



**A Meeting of the West Hoe Cemetery Management Committee  
will be held at the Swanmore Parish Council Office, Hollythorns House,  
New Road, Swanmore, SO32 2NW  
on Thursday 26<sup>th</sup> October 2023 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session *(for information only)*.
5. Grounds/Funeral Director Reports.
6. Approval of the minutes of the meeting of the 24<sup>th</sup> August 2023.
7. Actions Arising from the meeting of the 24<sup>th</sup> August 2023.  
*For information only.*
8. To consider finance matters:
  - i) To approve payments made.
  - ii) Bank Reconciliations August and September 2023 for acceptance.
  - iii) Bank Reconciliations Savings Account July, August and September 2023 for acceptance.
  - iv) To note Financial Position year to date.
  - v) To consider Cash Flow forecast.
  - vi) Cashbook for Savings Account.
  - vii) Budget 2024/25 – for consideration.
9. Memorial Repairs Reserve – for consideration.
10. Friends of the Cemetery – report from the Clerk for consideration.
11. Cemetery update *(for information only)*.
12. Requests for future agenda items *(for information only)*.
13. Date of next meeting – 25<sup>th</sup> January 2024.
14. Motion for confidential business:  
**The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
15. Clerk's Report for consideration.

*L Edge*  
Clerk to the Committee.  
11.10.23