

**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the meeting of the Parish Council Planning and Highways Committee held at the Jubilee Hall, Bishop's Waltham on Tuesday 24<sup>th</sup> May 2022 at 7.00pm.**

**Present:**

<u>Committee Members</u>	Cllr Mrs J Wood	Chairman
	Cllr Mr K Jones	Vice Chairman
	Cllr Mr K Ford	
	Cllr Mr E Jelf	
	Cllr Mr B Nicholson	
	Cllr Mr J Williams	

Non-Committee Members      None

<u>Also in attendance</u>	Mrs E McKenzie	Clerk to Committee
	Mrs R Shields	PROWW
	Mrs C Grover	Tree Warden

Members of public              None

**PH001/22      To elect the Chairman of the Committee.**

The Chairman asked for nominations for this role.

**Resolved: to elect Cllr Mrs J Wood as the Chairman of the Committee.**

Proposed: Cllr Jones

Seconded: Cllr Nicholson

5 in favour, 1 abstention

The Chairman gave her thanks for the support of the Committee and Clerk as she agreed to continue with this role.

**PH002/22      To elect the Vice Chairman of the Committee.**

The Chairman asked for nominations for this role.

**Resolved: to elect Cllr Mr Jones as Vice Chairman of the Committee.**

Proposed: Cllr Wood

Seconded: Cllr Williams

5 in favour, 1 abstention

**PH003/22      To receive and accept apologies for non-attendance.**

All committee members were present.

Apologies were received from Mrs L Edge, Clerk to the Committee, and Mr P Wall, Parish Lengthsman.

**PH004/22      To receive any declarations of disclosable pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

**PH005/22      To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

Cllr Nicholson – agenda item 13 - cases: 22/00605/HOU and 22/00346/FUL.

**PH006/22**

**Public Session**

A potential high street business queried a section of air/light bricks in the pavement outside a high street premises and asked if this was the landlord, tenant or council's responsibility to maintain.

The Clerk was asked to investigate lease and deeds of property and contact HCC for pavement maintenance. **Action: Clerk**

Recent tree felled in Basingwell Street by Hampshire City Council for health and safety reasons was queried as no prior communication had been made to the local residents or Parish Council. No planning application had been seen. This tree was noted as being in the conservation area and the replacement tarmac was not a suitable surfacing for this site.

Committee agreed to send letter to HCC and WCC outlining concerns with reply requested on plans for replacement tree or planting. **Action: Clerk**

An advert for the small parcel of land for auction at Leopold Drive was noted as potentially misleading.

The Committee would continue to monitor such green spaces being put up for sale.

A resident had complained to Hampshire Highways about the Speed Indicator Device on The Hangers that highlighted a speed of 36mph as amber, where the limit was 40mph. The Committee acknowledged that the system was like a traffic light system and therefore 36mph amber was highlighted as approaching the 40mph red warning light.

Reply to be sent to the resident with explanation. **Action: Clerk**

The Chairperson highlighted the forthcoming opportunity to attend a wastewater tour at Havant.

Dates were requested for the next meeting of the Doctors' Surgery Working Group. **Action: Working Group**

**PH007/22**

**Parish Lengthsman's Report.**

**To consider any motion put to the meeting as a result.**

Mr Wall was not present at the meeting. The Committee thanked him for his tour of drains recently undertaken. This was further detailed as an agenda item later in the meeting.

**PH008/22**

**Parish Council's Tree Warden Report.**

**To consider any motion put to the meeting as a result.**

Mrs Grover reported/commented on the following:

Two tree applications investigated – North House willow and Church Hall yews.

One concern about the trees within the woodland adjoining the Lower Lane Depot was viewed as raised by a resident. The large ash tree had been removed due to die back disease. Winchester City Council noted the other trees were deemed not at risk and therefore not due for TPO protection.

Progressing with her review of the SHEELA sites and a report would follow soon.

