

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council
held on Tuesday 10th May 2022 at The Jubilee Hall
commencing at 7pm

Present:

Cllr T Wilson	Retiring Chairman
Cllr Marsh	Retiring Vice Chairman/ New Chairman
Cllr Ford	
Cllr Iro	New Vice Chairman
Cllr Jelf	
Cllr Jones	
Cllr Latham	
Cllr Nicholson	
Cllr Pavey	
Cllr Webb	
Cllr Williams	
Cllr P Wilson	
Cllr Wood	

In attendance:

Mrs Edge – Clerk to the Planning & Highways Committee
Mrs McKenzie – Executive Officer
Mrs Wilkinson – Administration Officer

Members of the public: 0

The Chairman opened the meeting with thanks given to all the councillors for their support and dedication over the last three years and noted the valued teamwork since he joined the council in 2005. He also thanked all the staff for their support and hard work which was much appreciated.

PC01:22 Election of Chairman of the Council

Nominations:

Cllr Marsh. Proposed: Cllr Jones, Seconded: Cllr Wood.

Cllr Nicholson. Proposed: Cllr P Wilson, Seconded: Cllr Williams.

Voting held and Cllr Marsh received majority voting so second nomination abandoned.

Resolved: to elect Cllr J Marsh as Chairman of the Council

Proposed: Cllr Jones

Seconded: Cllr Wood

9 in favour, 4 abstentions

PC02:22 To receive the Chairman's Declaration of Acceptance of Office

The Chairman signed the declaration in front of the Council and the Proper Officer (Executive Officer) countersigned the document.

The newly elected Chairman gave thanks to the retiring chairman for his leadership and dedication to the council. She thanked the council members for their votes and support as she looked forward to leading the council with enthusiasm.

PC03:22 Election of Vice Chairman of the Council

Nominations:

Cllr Iro. Proposed: Cllr Nicholson, Seconded: Cllr Jelf.

Cllr Nicholson. Proposed: Cllr P Wilson, Seconded: Cllr Williams. Cllr Nicholson declined the nomination offer.

Cllr Williams. Proposed: Cllr P Wilson. Cllr Williams declined the nomination offer.

Resolved: to elect Cllr D Iro as Vice Chairman of the Council

Proposed: Cllr Nicholson

Seconded: Cllr Jelf

11 in favour, 2 abstentions

J. Marsh 14.6.22



PC01:22 To receive the Vice Chairman's Declaration of Acceptance of Office

The Vice Chairman signed the declaration in front of the Council and the Proper Officer (Executive Officer) countersigned the document.

PC05:22 Approval of Standing Committees for 2022/23

Resolved: to approve the standing committees for 2022/23 as tabled

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour

PC06:22 Approval of Representatives to Outside Bodies for 2022/23

The positions were considered and confirmed as tabled with the following additions.

PACT/CSP – Rep: Cllr Jelf, Reserve: Cllr Ford

Swanmore Management Committee – Rep: Cllr Latham, Reserve: Cllr Iro

Southern Parishes: Rep: Cllr Nicholson, Reserve: Cllr Wood/ Cllr Williams

Resolved: to approve the representatives to outside bodies for 2022/23 as tabled with additions noted

Proposed: Cllr Marsh

Seconded: Cllr Latham

All in favour

PC07:22 Acceptance of Calendar of Meeting Dates for 2022/23

Resolved: to accept the calendar of meeting dates for 2022/23

Proposed: Cllr P Wilson

Seconded: Cllr Pavey

All in favour

PC08:22 General Power of Competence

It was noted that the council are not eligible to use this particular power in this council year but would hopefully be able to in 2023 and beyond.

PC09:22 To receive and accept apologies for non-attendance.

All parish councillors were present.

Apologies were noted as received from:-

- Cllr McLean – Winchester City Council
- Cllr Miller – Winchester City Council
- Cllr Humby – Hampshire County Council

PC10:22 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None relating to the business of the meeting.

PC11:22 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

Cllr Pavey – Agenda Item 21iv.

PC12:22 To accept a councillor resignation

The Executive Officer explained that a letter of resignation from Cllr Westcombe had been received in mid-April. With the Chairman, she had responded to the letter and also spoken to the councillor on the telephone. The letter was available to councillors to read outside of the public meeting.

Expressions of sadness for the loss of valuable support and thanks for all his endeavours with numerous council projects were given.

