



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 3rd October 2023 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 5th October 2023
6. Actions arising from the minutes of the meeting of 5th October 2023 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 5 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. Reserves Policy – Update - *for consideration*
11. St Peter's Parochial Church Council Annual Request for Funding – *for consideration*
12. Requests for future agenda items - *for information only*
13. Date of next meeting – 7th November 2023
14. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

15. Debtors' List - *for consideration*
16. Water Testing Contract Annual Renewal – Recommendation from the Halls and Grounds Committee – *for approval*
17. Community Asset – Update – *for consideration*
18. Cricket Club Lease – Update – *for information*



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19. Staffing Matters – *for consideration*

- i) Priory Park Clubhouse Cleaning – Recommendation from the Halls & Grounds Committee
- ii) Staffing Review – Quotation
- iii) Staff Training Courses - Update

E McKenzie

Clerk to the Committee
26th September 2023