



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Monday 21st March 2022 at 7:00pm



Present

Cllr E Jelf	Vice Chairman
Cllr R Latham	
Cllr J Marsh	Chairman
Cllr G Westcombe	
Cllr P Wilson	
Cllr T Wilson	Non-committee member
Cllr J Wood	

In attendance: C Wilkinson Clerk to the Committee

Members of the public: 0

CE178/21 To receive and accept apologies for non-attendance

Councillor D Iro – Work commitment

Resolved: To accept apologies for non-attendance.

Proposed: Cllr J Marsh

Seconded: Cllr E Jelf

All in favour.

CE179/21 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda

None relating to the business of the meeting.

CE180/21 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda

None relating to the business of the meeting.

CE181/21 Public Session

A member of the public had contacted the Parish Council to ask whether they were taking any action to support refugees from the Ukraine. A discussion followed.

Several councillors were aware of the generous contributions that had been made within Bishop's Waltham's community. Councillors were also aware of some general support for refugees that already existed in the Southampton area prior to the invasion of Ukraine.

The Committee were keen that the Parish Council stay up to date with any requests for help, or guidance from Winchester City Council.

The Committee agreed to request that the Chairman of the Council provide a statement from the Parish Council. **ACTION: Clerk**

CE182/21 To approve the minutes from the meeting of 21st February 2022

Resolved: To approve the minutes of the meeting of 21st February 2022.

Proposed: Cllr P Wilson

Seconded: Cllr E Jelf

All in favour who were present.

CE183/21 Actions arising from the meeting of the Community & Environment Committee – 21st February 2022

Noted. Amendments were required to show that the Annual Meeting working group and Clerk to the Committee were responsible for items 132/21 and 169/21 respectively.

CE184/21 Financial position year to date

Noted. Whether the expenditure for the refurbished telephone box should be clarified with the Finance, Policy and Resources Committee was raised for further consideration. **ACTION: Clerk**

At this point Councillor Wood left the meeting for a short period to attend another meeting online.

CE185/21

Forward Plan 2019-2023 - for information

Noted. It was requested that items that had already been completed, be formatted to make this clearer to the reader.

ACTION: Clerk

An amendment to the title was requested to reflect the correct name of the Committee.

ACTION: Clerk

CE186/21

Grant Opportunities – for consideration

Resolved: To revise the Grant Opportunities document to include only information that had changed from the previous month and applications that were in progress, to avoid the repetition of a large amount of information.

Proposed: Cllr J Marsh

Seconded: Cllr P Wilson

All in favour.

ACTION: Bookings Clerk

CE187/21

Annual Meeting of the Parish update – for information

A minor change to the running order of the presentations was requested following the rehearsal held earlier that day.

ACTION: Clerk

The Committee approved of the wording of the cards that would be used to encourage audience participation.

A post had been made by the Groundsman to assist with the Speed Indicator Device (SID) display.

Noticeboards were requested at the SID table to display speeding data.

Councillors' roles for the evening were to be sent to all councillors.

ACTION: Clerk

CE188/21

Councillors' Surgeries - for consideration

The Committee considered the High Street to be a good location for holding Councillors' Surgeries. A suggestion was made that Councillors walk around the town centre rather than staying in one place.

It was thought possible that recent surgeries had been relatively quiet because of the colder weather.

Other potential locations were discussed including Priory Park during peak usage times and local schools.

It was suggested that questions regarding a particular topic, or small surveys could be put to residents to maximise the opportunity for community interaction.

Whether surgeries could be held in different parts of the town was suggested, leaflets could be delivered to local residences to let people know that a surgery was going to be held nearby.

CE189/21

Social Engagement policy - for consideration

The Committee agreed that the Social Engagement policy should be reviewed, and any suggested changes brought back to the Community and Environment Committee for consideration.

ACTION: Cllr Marsh, Cllr Jelf, Clerk

CE190/21

Jubilee Street Party – for consideration

It was suggested that a competition be organised within the local schools to draw a design that could be printed onto an item such as a mug or egg cup. These could then be distributed to children via the schools. The two local schools were to be contacted to ask whether they would be happy to participate, and costs were to be investigated.

ACTION: Clerk

The importance of the opportunity to involve the local children in the event was emphasised.

Involving children in elements of the event such as making decorations was suggested.

The Committee considered the options available for purchasing hand waver flags. The preferred design was the Union Jack, and the preferred material was recyclable paper. It was agreed that 250 should be purchased, after it had been confirmed whether any hand-waver flags were already being stored in the office.

ACTION: Clerk

It was agreed that the Parish Council logo be included on the certificates of participation that were to be given out to children on the day. This should be positioned on the bottom left of the document.

The clerk was asked to consider a wet-weather plan in the event of heavy rainfall. **ACTION: Clerk**
The Jubilee Hall Gold Room and Ruby Room should continue to be kept available for Parish Council Use.

The availability of the Community Minibus was to be investigated. **ACTION: Cllr Marsh**
The Committee agreed that the participant estimate of 500 people, mentioned in the Road Closure Request was appropriate.

CE191/21

Newsletter update - *for information*

It was suggested that any changes to planned Councillors' Surgeries be communicated in the newsletter.

It was requested that the item covering the SID, inform readers that the device records the speed data of cars approaching the device from the rear, not only cars approaching the front display.

ACTION: Newsletter working group

It was noted that the trees planted in Godfrey Pink Way should be mentioned in addition to those planted at Cherry Gardens.

ACTION: Newsletter working group

CE192/21

Environmental initiatives working group update - *for information*

A verbal report of the working group meeting held on 17th March was given. Written meeting notes would be included in the papers for the next committee meeting. The working group was compiling a list of 10 actions residents could take to help protect the environment.

It was requested that previous meeting minutes be consulted to determine whether work on a Parish Council Environmental Policy had taken place.

ACTION: Clerk

CE193/21

Correspondence - Wood-burning engagement programme – *for consideration*

It was agreed that the Committee would be happy to receive the information materials offered in the correspondence for further consideration by the Environmental Initiatives working group.

CE194/21

Chairman's report – *for information*

Noted.

CE195/21

Requests for future agenda items – *for information only*

Environment Initiatives working group update

CE196/21

Date of next meeting – 25th April 2022

Noted.

The meeting closed at 20.52 pm.