



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 7th January 2025 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 3rd December 2024
6. Actions arising from the minutes of the meeting of 3rd December 2024 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 8 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. Schedule of Policy Review 2025 – *for consideration*
11. Social Media Policy Review – Paper from the Community and Environment Committee – *for consideration*
12. Requests for future agenda items - *for information only*
13. Date of next meeting – 4th February 2025
14. Motion for confidential business: **The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
15. Debtors' List - *for consideration*
16. Well House – *for consideration*
17. Land Purchase Request at Morley Drive – Update – *for consideration*
18. Contract for Office Photocopier/Printer – *for consideration*
19. Ratification of Expenditure to Install Outdoor Power Socket at Priory Park Skate Zone – *for ratification*
20. Hoe Road Recreation Ground Hire Fee for Junior Football Teams using Full-Size Pitch – *for approval*



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21. Replacement Benches for Hoe Road Tennis Courts – *for approval*
22. Priory Park Overflow Car Park Project Update – *for approval*
23. Jubilee Hall Gas Contract Quotations – *for consideration*
24. Quotations for Surfacing Under Jubilee Hall Youth Shelter – *for consideration*
25. Land Transfers – Update – *for consideration*
26. Staffing Matters – *for consideration*

E McKenzie
Clerk to the Committee
20th December 2024