



**Bishop's Waltham Parish Council**  
**A Meeting of the Finance, Policy and Resources Committee**  
**will be held in the Ruby Room of The Jubilee Hall, Bishop's Waltham**  
**on Tuesday 7<sup>th</sup> October 2025 at 7pm**

**The meeting will be open to the public unless the Committee directs otherwise.**

**Agenda**

***All papers/reports are available from the Council offices (except where classified as confidential).***

1. To receive and accept apologies for non-attendance.
2. To receive and accept declarations of disclosable pecuniary interests relating to agenda items.
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to agenda items.
4. Public Session - *for information only*
5. To approve the minutes of the meeting of 2<sup>nd</sup> September 2025
6. Actions arising from the minutes of the meeting of 2<sup>nd</sup> September 2025 - *for information only*
7. Report from Finance Manager - *for information only*
8. Finance matters:
  - i) Payments Schedule – *to approve payments*
  - ii) Bank Account Reconciliations Month 5 – *to note the review by the Chairman*
  - iii) Parish Council Balance Sheet – *to note current position*
  - iv) Income and Expenditure Forecast - *to note current position*
  - v) Earmarked Reserves – *to note current position*
9. Capital Control Report - *for information only*
10. Annual Governance and Accountability Return 2024/25 – *for consideration*
11. Parish Council Budget Setting 2026-27 – *for consideration*
12. Requests for future agenda items - *for information only*
13. Date of next meeting – 4<sup>th</sup> November 2025
14. Motion for confidential business: **The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
15. Debtors' List - *for consideration*
16. Remedial Works to Priory Park Clubhouse Showers - *for ratification*
17. Additional Dual-Use Bin at the Jubilee Hall Added to Current Service Contract - *for ratification*
18. Staffing Matters – *for consideration*

*E McKenzie*  
*Clerk to the Committee*  
**26.9.25**