



## Bishop's Waltham Parish Council

### NOTICE OF A MEETING OF BISHOP'S WALTHAM PARISH COUNCIL

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 13<sup>th</sup> May 2025.

Dated this 6<sup>th</sup> May 2025.

*EMcKenzie*  
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.  
All papers/reports are available from the Council offices  
(except where classified as confidential).**

#### **Business to be transacted**

1. Election of Chairperson of the Council
2. To receive the Chairman's Declaration of Acceptance of Office
3. Election of Vice Chairperson of the Council
4. To receive the Vice Chairman's Declaration of Acceptance of Office
5. To receive and accept apologies for non-attendance
6. To receive and accept resignations from the Council
7. To advertise for Casual Vacancies arising from Resignations from the Council
8. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
9. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
10. Approval of Standing Committees for 2025/26
11. Reappointment of Council Working Groups for 2025/26
12. Approval of Representatives to Outside Bodies for 2025/26
13. Acceptance of Calendar of Meeting Dates for 2025/26
14. General Power of Competence  
To resolve to re-adopt the General Power of Competence if applicable
15. Readoption and signing of the Civility and Respect Pledge – *for consideration*
16. Public Session – to last no longer than 30 minutes - *for information*
17. To receive the reports from the County Council and District Council Representatives
18. To receive the Minutes of the Committees of the Parish Council
19. To approve the Minutes of the Meeting 8<sup>th</sup> April 2025
20. Actions arising from the minutes of the meeting of 8<sup>th</sup> April 2025 - *for information*



21. To receive current financial statement and balance sheet
22. Annual Investment Report 2024-25 and Reinvestment of Funds – *for approval*
23. Planning Applications:  
To ratify the recommendations from the Planning & Highways Committee
24. Potential Sites for Development on the Boundary of the South Down National – *for approval*
25. Annual Meeting of the Parish – Report from Marketing, Communications and Events Manager – *for information*
26. Recommendations from the Halls and Grounds Committee – *for consideration:-*
  - i) Request for Dedicated Parking Space for the Community Minibus
  - ii) Request for Contribution to Parish Magazine for Parish Council Monthly Article
27. Recommendation from the Community & Environment Committee – *for approval*
  - i) Grant Awards – Spring 2025
28. Renewal of Rural Market Town Group Subscription – *for consideration*
29. Bishop's Waltham Cricket Club – Lease Conditions regarding Storage – *for consideration*
30. Chairman's Report - *for information only*
31. Councillors' Reports – *for information only*
32. Executive Officer's Report – *for information only*
33. ACSO's Report – *for information only*
34. Councillors' Surgery – Report and Future Meetings – *for consideration*
35. Requests for future agenda items - *for information only*
36. Date of next meeting – 10<sup>th</sup> June 2025
37. Motion for confidential business:

**The following motion will be moved on the completion of the above business:**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

38. Recommendations from the Finance, Policy and Resources Committee – *for ratification:-*
  - i) Actual Cost of Dual Use Bins - for ratification
  - ii) Pitch Drainage Quotations - for ratification
  - iii) Operational Spend on Clock Flower Bed Repairs and Dual Waste Bin at Colville Drive Footpath
39. Land Transfers – Update – *for consideration*
40. Well House – Update – *for consideration*
41. Staffing Matters – *for consideration*