



**Bishop's Waltham Parish Council**  
**A Meeting of the Halls & Grounds Committee will be held in the**  
**Ruby Room of The Jubilee Hall, Little Shore Lane, Bishops Waltham,**  
**SO32 1ED on Tuesday 21<sup>st</sup> May 2024 at 7:00pm**

The meeting will be open to the public unless the Committee directs otherwise.  
All papers/reports are available from the Council Offices (except where classified as confidential).

1. Election of Chairman of the Committee
2. Election of the Vice Chairman of the Committee
3. To receive and accept apologies for non-attendance
4. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
5. To receive and accept any personal, non-pecuniary interests relating to items on this agenda
6. To approve the minutes of the Halls & Grounds Committee – 16<sup>th</sup> April 2024
7. Public Session – to last no longer than 30 minutes - *for information only*
8. Reappointment of Committee Working Groups for 2024/25
9. Actions arising from meeting 16<sup>th</sup> April 2024 - *for information only*
10. Halls Manager's Report – *for information*
11. Senior Groundsman's Report – *for information*
12. Financial Position Year to Date - *to note current position*
13. Capital Control and Ear Marked Reserves Reports – *for information*
14. Grant Opportunities – *for information*
15. Albany Road Play Area Project Update – *for consideration*
16. Facilities Review Project Update - *for consideration*
17. Skatepark Project Update – *for consideration*
18. Priory Park Car Park (Phase 4) Shared Southern Pathway Update – *for consideration*
19. Priory Park Overflow Car Park Update from Working Group and Drainage Issues – *for consideration*
20. Jubilee Hall Solar Panel Project Update - *for consideration*
21. Update following Montague Road/Pondside Bridleway Site Visit – *for consideration*
22. Correspondence
  - i) Roynon Performing Arts Search for Premises - *for consideration*
  - ii) Request for Memorial Tree at Langton Road - *for consideration*
  - iii) Request from Hirer to Consider Access to Priory Park Clubhouse During Bookings - *for consideration*
23. Montague Road Tree Survey – *for consideration*

24. Request from WCC to use Jubilee Hall Outdoor Space for Bike Registering Event – *for consideration*
25. Request from Bishop’s Waltham Guides for Small Scale BBQ Event at Hoe Road Recreation Ground – *for consideration*
26. Website Draft Specification in relation to Facilities Bookings – *for consideration*
27. Men’s Shed Request and Update – *for consideration*
28. Change to Purchase Price of Chairs for Jubilee Hall – *for consideration*
29. Requests for Future Agenda Items – *for information only*
30. Date of next meeting – 18<sup>th</sup> June 2024
31. **Motion for Confidential Business**  
**On completion of the above business the following motion will be moved:**  
**‘That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business, and possible legal matters, as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw’.**
32. Jubilee Hall Roof Survey Quotations – *for consideration*
33. Priory Park Floor Polisher – *for consideration*
34. Water Testing Quotations – *for consideration*
35. Jubilee Hall Kitchen Deep Clean Quotations - *for consideration*
36. Proposal Regarding Halls Bookings Caretaking Services – *for consideration*
37. Request from Lilypad Pre-school to hold a Fundraising Event at Hoe Road Recreation Ground – *for consideration*

*C Wilkinson*

Clerk to the Committee  
15<sup>th</sup> May 2024