



**Bishop's Waltham Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Community and Environment Committee**  
**held at The Jubilee Hall on Monday 23<sup>rd</sup> May 2022 at 7:00pm**

**Present**

Cllr E Jelf	Retiring Vice Chairman/New Chairman
Cllr R Latham	New Vice Chairman
Cllr J Marsh	Retiring Chairman
Cllr P Wilson	
Cllr J Wood	

**In attendance:** C Wilkinson Clerk to the Committee

**Members of the public:** 0

**CE001/22**

**To elect the Chairman of the Committee.**

Nominations:

Cllr R Latham. Proposed: Cllr P Wilson.

Cllr E Jelf. Proposed: Cllr J Wood, Seconded: Cllr J Marsh.

Cllr J Marsh. Proposed: Cllr D Iro.

Councillor R Latham and Councillor J Marsh thanked their proposers for their nominations but declined to stand for the role.

**Resolved: To elect Cllr E Jelf as Chairman of the Committee**

**Proposed: Cllr J Wood**

**Seconded: Cllr J Marsh**

**3 in favour, 1 abstention.**

**CE002/22**

**To elect the Vice Chairman of the Committee.**

Nominations:

Cllr R Latham. Proposed: Cllr P Wilson, Seconded: Cllr J Wood.

**Resolved: To elect Cllr R Latham as Vice Chairman of the Committee**

**Proposed: Cllr P Wilson**

**Seconded: Cllr J Wood**

**All in favour.**

**CE003/22**

**To receive and accept apologies for non-attendance.**

Councillor D Iro – Work commitment

**Resolved: To accept apologies for non-attendance.**

**Proposed: Cllr J Marsh**

**Seconded: Cllr R Latham**

**4 in favour, 1 abstention.**

**CE004/22**

**To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**

None relating to the business of the meeting.

**CE005/22**

**To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**

None relating to the business of the meeting.

**CE006/22**

**Public Session**

Councillor P Wilson had reviewed the policies published on the Parish Council website and suggested that more should be made available. It was noted that the Executive Officer was currently reviewing policies and that this would be considered as a future agenda item.

No Mow May was discussed and praised for the variety of wildflowers that had thrived as a result. A discussion followed about the possibility of nominating specific areas such as verges that could

continue to be left unmown for the environmental benefit. This could then be considered by Winchester County Council.

The Parish Council had been notified by the National Association of Local Councils (NALC) that a survey regarding allotments and related issues affecting councils was being undertaken. Councillor Marsh volunteered to complete the survey on behalf of the Parish Council. **ACTION: Cllr Marsh**

A group of pupils of the Bishop's Waltham Junior School who had undertaken the role of Eco Champions had recently completed an assembly to raise awareness about environmental issues at the school. It was agreed that Councillor Marsh would write a letter to the group to thank them for their efforts. **ACTION: Cllr Marsh**

An email had been received by a resident enquiring whether the provision of a small scale cinema had been considered before in the local area. The Executive Officer had replied to let the resident know about the locally organised film nights and about the projection equipment available for hire at the Jubilee Hall.

As part of the discussion of this item, the Clerk was requested to clarify the licencing rights owned by the Parish Council for the Committee's information. **ACTION: Clerk**

The office had received an email from a resident informing them of recent and ongoing disruption to broadband and landline communications, believed to be related to the work at the nearby housing development.

- CE007/22** **To approve the minutes from the meeting of 25<sup>th</sup> April 2022**  
**Resolved: To approve the minutes of the meeting of 25<sup>th</sup> April 2022.**  
**Proposed: Cllr J Marsh**  
**Seconded: Cllr E Jelf**  
**All in favour.**
- CE008/22** **Actions arising from the meeting of the Community & Environment Committee – 25<sup>th</sup> April 2022**  
Noted.
- CE009/22** **Financial position year to date**  
Noted.
- CE010/22** **Forward Plan 2019-2023 - for information**  
A change in the Forward Plan review document was requested for item CD3.4 to state that the Social Media Policy had recently been updated. **ACTION: Clerk**  
In relation to item CD4.3.1, Party in the Park was discussed, and a future agenda item requested to discuss when this event would next be held. **ACTION: Clerk**
- CE011/22** **Grant Opportunities – for consideration**  
Councillor Latham had begun to research further grants that might be available for the skate park project. He agreed to report his findings to the office for further investigation. **ACTION: Cllr Latham**
- CE012/22** **Jubilee Street Party – for consideration**  
Noted
- CE013/22** **Jubilee Beacon – for consideration**  
The proposed location adjacent to the North Pond was discussed and was felt to be appropriate. It was agreed that the Chairman of the Parish Council would be invited to light the beacon along with a member of the Grounds Team and a representative from the North Pond Conservation Group. **ACTION: Clerk**  
It was agreed that the clerk should proceed with booking a bugler at the cost of £50.  
**Resolved: To locate the beacon at the land managed by the North Pond Conservation Group.**  
**Proposed: Cllr E Jelf**  
**Seconded: Cllr J Marsh**  
**All in favour.**





