



**Bishop's Waltham Parish Council.  
NOTICE OF A MEETING OF  
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 8<sup>th</sup> October 2024.  
Dated this 1<sup>st</sup> October 2024.

*EMcKenzie*  
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.  
All papers/reports are available from the Council offices  
(except where classified as confidential).**

**Business to be transacted**

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 10<sup>th</sup> September 2024
8. Actions arising from the minutes of the meeting of 10<sup>th</sup> September 2024 - *for information*
9. To receive current financial statement and balance sheet
10. Planning Applications:  
To ratify the recommendations from the Planning & Highways Committee
11. Review of Corporate Plan – *for consideration*
12. Chairman's Report - *for information only*
13. Councillors' Reports – *for information only*
14. CSO Report – *for information only*
15. Councillors' Surgery – Report and Future Meetings – *for consideration*
16. Requests for future agenda items - *for information only*
17. Date of next meeting – 12<sup>th</sup> November 2024



18. Motion for confidential business:

**The following motion will be moved on the completion of the above business:  
That in view of the confidential nature of the business about to be transacted, it is  
advisable in the public interest that the public and press be temporarily excluded,  
and they are instructed to withdraw in accordance with the provisions of the Public  
Bodies (Admissions to Meetings) Act 1960.**

19. Quotations for Additional Surfacing at Montague Road Play Area – *for approval*

20. Water Supply Contract for Priory Park Clubhouse and Hoe Road Pavilion – *for  
consideration*

21. Well House – *for consideration*

22. Land Transfers – Updates – *for consideration*

23. Request to Purchase Parish Council Land at Morley Drive – Update - *for consideration*

24. Staffing Matters – *for consideration*