



**A Meeting of the West Hoe Cemetery Management Committee  
will be held in the Ruby Room at the Jubilee Hall, Little Shore Lane,  
Bishop's Waltham, SO32 1ED  
on Thursday 14<sup>th</sup> November 2024 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session (*for information only*).
5. Grounds/Funeral Director Reports.
6. Approval of the minutes of the meeting of the 26<sup>th</sup> September 2024.
7. Actions Arising from the meeting of the 26<sup>th</sup> September (*for information only*).
8. To consider finance matters:
  - i) Payments Schedule for Authorisation – to approve payments.
  - ii) Bank Account Reconciliations for September 2024 – to note the review by the Chairman.
  - iii) Income and Expenditure Forecast – to note current position.
  - iv) Cost Centre Report – to note current position.
9. West Hoe Cemetery Banking Options – for consideration.
10. Cemetery Maintenance Work Description – for consideration.
11. Maintenance Agreement for West Hoe Cemetery – for consideration.
12. West Hoe Cemetery Parish Council Funding – for approval.
13. West Hoe Cemetery Draft Budget 2025/26 – for consideration.
14. Memorial Tree Requests – for consideration.
15. West Hoe Cemetery Interment Processes – for information.
16. Cemetery update - for information.
17. Memorial Service – for consideration.
18. Children's Funeral Fund – for information.
19. Clerk's Report – for information.
20. Requests for future agenda items (*for information only*).
21. Date of next meeting – 23<sup>rd</sup> January 2025.

*C. Wilkinson*  
Clerk to the Committee  
07.11.24