



**Bishop's Waltham Parish Council.
NOTICE OF THE MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that the **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 13th February 2024.
Dated this 6th February 2024.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices (except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
 - i) Town Team Presentation
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 16th January 2024
8. Actions arising from the minutes of the meeting of 16th January 2024 - *for information*
9. To receive current financial statement and balance sheet
10. Quarterly Budget Review – *for consideration*
11. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
12. Notice of a Casual Vacancy and Co-option – *for consideration*
13. Asset of Community Value - Re-registration – *for consideration*
14. Annual Meeting of the Parish 2024 – Planning – *for consideration*
15. Parish Council Website – Update - *for consideration*
16. Response to Men's Shed Request for Land Lease at Albany Road – *for approval*
17. Annual Asset Register Check – Appointment of Working Group
18. Chairman's report - *for information only*



19. Councillors' reports – *for information only*
 - i) Meeting with WCC Traffic Management Team 31.1.24
20. CSO Report – *for information only*
21. Councillors' Surgery – Report and Future Meetings – *for consideration*
22. Requests for future agenda items - *for information only*
23. Date of next meeting – 12th March 2024
24. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

25. Facilities Review - Update from the Finance, Policy and Resources Committee – *for consideration*
 - i) Progression in Purchase of St John Ambulance Hall
 - ii) Update on, and Options for, Well House
26. Recommendations from the Halls and Grounds Committee
 - i) Skatepark Contractor Supplier and Project Cost – *for ratification*
 - ii) Solar Panels for Jubilee Hall – *for consideration*
 - iii) Albany Road Play Area Tenders – *for consideration*