- CE014/22** **Jubilee Play Park Trail – for consideration**  
**Resolved: To approve the proposed Royal Park Challenge, to take place during the Jubilee celebrations across the Parish Council Play Parks.**  
**Proposed: Cllr P Wilson**  
**Seconded: Cllr J Wood**  
**All in favour.** **ACTION: Clerk**
- CE015/22** **Environmental Initiatives working group update - for consideration**  
Noted.  
A representative from Winchester Action on the Climate Crisis (WinAcc) would be visiting the office on Monday 6<sup>th</sup> June to discuss equipment that could be brought to the carnival. It was agreed that a larger pitch would be requested to ensure there was sufficient space at the event. **ACTION: Clerk**
- CE016/22** **Parish Council stand at the Carnival – for consideration**  
The proposal to have an environmental focus to the Parish Council stand at the upcoming carnival was discussed. The environmental content would run concurrently with the newly refurbished skittles.  
The suggested environmental ideas were discussed, and the option of tree planting was to be replaced with the more specific idea of creating a micro forest.  
**Resolved: To have an environmental focus to the Parish Council stand at the Bishop's Waltham Carnival.**  
**Proposed: Cllr P Wilson**  
**Seconded: Cllr R Latham**  
**All in favour.** **ACTION: Clerk**
- CE017/22** **Councillors' Surgeries – for consideration**  
The Committee fully considered the current format and locations of Councillors' Surgeries. The High Street was agreed to be an appropriate location for the surgeries, but it was acknowledged that particularly during the colder months, the sessions sometimes yield only a few interactions with residents. It was agreed that the High Street should remain as the principal location but suggested that once a quarter the surgery would be held in an alternative venue. Venue suggestions included outside the local schools, in the foyer of the Jubilee Hall while the Country Market was taking place, and residential areas of the town, in particular the new housing developments.  
It was agreed that the timing of the surgery could be more flexible and could perhaps be held slightly later at 10.30am to 12.30pm, depending on what was convenient for the Councillors' who were taking the surgery.  
The location of the surgery could be influenced by the Councillors who have volunteered, to make use of their connections within the community.  
**Resolved: To put the suggestions discussed by the Committee to Full Council for consideration.**  
**Proposed: Cllr P Wilson**  
**Seconded: Cllr R Latham**  
**All in favour** **ACTION: Clerk**
- CE018/22** **Environmental Event – for consideration**  
It was noted that the incorrect date had been shown on this item in the meeting papers. The document had been written on the 28<sup>th</sup> of April, not the 28<sup>th</sup> of May.  
**Resolved: To proceed with the organisation with an inaugural environmental event, to raise awareness among our community and encourage ecologically responsible behaviour.**  
**Proposed: Cllr P Wilson**  
**Seconded: Cllr R Latham**  
**All in favour** **ACTION: Clerk**
- CE019/22** **Community Engagement Policy – for consideration**  
The proposed draft was considered, and updates felt to be appropriate. In addition to the tabled changes, it was agreed that the grants total would be removed from the document. An item stating that residents would be consulted regarding changes in planning policy was to be added to the list of initiatives used to consult and serve the community. Public spaces were to be added to the list of methods used to consult residents.



**Resolved:** To recommend to the Finance, Policy and Resources Committee that the Community Engagement Policy be updated with the proposed changes and the additional changes specified above.

**Proposed:** Cllr E Jelf

**Seconded:** Cllr J Marsh

**All in favour**

**ACTION:** Clerk

**CE020/22** **Councillors' Reports – Town Team** – *for consideration*  
Noted.

**CE021/22** **Chairman's report** – *for information*  
Noted.

**CE022/22** **Requests for future agenda items** – *for information only*  
Park in the Park  
Parish Council representatives  
Green Event  
Policies available on the website

**CE023/22** **Date of next meeting – 27<sup>th</sup> June 2022**  
Noted.

The meeting closed at 21.14 pm.