



**Bishop's Waltham Parish Council**  
**A Meeting of the Halls & Grounds Committee will be held in the**  
**Ruby Room of The Jubilee Hall, Little Shore Lane, Bishops Waltham,**  
**SO32 1ED on Tuesday 16<sup>th</sup> December 2025 at 7:00pm**

The meeting will be open to the public unless the Committee directs otherwise.  
All papers/reports are available from the Council Offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
3. To receive and accept any personal, non-pecuniary interests relating to items on this agenda
4. Public Session – to last no longer than 30 minutes - *for information only*
5. To approve the minutes of the Halls & Grounds Committee – 18<sup>th</sup> November 2025
6. Actions arising from meeting 18<sup>th</sup> November 2025 - *for information only*
7. Financial Position Year to Date - *to note current position*
8. Capital Control and Ear Marked Reserves Reports - *for information*
9. Grant Opportunities - *for information*
10. Estates Manager's Report - *for information*
11. Senior Groundsperson's Report - *for information*
12. Priory Park Clubhouse Project – Public Consultation Update - *for consideration*
13. Proposal for Coronation Hall Frontage – Update from Working Group - *for consideration*
14. Play Area Inspection Reports – *for information*
15. Tree Survey of Parish Council Sites – *for information*
16. Correspondence – Bishop's Waltham's Participation in Park Yoga - *for consideration*
17. Requests for Future Agenda Items - *for information*
18. Date of next meeting - 20<sup>th</sup> January 2026
19. **Motion for Confidential Business**  
**On completion of the above business the following motion will be moved:**  
**'That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business, and possible legal matters, as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw'.**
20. Grass Pitch Maintenance Fund Grant Application – Service Level Agreement Document – *for consideration*
21. Priory Park Clubhouse Project – Quotation from Architect for RIBA 3 - *for consideration*
22. Jubilee Hall Electricity Contract – *for consideration*
23. Jubilee Hall Heating – Heat Loss Survey Report and Preliminary Costings – *for consideration*
24. Priory Park Clubhouse – Food Truck Power Supply – *for consideration*

*C. Wilkinson*  
Clerk to the Committee  
10<sup>th</sup> December 2025