



**Bishop's Waltham Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Community and Environment Committee**  
held at The Jubilee Hall on Monday 24<sup>th</sup> January 2022 at 7:00pm



**Present**

Cllr D Iro	
Cllr E Jelf	Vice Chairman
Cllr R Latham	Non-committee member
Cllr J Marsh	Chairman
Cllr G Westcombe	
Cllr P Wilson	
Cllr T Wilson	Non-committee member
Cllr J Wood	

**In attendance:**

C Wilkinson	Clerk to the Committee
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**Members of the public:** 0

**CE139/21**

**To receive and accept apologies for non-attendance**

Councillor D Iro had offered apologies for non-attendance due to a family commitment.

**Resolved: To accept apologies for non-attendance.**

**Proposed: Cllr J Marsh**

**Seconded: Cllr E Jelf**

**All in favour.**

**CE140/21**

**To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda**

None relating to the business of the meeting.

**CE141/21**

**To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda**

None relating to the business of the meeting.

**CE142/21**

**Public Session**

A councillor reported that they had noticed that some bins near the public toilets in the Basingwell Street has been overflowing and were unsightly. The ownership of the bins was unknown.

**CE143/21**

**To approve the minutes from the meeting of 22<sup>nd</sup> November 2021**

**Resolved: to approve the minutes of the meeting of 22<sup>nd</sup> November 2021**

**Proposed: Cllr P Wilson**

**Seconded: Cllr E Jelf**

**All in favour.**

**CE144/21**

**Actions arising from the meeting of the Community & Environment Committee – 22<sup>nd</sup> November 2021**

Councillor Westcombe had undertaken a site visit at Red Lion Street, the agreed location for the refurbished telephone box. He had taken measurements so that the exact location of the telephone box could be planned. He suggested that it should be oriented with its back facing the High Street so that the door, when opened, did not open into the flow of pedestrians.

Councillor Westcombe asked the committee whether the Parish Council-owned notice board, currently in storage, should also be relocated to Red Lion Street. Access to the noticeboard in Cross Street was noted as being obstructed by wheelie bins. It was agreed that a review of the notice board locations should be undertaken, and the matter was suggested for inclusion in the agenda for the next committee meeting.

**ACTION: Clerk**

- CE145/21 Financial position year to date**  
Noted. Councillor T Wilson reminded the Committee that the end of the financial year was approaching and discussed spending yet to be undertaken.
- CE146/21 Forward Plan 2019-2023 - for information**  
It was requested that contact be made with Bishop's Waltham Infant School to arrange a meeting. (CD 2.1.2). **ACTION: Clerk**  
It was noted that CD3.3, review of the format of the Annual Meeting of the Parish, was ongoing. Councillor Jelf had made some suggestions relating to the Council's social media policy, this was noted as relevant to element 3.4 of the Forward Plan.
- CE147/21 Grant Opportunities – for consideration**  
Noted.
- CE148/21 Newsletter working group update – for information**  
The Committee noted the topics that would be covered in the February edition of Bishop's Waltham Matters. Suggestions for inclusion in future editions included parking problem areas and the response from HCC regarding vehicle speed data. **ACTION: Newsletter Working Group**
- CE149/21 What's On Guide 2022 - for information**  
Noted.
- CE150/21 Volunteer Thank You event report - for information**  
Noted. A Committee member requested that the Clerk brought more information about future event planning to Committee meetings for review.
- CE151/21 Annual Meeting of the Parish 2022 – Update from the working group - for information**  
Noted. It was suggested that information about HCC's response to data collected by the Speed Indicator Device be included in the presentations in the Annual Meeting of the Parish. **ACTION: Clerk**  
After considering the suggestions for the title of the event, "Shaping Our Parish" was selected.
- CE152/21 Environmental Initiatives working group update - for consideration**  
Noted.  
**Resolved:**  
i) That Councillor Latham join the Environmental Initiatives working group.  
ii) That a member of the public be invited to join the Environmental Initiatives working group.  
**Proposed: Cllr J Marsh**  
**Seconded: Cllr J Wood**  
**All in favour.**
- CE153/21 Jubilee Street Party - for consideration**  
A hat or crown competition was suggested as a possible addition to the Steet Party activities.  
**Resolved: That Jubilee Street Party planning be included as an agenda item for CEC meetings.**  
**Proposed: Cllr J Marsh**  
**Seconded: Cllr J Wood**  
**All in favour.** **ACTION: Clerk**
- CE154/21 Chairman's report – for information**  
Noted.
- CE155/21 Requests for future agenda items – for information only**  
Adopt a payment scheme  
Platinum Jubilee Street Party  
Clean Up/Litter Pick event
- CE156/21 Date of next meeting – 21<sup>st</sup> February 2022**  
Noted.

The meeting closed at 20.19 pm.