



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 4th March 2025 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 4th February 2025
6. Actions arising from the minutes of the meeting of 4th February 2025 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
 - i) Payments Schedule – *to approve payments.*
 - ii) Bank Account Reconciliations Month 10 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Ear Marked Reserves – *to note current position*
9. Ear Marked Reserves – Year End 2024/25 Adjustments – *for approval*
10. Capital Control Report - *for information only*
11. Internal Auditor Report – Second Interim Audit 2024/25 – *for consideration*
12. Financial Regulations and Financial Risk Assessment – Review – *for consideration*
13. West Hoe Cemetery Management Committee – Request for Funding – *for consideration*
14. Policy Review – Update – *for consideration*
15. Requests for future agenda items - *for information only*
16. Date of next meeting – 1st April 2025
17. Motion for confidential business: **The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
18. Debtors' List - *for consideration*
19. Well House – *for consideration*
20. Quotations for Replacement Lighting at the Estates Shed – *for consideration*



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21. Quotations for Repairs or Replacement of the Gate of the Jubilee Hall Bin Store – *for consideration*
22. Quotations for Southern Pathway Ramp between Priory Park and Bosworth Gardens
– *for consideration*
23. Quotations for Priory Park Tree Work – *for consideration*
24. Quotations for Replacement Cartridges for Hoe Road Recreation Ground Directional Ramps
– *for consideration*
25. Hire Rates for 2025/2026 (Product Fee Increases) for Community Events – *for consideration*
26. Request for Funding from Bishop's Waltham In Bloom – Paper from Community and Environment
Committee – *for consideration*
27. Staffing Matters – *for consideration*

E McKenzie
Clerk to the Committee
25th February 2025