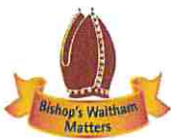
Resolved: To accept the resignation of Cllr Westcombe from the Council

Proposed: Cllr P Wilson

Seconded: Cllr Jones

All in favour

J. Havel
14.6.22



PC13:22 Public Session

No members of the public were present.

Cllr Wood updated the Council with proposals from the WCC Traffic Team on the High Street parking plans which would soon be subject to public consultation. It was noted that enforcement of restrictions would be key to the success of this project.

Cllr P Wilson requested the consideration to record all council meetings and invite the press to meetings.

Action: Chairman/ Exec Officer

The Administration Officer reminded councillors that the Jubilee Street Party was less than three weeks away and all volunteers to help on the day would be appreciated. Likewise, the Carnival stand would be requiring councillors' support.

Action: AO / Councillors

PC14:22 To receive the report from the County Council and District Council Representatives.

No representatives were present at this meeting. However, Cllr Miller had provided an update that he was monitoring the plot of land sold recently at Siskin Close and in contact with Cllr Humby about this matter. He was also actively pursuing the outstanding replacement sign for Elm Road.

PC15:22 Approval of the minutes of the meeting 12th April 2022

A concern was raised about a recorded minute and an amendment made for clarity. The amended minutes were then approved.

Resolved: to approve the minutes of the meeting 12th April 2022, with amendment as tabled

Proposed: Cllr Williams

Seconded: Cllr Pavay

Of those present at the meeting: 10 in favour, 1 abstention.

PC16:22 To receive the Minutes of the Committees of the Parish Council

Resolved: to receive the minutes of the committees of the parish council

Proposed: Cllr Marsh

Seconded: Cllr Jones

All in favour

PC17:22 Actions arising from the minutes of the meeting of 12th April 2022

Noted.

PC18:22 To receive current financial statement and balance sheet

Resolved: to receive current financial statement and balance sheet

Proposed: Cllr Marsh

Seconded: Cllr Jones

All in favour

PC19:22 Planning Applications: To ratify the recommendations made by the Planning & Highways Committee

Cllr Wood noted that an enforcement issue was in place for one application and being pursued by WCC.

Resolved: To ratify the planning application recommendations made by the Planning & Highways Committee

Proposed: Cllr P Wilson

Seconded: Cllr Jones

All in favour.

PC20:22 Land at Siskin Close - Correspondence

The correspondence and related documents were noted and discussed. An email from WCC Principal Planner was read out by the Executive Officer confirming that the land was earmarked as public open space and should, therefore, be protected as such.

J. Marsh
14.6.22



Notes made:-

- Emphasis on important need for the Parish Council to adopt parcels of land when offered
- Residents could possibly link together to buy communal land as a group
- Management firms need to be monitored for upkeep of small green areas within estates
- If parcels given to community group then PC could join as a trustee to ensure link within the group to protect green spaces in the parish
- Green space key in any parish – requirement from WCC for any community
- Continue to monitor developments and green spaces and be mindful of activity on them
- Note that Planning Laws change regularly so to keep up to date as much as possible

Resolved:

- i) to reply to the correspondent, and local residents, with information known about the site**
- ii) to be vigilant to activity on other parcels of land in the parish**

Proposed: Cllr Latham

Seconded: Cllr Pavey

All in favour

PC21:22 Recommendations from the Finance, Policy and Resources Committee

i) Roller Shutter

Resolved: To approve the recommendation to appoint Absolute Shutters to supply and install the roller shutter at the Jubilee Hall kitchen at a cost of £2,465 + VAT

Proposed: Cllr Nicholson

Seconded: Cllr Iro

All in favour

Action: Admin Officer/ Halls Manager

ii) Replacement Truck for Groundsman

Resolved: To approve the recommendation of £16,000 + VAT for the Isuzu D Max Utility Truck from Chase Vans and the sale of the Ford Ranger at a price of £1,700.

Proposed: Cllr Marsh

Seconded: Cllr Jones

All in favour

Action: Admin Officer / Snr Groundsman

iii) Sales Valuations

Cllr Nicholson explained that this project was a key part of the current Facilities Review.

Resolved: To approve the recommendation of the appointment of Eddison's to undertake the sales valuation at a total cost of £4,750

Proposed: Cllr Nicholson

Seconded: Cllr P Wilson

All in favour

Action: Admin Officer / Halls Manager

iv) Hoe Road Recreation Ground Fireworks 2022

Resolved: To approve the recommendation of the hire of Hoe Road Recreation Ground by the Friends of Bishop's Waltham Junior School (FOBS) for a fireworks event on Saturday 5th November 2022, under the licence and rates tabled.

