration*
 - ii) Land at Morley Drive – *for consideration*

E McKenzie
Clerk to the Committee
30th May 2023