



**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council**  
**held on Tuesday 11<sup>th</sup> January 2022 at The Jubilee Hall**  
**commencing at 7pm.**

**Present:**

Cllr T Wilson	Chairman
Cllr Marsh	Vice Chairman
Cllr Ford	
Cllr Iro	
Cllr Jelf	
Cllr Jones	
Cllr Pavey	
Cllr Nicholson	
Cllr Webb	
Cllr Westcombe	
Cllr Wood	

Cllr Miller – Winchester City Council

**In attendance:**

Mrs McKenzie – Executive Officer  
Mrs Wilkinson – Administration Officer  
Mr Ben Partridge – Community Support Officer

**Members of the public:** 2

**21:262 To receive and accept apologies for non-attendance.**

Cllr P Wilson – indisposed

**Resolved: to receive and accept the apologies for non-attendance as tabled.**

Proposed: Cllr Marsh

Seconded: Cllr Pavey

All in favour.

Apologies also received from Cllr Humby - HCC, Cllr Kurn and Cllr McLean – WCC.

**21:263 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

None relating to the business of the meeting.

**21:264 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

**21:265 Public Session.**

**For information only.**

Two members of the public were present but had no matters to raise at this time.

Points raised by Councillors:-

- Attendance at a meeting regarding '20 is Plenty' road discussions, which will be a future agenda item at the Planning and Highways Committee
- Social Media policy updates suggested to be proposed to the Community & Environment Committee
- Concerns of speeding on Corhampton Road and vacancy for road crossing patrol
- Concerns about Winchester Road speed near new housing estate, Bishop's Meadow
- Need for enforcement highlighted with regard to speeding as detected by the Speed Indicator Device
- Clear initiatives to identify and tackle speeding issues were acknowledged as in place by the council, with enforcement and further action required at county or national level.

Points raised by the Executive Officer:-

- Site meeting attended on 10.1.22 with WCC Traffic Technician, the Chair of the Planning & Highways Committee, Community Support Officer and staff from the schools, to review road safety markings on Ridgemedede Estate

- Site meeting attended on 5.1.22 at Albany Road, with Crest Nicholson reps, a rep from the Allotment Committee and the clerk to the Planning & Highways Committee, to review roadworks due on the trackway
- Tree planting at Cherry Gardens and Godfrey Pink Way with WCC Tree Warden 7.1.22

**21:266 Co-option to the Council (2 vacancies) – for consideration**

The two applicants left the room whilst deliberations and voting held.

**Resolved: To co-opt Mr Ritchie Latham to Bishop's Waltham Parish Council**

**Proposed: Cllr Iro**

**Seconded: Cllr Ford**

**All in favour**

**Resolved: To co-opt Mr Jonathan Williams to Bishop's Waltham Parish Council**

**Proposed: Cllr Jones**

**Seconded: Cllr Wood**

**All in favour**

The two applicants returned to the room and were welcomed to join the council table.

**21:267 Approval of the minutes of the meeting 14<sup>th</sup> December 2021**

**Resolved: to approve the minutes of the meeting 14<sup>th</sup> December 2021**

Proposed: Cllr Marsh

Seconded: Cllr Ford

All in favour that were present at the meeting.

Agenda Item 16 – CSO report – was brought forward. The CSO presented his report and answered queries and then left the meeting at 8pm.

**21:268 To receive the report from the County Council and District Council Representatives.**

Cllr Miller commented/reported on the following:

- Thanks were given to the Parish Council involvement in the recent tree planting
- Some neighbouring concerns had been addressed
- A bin store in each of the two WCC owned car parks. Cllr Wood was invited to attend a meeting to consider this matter further.
- The poor working condition of the ticket machines in the central car park had been reported.
- A meeting was scheduled between WCC and the Parish Council for 14.1.22 to discuss the possible pedestrianisation of the upper High Street.

**21:269 To receive the Minutes of the Committees of the Parish Council.**

**Resolved: to receive the Minutes of the Committees of the Parish Council.**

Proposed: Cllr Marsh

Seconded: Cllr Nicholson

All in favour.

**21:270 Actions arising from the minutes of the meeting of 14<sup>th</sup> December 2021.**

**For information only.**

Noted. Two actions completed – circulation of Standing Orders and also the completion of forms for Southern Water Pipeline.

The gender-neutral title proposal would be included in the Standing Orders review in early Spring.

**21:271 To receive current financial statement and balance sheet.**

**Resolved: to receive current financial statement and balance sheet.**

Proposed: Cllr Nicholson

Seconded: Cllr Marsh

All in favour.