Proposed: Cllr Marsh

Seconded: Cllr P Wilson

11 in favour, 2 abstentions

Action: Admin Officer

PC22:22 Grant Applications for 2022-23 - Recommendations from the Community and Environment Committee

The Executive Officer stated that the General Power of Competence could not be used by the Council this year due to not having the required number of elected councillors, the majority being co-opted councillors. An alternative regulation, to apply to the two grant applications in question, would be the S137 regulation. This was then the agreed award to make.

It was queried that one group used the same reasoning for a grant request as previous years and it was felt that a new project should be recommended if they wished to reapply in future years. It was reminded that there were two opportunities to apply for grants – March and September each year.

J. Marsh
14.6.22



GROUP	PROJECT	AWARD	DEPARTMENT
Bishop's Waltham Festival Limited	Professional technical support and equipment to support performances by local young performers.	£300	PC S145
Bishop's Waltham In Bloom	Van costs (£1,000), contribution towards lost revenue.	£1,500	PC S144
Bishop's Waltham Society	Tudor Experience event – Toilet facilities, entertainment costs.	£1,400	PC S145
*Meon Valley Heartstart	IT Support to advertise courses and fundraising events. Also publicity.	£500	*PC GPC – S137
Parochial Church Council of St Peter's	Maintenance of churchyard	£1,000	PC S214
*Home Start Hampshire	Supporting families in BW in need	£1,300	*PC GPC – S137
Victim Support	Purchase of security items	£100	PC S31

Resolved: To approve the grant awards as tabled, with the amendment of two to be awarded under the S137 regulation rather than the General Power of Competence.

Proposed: Cllr P Wilson

Seconded: Cllr Jelf

All in favour

Action: Executive Officer

PC23:22 Recommendations from the Finance, Policy and Resources Committee

i) Standing Orders Review

A list of suggestions made, with considered recommendations, for the Standing Orders review was tabled.

Resolved: To approve the further recommendations tabled from the Finance, Policy and Resources Committee

Proposed: Cllr Jones

Seconded: Cllr Iro

All in favour

Action: Executive Officer

PC24:22 Councillors' Surgeries.

i) To report on surgery held 29.4.22

Noted.

It was highlighted the Meon Valley Repair Café was open in Waltham Chase which could be mentioned to residents or considered by the Community & Environment Committee to signpost to or encourage BW Men's Shed a similar project.

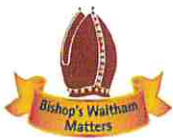
Action: CEC

It was noted that new WCC waste bins were being considered for near the Palace Ruins/Pond Viewing Area.

A request for recycling bins in the High Street had been declined as hard to ensure materials were properly sorted.

A new road sign for Elm Road was highlighted as overdue but planned for replacement this year. It was requested that council do regularly chase for these basic requirements from WCC. The query over the council using market rates for facilities was discussed and the facts given that many groups had peppercorn rates applied at the start of their agreements decades ago; these would be reviewed when brought for renewal. All rates had a community discount available and all charges had been compared with other parish council hires.

J. Marsden
14.6.22



The lack of visible police presence had been raised by the public in social media. Residents were particularly concerned about night-time activities. The council CSO patrols during the day, which is reassuring, however formal police presence was requested. The Executive Officer replied that the CSO encouraged any concerns for, or actual, crime was registered to the police as a formal log. It was mentioned that the Police Commissioner had highlighted her aim for 'Safer Streets' so should be written to about this initiative with regard to our town. Concerns should be discussed at the next Southern Parishes meeting and Cllr Iro would mention concerns of rural towns at the Board of Hampshire Constabulary.

Action: Exec Officer / Cllr Nicholson / Cllr Iro

ii) To confirm the Councillors attending on 28.5.22

Cllr Marsh and Cllr Williams to attend.

PC25:22 Minutes from the Southern Parishes Group meeting 19.4.22

Noted.

PC26:22 Chairman's report

Noted.

PC27:22 Requests for future agenda items

Advert for co-option vacancy.

PC28:22 Date of next meeting - Tuesday 14th June 2022

Noted.

There being no other business the meeting ended at 8:30pm.

J. Marsh
14.6.22