



**A Meeting of the West Hoe Cemetery Management Committee  
will be held in the Ruby Room at the Jubilee Hall, Little Shore Lane,  
Bishop's Waltham, SO32 1ED  
on Thursday 25<sup>th</sup> July 2024 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session *(for information only)*.
5. Grounds/Funeral Director Reports.
6. Approval of the minutes of the meeting of the 4<sup>th</sup> April 2024.
7. Approval of the minutes of the meeting of the 11<sup>th</sup> July 2024.
8. Actions Arising from the meeting of the 11<sup>th</sup> July 2024.  
*For information only.*
9. To consider finance matters:
  - i) To approve payments made since last meeting.
  - ii) Bank Reconciliation April and May 2024 for acceptance.
  - iii) Bank Reconciliations Savings Account March 2024, for acceptance.
  - iv) To note Financial Position year to date.
  - v) To consider Cash Flow forecast.
  - vi) Cashbook for Savings Account.
10. Rota for Councillor visits to Cemetery – for consideration.
11. Cemetery update *(for information only)*.
12. Requests for future agenda items *(for information only)*.
13. Date of next meeting – 26<sup>th</sup> September 2024.
14. Motion for confidential business:  
**The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
15. Quotation for Removal of Spoil – for consideration.
16. Correspondence - for consideration.
17. Clerk's Report – for consideration.

*C. Wilkinson*  
Clerk to the Committee  
17.07.24