**21:272 Internal Auditor Report – for information only**

Noted.

**21:273 Parish Council Budget and Precept for 2022-23 – for consideration**

To consider the recommendations from the Finance, Policy & Resources Committee.

i) To approve the estimated expenditure for 2022-23

ii) To approve the precept requirement for 2022-23

**Resolved: i) To approve the estimated expenditure for 2022-23 of £969,312.00**

**Proposed Cllr Wilson**

**Seconded: Cllr Webb**

**All in favour**

**Resolved: ii) To approve the precept requirement for 2022-23 of £505,255.00**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Marsh**

**All in favour**

**ACTION: To inform WCC of BWPC's precept request**

**ACTION: EO**

**21:274 Recommendations from the Finance, Policy and Resources Committee – for consideration**

**i) Speed Gates**

**ii) Replacement Windows at Jubilee Hall**

**iii) Montague Road Land Transfer**

**i) Speed Gates**

Cllr Wood presented the proposal for the speed gates explaining the HCC were the sole provider and installer of these features on the highways. A grant had been applied for and a reply pending. The request to Bargate Homes for funding had been declined.

**Resolved: To approve the recommendation of the Planning and Highways Committee and Finance, Policy and Resources Committee to purchase and install six gates as detailed in the plans at a cost of £13,100 with additional funding from HCC Town and Parish Council Investment Fund if possible**

**Proposed: Cllr Wood**

**Seconded: Cllr Pavey**

**All in favour**

**ii) Replacement Windows at Jubilee Hall**

Cllr Nicholson presented the recommendation and explained queries arising from the council.

**Resolved: To ratify the recommendation of the Halls & Grounds Committee and Finance, Policy and Resources Committee in relation to the appointment of CDA to carry out the Jubilee Hall window replacement project at a cost of £22,827 excluding VAT (as budgeted for 2021-22 to a total cost of £25,000).**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Jones**

**All in favour**

**iii) Montague Road Land Transfer**

Cllr Wilson presented the history of this land transfer and the length of time this matter had taken to progress. Expressions of concern were raised regarding flooding in this area which Cllr Nicholson as Chair of the Halls and Grounds Committee was aware of and had undertaken initial drainage investigations. This issue for the town was being carefully monitored and WCC made aware of the need for effective infrastructure when planning new estates. It was agreed that although the land transfer needed to be completed, further drainage works would be needed in order for the planned play park to be soundly installed.

**Resolved: To approve the recommendation from the Finance, Policy and Resources Committee to sign and seal the documents to mark the transfer of land at Montague Road to Bishop's Waltham Parish Council**

**Proposed: Cllr Wilson**

**Seconded: Cllr Marsh**

**All in favour**

**ACTION: To sign and seal documents**

**ACTION: EO/Cllr Wilson/ Cllr Marsh**

**21:275 Councillors' Surgeries. To confirm the Councillors attending on 29.1.22.**

Cllr Ford, Cllr Jones and Cllr P Wilson to attend.

February surgery to be covered by Cllr Iro and Cllr Marsh.

March surgery noted for Cllr Jelf and Cllr Wood (TBC).

**21:276 Southern Parishes – Minutes of Meeting 15.11.21 – for information only**

Cllr Nicholson presented the paper as representative to this group. He explained the focus on shared services for the local parishes. The theme of flooding at the next meeting was noted and Cllr Wood asked to join in as this issue was currently a key consideration within the Planning and Highways Committee. **ACTION: Cllr Wood to join the Southern Parishes meeting 17.1.22 ACTION: EO/ Cllr Wood**

**21:277 CSO Report – for information only**

The CSO presented his report for the period October-December 2021 highlighting his role and current issues arising. The council thanked the CSO for his work which was much appreciated by the community. The speeding concerns were highlighted, with the analysis from the Speed Indicator Device (SID) and the planned Speedwatch group, showing the efforts of the council to monitor these issues and pass information onto relevant bodies such as the Police. Information would be passed to Donna Jones, Police and Crime Commissioner, to seek further assistance with this matter.

**ACTION: Contact Donna Jones with regard to traffic incidents**

**ACTION: P&H Committee/EO**

**21:278 Chairman's report - for information only**

Noted.

**21:279 Requests for future agenda items - for information only**

None at this time.

**21:280 Date of next meeting - Tuesday 8<sup>th</sup> February 2022.**

Noted.

There being no further business the meeting closed at 8:54pm.