



Bishop's Waltham Parish Council

NOTICE OF A MEETING OF BISHOP'S WALTHAM PARISH COUNCIL

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 14th October 2025.

Dated this 7th October 2025.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices
(except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting of 9th September 2025 and Extra Ordinary Meeting of 7th October 2025
8. Actions arising from the minutes of the meeting of 9th September 2025 - *for information*
9. To receive current financial statement and balance sheet
10. Annual Governance and Accountability Return – *for consideration*
11. Planning Applications: To ratify the recommendations from the Planning & Highways Committee
12. Draft Parish Council Agreement for West Hoe Cemetery – *for consideration*
13. Chairman's Report - *for information only*
14. Councillors' Reports – *for information only*
15. Executive Officer's Report – *for information only*
16. ACSO's Report – *for information only*
17. Councillors' Surgery – Report and Future Meetings – *for consideration*
18. Requests for future agenda items - *for information only*
19. Date of next meeting – 11th November 2025



20. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

21. Papers from the Finance, Policy and Resources Committee – *for ratification*

- i) Remedial Works to Priory Park Clubhouse Showers
- ii) Additional Dual-Use Bin at the Jubilee Hall Added to Current Service Contract

22. Quotations for South Pond Perimeter Tree Works – *for consideration*

23. Montague Road Land Lease – Update – *for consideration*

24. Albany Wood Estate – Grounds Maintenance Contract – *for consideration*

25. Staffing Matters – *for consideration*