



Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham
on Tuesday 5th August 2025 at 7pm

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 1st July 2025
6. Actions arising from the minutes of the meeting of 1st July 2025 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
 - i) Payments Schedule – *to approve payments*
 - ii) Bank Account Reconciliations Month 3 – *to note the review by the Chairman*
 - iii) Parish Council Balance Sheet – *to note current position*
 - iv) Income and Expenditure Forecast - *to note current position*
 - v) Earmarked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. Annual Governance and Accountability Return (AGAR) Assertion 10 – *for consideration*
11. Appointment of the Internal Auditor – *for consideration and approval*
12. Earmarked Reserves (EMR) Movements – *for approval*
13. Reinvestment of Funds – *for approval*
14. Terms of Reference for the Staffing Sub-Committee – *for consideration*
15. Retention of Documents – *for approval*
16. Health and Safety Policies – *for approval*
17. Requests for future agenda items - *for information only*
18. Date of next meeting – 2nd September 2025
19. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.



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- 20. Debtors' List - *for consideration*
- 21. Flowplates Order – *for consideration*
- 22. Meon Valley Bowls Club Lease – Final Version – *for approval*
- 23. Land Transfers – Update – *for consideration*
- 24. Cost of Purchase of Wheelchair to be Stored at the Jubilee Hall - *for ratification*
- 25. Quotations for Section of Priory Park Ecological Survey - *for consideration*
- 26. Quotations for Hire of Hedge Work Machinery - *for consideration*
- 27. Quotations for Relining Works in the Jubilee Hall Car Park - *for consideration*
- 28. Cost of Skip for Albany Road Cricket Ground - *for ratification*
- 29. Staffing Matters – *for consideration*

E McKenzie
Clerk to the Committee
29th July 2025