



**A Meeting of the West Hoe Cemetery Management Committee  
will be held at the Swanmore Parish Council Office, Hollythorns House,  
New Road, Swanmore, SO32 2NW  
on Thursday 26<sup>th</sup> September 2024 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. To receive and accept apologies for non-attendance.
2. Changes to the West Hoe Cemetery Management Committee Members – for approval.
3. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
4. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
5. Public Session (*for information only*).
6. Grounds/Funeral Director Reports.
7. Approval of the minutes of the meeting of the 25<sup>th</sup> July 2024.
8. Actions Arising from the meeting of the 25<sup>th</sup> July 2024 (*for information only*).
9. To consider finance matters:
  - i) Payments Schedule for Authorisation – to approve payments.
  - ii) Bank Account Reconciliations for June, July and August 2024 – to note the review by the Chairman.
  - iii) Income and Expenditure Forecast – to note current position.
  - iv) Cost Centre Report – to note current position.
10. West Hoe Cemetery Banking Options – for consideration.
11. West Hoe Cemetery Parish Council Funding – for approval.
12. West Hoe Cemetery Draft Budget 2025/26 – for consideration.
13. Request for Updates to Schedule of Committee Meetings – for approval.
14. Cemetery update (*for information only*).
15. Cemetery Maintenance Report from Bishop's Waltham Parish Council – for consideration.
16. Requests for future agenda items (*for information only*).
17. Date of next meeting – 21<sup>st</sup> November 2024.

*C. Wilkinson*  
Clerk to the Committee  
19.09.24