**PH009/22**

**Parish Rights of Way Warden's Report.**

**To consider any motion put to the meeting as a result.**

Report on file – noted.

Mrs Shields reported/commented on the following:

i) Hoe Road Recreation Ground outside perimeter footpath – footpath needs checking by parish council groundsmen to ensure a clear pathway.

**Action: Clerk/Groundsmen**

ii) Suetts Farm footpath – new owners need a gentle reminder of responsibility to keep the path clear and well maintained.

Letter to be sent to new owners

**Action: Clerk/JW**

iii) Farm Vehicles on Paradise Lane from 'Freehills Farm' raised as a concern.

Letter or meeting with owners to be arranged.

**Action: Clerk/JW**

Footpath 39 - The PROWW thanked the Parish Council, and contractors involved, for the moving and installation of new gates, and the funding thereof. This project would be highlighted in the next edition of the Parish News magazine.

New wardens were reported as active in the parish and the PROWW had encouraged them to a meeting on 16<sup>th</sup> June to meet established wardens and foster relations.

iv) Concern was noted on the lack of contact with Hampshire Countryside Access regarding Footpath 42A. Clerk to chase.

v) Action still had not been seen on the Runnymede steps. Clerk to contact Woodland Trust.

**Action: Clerk**

**PH010/22 Minutes of the meeting of the Planning and Highways Committee - 26<sup>th</sup> April 2022. Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 26<sup>th</sup> April 2022.**  
Proposed: Cllr Jones  
Seconded: Cllr Jelf  
All in favour.

**PH011/22 Actions Arising from the Minutes of the meeting of the 26<sup>th</sup> April 2022 (for information only).**  
Noted.  
Car Wash and Planters – agenda items this meeting  
Community Payback Scheme – no update as yet  
Railway Line Fencing – funding in place now – update Committee by email.

**PH012/22 Financial Position Year to Date. To note current position.**  
Position year to date noted.

**PH013/22 Planning Applications for consideration. 22/00850/TPC** **Closing date for comments: 1.6.22**  
Mr P Emmerson  
2 Yew Trees – Fell.  
**St Peter's Church Hall, Free Street, Bishop's Waltham.**  
***Recommendation from Tree Warden(see photos below): Yews are incredibly slow growing, and these trees have obviously been co-existing with the hall and old school building wall (now library) for a great many decades. Our grandparents would have sheltered under them when using these public buildings. They are part of the intrinsic greenness beauty of Bishops Waltham and it's our history. Felling them would I feel be to the detriment of this rural and green town. Plus T2 has an active bluetit nest in a hole in the trunk. It was noted that no reason was given in the application for the felling. Is the tree diseased? Is the wall adjoining it at risk?***  
**Recommendation- Objection. CP20 noted as reason for objection. Refer to arboricultural officer for comment 5 in favour, 1 abstention.**

**22/00508/HOU** **Closing date for comments: 20.5.22**  
Mr W East  
Proposed garage conversion into habitable area.  
**8 Poppy Close, Bishop's Waltham, SO32 1TD.**  
**Recommendation: No objection – unanimous – two off street parking spaces available.**

**22/00605/HOU** **Closing date for comments: 7.6.22**  
Mr & Mrs Latouf  
Replacement glazing and roof to existing rear conservatory.  
**Devonia, Rareridge Lane, Bishops Waltham, SO32 1DX.**  
**Recommendation: No objection – 5 in favour, 1 abstention.**

**22/00346/FUL** **Closing date for comments: 1.6.22**  
Mr C Tickner  
Construction of first floor extension to existing garage; formation of carport; use of first floor of garage structure as 2no holiday letting rooms (change of use).  
**Fairlawn, Station Road, Bishops Waltham, SO32 1DH.**  
**Recommendation: Support provision of overnight accommodation to support the local economy (BW Forward Plan 2019-23) – 5 in favour, 1 abstention.**

