



**A Meeting of the West Hoe Cemetery Management Committee  
will be held in the Ruby Room at the Jubilee Hall, Little Shore Lane,  
Bishop's Waltham, SO32 1ED on Thursday 13<sup>th</sup> March 2025 at 6.00pm.**

**The meeting will be open to the press and public unless the Committee direct otherwise.  
All papers/reports are available from the Council offices (except where classified as confidential).**

**Agenda**

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.
3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session (*for information only*).
5. Grounds/Funeral Director Reports.
6. Approval of the minutes of the meeting of the 26<sup>th</sup> February 2025.
7. Actions Arising from the meeting of the 26<sup>th</sup> February 2025 (*for information only*).
8. To consider finance matters:
  - i) Payments Schedule for Authorisation – to approve payments.
  - ii) Bank Account Reconciliations for December 2024 and January and February 2025 – to note the review by the Chairman.
  - iii) Income and Expenditure Forecast – to note current position.
  - iv) Cost Centre Report – to note current position.
  - v) Ear Marked Reserves – Year End 2024/25 – for approval.
9. Cemetery Charges for 2025/26 – *for consideration*.
10. Cemetery Regulations Updates – *for consideration*.
11. Proposal for Additional Row in Existing Cremation Area – *for consideration*.
12. Proposed Plan for New Cremation Area - *for consideration*.
13. Draft Form to Confirm Receipt of Cemetery Regulations – *for consideration*.
14. Meeting Dates for 2025/26 – *for consideration*.
15. Cemetery Tidy – *to agree a date*.
16. Cemetery Update - *for information*.
17. Requests for future agenda items (*for information only*).
18. Date of next meeting – 15<sup>th</sup> May 2025 (*subject to approval of meeting dates*).
19. Motion for confidential business:  
**The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
20. Report Relating to Shed Base Installation Costs – *for consideration*.

*C. Wilkinson*  
Clerk to the Committee  
06.03.25