



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Monday 21st February 2022 at 7:00pm



Present

Cllr E Jelf	Vice Chairman
Cllr J Marsh	Chairman
Cllr D Iro	
Cllr G Westcombe	
Cllr P Wilson	
Cllr T Wilson	Non-committee member

In attendance: C Wilkinson Clerk to the Committee

Members of the public: 0

CE157/21 To receive and accept apologies for non-attendance

Councillor R Latham – family commitment

Councillor J Wood – family commitment

Resolved: To accept apologies for non-attendance.

Proposed: Cllr J Marsh

Seconded: Cllr E Jelf

All in favour.

CE158/21 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda

None relating to the business of the meeting.

CE159/21 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda

None relating to the business of the meeting.

CE160/21 Public Session

A draft of the CEC presentation, to be given at the Annual Meeting of the Parish, had been written and would be forwarded to committee members for their review.

The office had been notified of a provisional date for the Village of the Year award presentation, being hosted by the Parish Council, of the 21st September.

CE161/21 To approve the minutes from the meeting of 24th January 2022

Resolved: to approve the minutes of the meeting of 24th January 2022 with amendment to the Future Agenda Items minute. The word payment should be pavement.

Proposed: Cllr J Marsh

Seconded: Cllr E Jelf

All in favour.

CE162/21 Actions arising from the meeting of the Community & Environment Committee – 24th January 2022

Noted.

CE163/21 Financial position year to date

Noted. Councillor T Wilson noted that an accrual should be made for the planned expenditure relating to the Annual Meeting of the Parish taking place on the 30th March.

CE164/21 Forward Plan 2019-2023 - for information

Noted.

CE165/21 Grant Opportunities – for consideration

Noted. It was agreed that the format of the document should be refined to avoid the inclusion of large amounts of information that were unchanged from previous committee meetings.

- CE166/21** **Annual Meeting of the Parish update – for consideration**
A timeslot for a general Parish Council presentation was to be inserted at the beginning of the schedule.
Resolved: To approve the recommendations of the working group including the suggested catering arrangements.
Proposed: Cllr P Wilson
Seconded: Cllr J Marsh
All in favour.
- CE167/21** **Environmental initiatives working group update - for information**
Noted.
- CE168/21** **Social Media policy - for consideration**
The proposal was considered and aspects such as additional workload for staff was discussed.
Resolved: To recommend to the Finance, Policy and Resources Committee that the Social Media Policy be updated with the proposed changes.
Proposed: Cllr E Jelf
Seconded: Cllr J Marsh
4 in favour, 1 against.
- CE169/21** **Jubilee Street Party – for consideration**
The importance of the event was emphasised by councillors. As such all councillors should be involved in the organisation and updates would be suggested for inclusion in the agenda of Full Council meetings up to the event. **ACTION: Clerk**
Suggestions for entertainment and activities included the soft play shapes that had been hired at a previous event and the skittle alley.
Local organisations would be approached to see whether they could help with first aid provision. **ACTION: Clerk**
The Town Team and Chamber of Trade were to be contacted to share plans. **ACTION: Clerk**
Resolved:
i) **To confirm the timing of the event as 12 noon – 4pm.**
ii) **That the Chairman and Vice Chairperson would meet with the clerk to progress with booking entertainers.**
Proposed: Cllr J Marsh
Seconded: Cllr P Wilson
All in favour. **ACTION: Clerk/Chairman/Vice Chairman**
- CE170/21** **‘Clean Up BW’ event - for consideration**
The event plan was presented with the accompanying risk assessment. It was noted that the event is taking place simultaneously with a Councillors’ Surgery.
Resolved: To approve sponsorship of the event, accept liability through the Insurer’s acceptance of the risk assessment and agree use of Parish Council staff and resources to support the event.
Proposed: Cllr G Westcombe
Seconded: Cllr Ed Jelf
All in favour.
- CE171/21** **Adult Services and Homeless funding change survey - for consideration**
The funding changes were discussed, and it was noted that the survey indicated that significant cuts were being made to the support offered. It was agreed that these changes should be brought to the attention of all Parish Councillors and that they be encouraged to complete the survey before the deadline of 21st March.
Resolved:
i) **To send a letter to Councillor Humby to communicate the Parish Council’s objection to the funding changes.**
ii) **To request an agenda item for the next Full Council meeting to make all Parish Councillors aware of the survey and the deadline for responses.**

Proposed: Cllr P Wilson
Seconded: Cllr J Marsh
All in favour.

ACTION: Clerk

CE172/21

Noticeboard Review – *for consideration*

The locations of the noticeboards were considered, and the amount of space required for Parish Council documents was discussed. It was concluded that sufficient notice space was already available and that the additional noticeboard currently being stored was considered not to be necessary at this stage. This board could potentially be used near one of the newer housing developments which are some distance from existing boards. It was agreed that the board on Cross Street would no longer be used for agendas due to the bins and other items that frequently obstruct access. The board would not be removed but would be used to promote events and display information that needed to be changed less frequently and was bolder and easier to read.

Resolved: To stop using the noticeboard in Cross street for agendas for Parish Council meetings and to post these in the noticeboard in Red Lion Street instead.

Proposed: Cllr J Marsh

Seconded: Cllr G Westcombe

All in favour.

CE173/21

Correspondence – Review of Winchester District Markets - *for consideration*

Markets taking place in the town centre were considered to benefit the town and make a positive contribution to the community. The Committee did not feel there was a need for the Parish Council to take the lead in organising any additional markets. The Committee were keen that the survey be completed to communicate that in principle they were supportive of markets. The Chamber of Trade should also be mentioned as a key stakeholder, that should be consulted.

Resolved: To complete the survey regarding markets and to ensure the discussion points noted above were included in the response.

Proposed: Cllr J Marsh

Seconded: Cllr E Jelf

All in favour.

ACTION: Clerk

CE174/21

Councillors' Reports – *for information*

i) Town Team - Noted. The meeting minutes were reviewed and discussed. It was agreed that the Town Team be contacted to remind members that they are welcome to attend Community and Environment Committee meetings. Clarification would also be sought of how many Parish Council representatives they would like to attend their meetings.

ACTION: Clerk

ii) Museum Trust – Noted.

CE175/21

Chairman's report – *for information*

Noted.

CE176/21

Requests for future agenda items – *for information only*

Adopt a pavement scheme

Grant applications

CE177/21

Date of next meeting – **21st March 2022**

Noted.

The meeting closed at 21.04 pm.