**22/00552/LIS** **Closing date for comments: 1.6.22**  
C/o Mr P Emmerson  
Take down dilapidated masonry gate post and rebuild.  
**St Peters Church, Maypole Green, Bishops Waltham, SO32 1EE.**  
**Recommendation: No objection – unanimous.**

**22/00542/HOU** **Closing date for comments: 9.6.22**  
Mr & Mrs Yates  
Single storey flat roof rear extension with private raised terrace.  
**Butts Cottage, Free Street, Bishop's Waltham, SO32 1EE**  
**Recommendation: No objection – unanimous.**

**PH014/22** **Planning Applications.**  
**Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**  
Noted.  
Discussion on skate ramp – Chair to discuss with Clerk. Note that facility for home use only, not business. Causing no problems so far.

**PH015/22** **Ditch and Drainage Tour – to consider the report and any actions.**  
The working group stated how interesting this tour had been, how useful and yet infuriating at the level of poor maintenance leading to problems i.e. flooding. Highlights a clear need to be proactive in having a maintenance schedule in place. The health and safety aspect of Claylands Road ditch/drain was of concern and if no responsible service manager could be found then this issue should be taken to Finance, Policy and Resources Committee and Full Council to discuss needed action. Relevant officers should be invited out to see problems and plan remedial actions. The BWPC H&S consultant could view the site too, when new company appointed.

**Resolved: To send report to Hampshire County Council/Highways, Winchester City Council, Flick Drummond MP for Meon Valley, and Southern Water for their response.**

**Proposed: Cllr Wood**

**Seconded: Cllr Jones**

**All in favour.**

**Action: Clerk**

**PH016/22**

**Street Naming policy – for review.**

The policy and ideas for future street names was discussed. Social media consultation suggested to engage community suggested.

**Resolved: To recommend the policy as tabled, without any changes, to the Finance, Policy & Resources Committee**

**Proposed: Cllr Wood**

**Seconded: Cllr Jones**

**All in favour**

**Action: Clerk**

**PH017/22**

**Car Wash – actions for consideration.**

No update known.

**Resolved: To send further email/letter to pursue a response with regard to the future of the site**

**Proposed: Cllr Wood**

**Seconded: Cllr Williams**

**All in favour**

**Action: Clerk**

**PH018/22**

**Planter Purchase – for consideration.**

Options considered in terms of location and style of planter.

The Committee agreed to speak to Bishop's Waltham In Bloom about location and style, to speak to G Westcombe about possible craft creation of planter (materials to be supplied), to liaise with WCC about this planter for Basingwell Street site possibly, to check previous planter plan for St Bonnet Close.

**Action: Clerk**

**PH019/22**

**Speed Indicator Device: Reports – for consideration.**

Noted – SID does highlight work traffic movements, especially over Easter period. SID does work to slow drivers down, especially on Coppice Hill.

Churchill Avenue noted as effected by two junctions joining close by and therefore some drivers slow to accelerate or in process of slowing down.

Request to move device lower down Winchester Road into 40 mph zone to check perception of speed in that area. This would enable a comparison of data in terms of zones and speed limit.

As an aside, mentioned in Chairman's Report, speeds around new Bishop's Meadow entrance a concern. Poor visibility splays queried with a site visit by Hampshire Highways suggested or a letter. To be further discussed at next meeting as an agenda item.

**Action: Clerk**

**PH020/22**

**Grant opportunities – for consideration.**

Noted.

It was queried if any funding could be found for ditch clearance works. Clerk to check.

**Action: Clerk**

**PH021/22**

**Chairman's Report.**

Winchester Road traffic issues to be brought as an agenda item at next meeting.

**PH022/22**

**Requests for future agenda items.**

- i) Winchester Road Traffic
- ii) Planter
- iii) WCC Grass cutting schedule

**PH023/22**

**Date of next meeting Tuesday 28<sup>th</sup> June 2022.**

Noted.

There being no further business the meeting closed at 8.45pm.