



Bishop's Waltham Parish Council

NOTICE OF A MEETING OF BISHOP'S WALTHAM PARISH COUNCIL

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 11th March 2025.
Dated this 4th March 2025.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices
(except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 11th February 2025 & Extra Ordinary Meeting 25th February 2025
8. Actions arising from the minutes of the meeting of 11th February 2025 - *for information*
9. To receive current financial statement and balance sheet
10. Internal Auditor Report – Second Interim Audit 2024/25 – *for consideration*
11. Financial Regulations and Financial Risk Assessment – Review – *for consideration*
12. West Hoe Cemetery Management Committee – Request for Funding – *for consideration*
13. Annual Asset Register Check – Report and Update – *for consideration*
14. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
15. Town Team Event - KidSTreat 6th July 2025 – for consideration
16. Chairman's Report - *for information only*
17. Councillors' Reports – *for information only*



18. Executive Officer's Report – *for information only*
19. ACSO's Report – *for information only*
20. Councillors' Surgery – Report and Future Meetings – *for consideration*
21. Southern Parishes Meetings – Minutes – *for information only*
22. Requests for future agenda items - *for information only*
23. Date of next meeting – 8th April 2025
24. Motion for confidential business:

**The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

25. Accessibility Project – Update – *for consideration*
26. Well House – *for consideration*
27. Land Transfers – Update – *for consideration*
28. Quotations for Replacement Lighting at the Estates Shed – *for approval*
29. Quotations for Repairs or Replacement of the Gate of the Jubilee Hall Bin Store
– *for approval*
30. Quotations for Priory Park Tree Work – *for approval*
31. Quotations for Replacement Cartridges for Hoe Road Recreation Ground Directional Ramps – *for approval*
32. Quotations for the upgrade of Jubilee Hall Intruder Alarm System – *for consideration*
33. Hire Rates for 2025/2026 (Product Fee Increases) for Community Events – *for approval*
34. Request for Funding from Bishop's Waltham In Bloom – *for consideration*
35. Staffing Matters – *for consideration and ratification*