

Bishop's Waltham Parish Council
Minutes of the meeting of the Parish Council Halls & Grounds Committee
held at the Jubilee Hall on Tuesday 21st June 2022 at 7.00pm

Present: Cllr B Nicholson Chairman
Cllr R Latham
Cllr J Marsh
Cllr M Pavey
Cllr P Wilson

In Attendance: Mrs C Wilkinson Clerk to the Committee
Mr M Wanstall Halls Manager

Members of the Public: 2

- HG027/22 To receive and accept apologies for non-attendance.**
Councillor Webb – family commitment
Mr T Veck had offered his apologies for non-attendance.
Resolved: To accept apologies for non-attendance.
Proposed: Cllr M Pavey
Seconded: Cllr R Latham
All in favour.
- HG028/22 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- HG029/22 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- HG030/22 To approve the minutes from the meeting of the Halls & Grounds Committee – 23rd May 2022**
Resolved: To approve the minutes of the Halls & Grounds Committee – 23rd May 2022
Proposed: Cllr P Wilson
Seconded: Cllr R Latham
All in favour.

HG031/22 Public Session
A representative from Bishop's Waltham Gardening Club (BWGC) updated the committee regarding the recent work that had been taking place adjacent to the allotments by Crest Nicholson. The representative reported that the slope into the allotments was now steeper than it was previously. BWGC had previously requested that Crest Nicholson install 1.8m tall deer fencing along the side of the allotments site as part of the work on the road to the new development. The representative also reminded the committee that fencing had been requested along the side of the site that would form part of the route of the Southern Footpath. Adding fencing elsewhere on the site to secure it completely from deer, was recognised as being the responsibility of BWGC.

At this point the member of the public, from Bishop's Waltham Gardening Club, left the meeting.

A member of the public gave the committee information about a football team that he managed with a view to becoming a hirer of the Priory Park football pitches. The Committee were grateful for the opportunity to meet with a representative of the team.

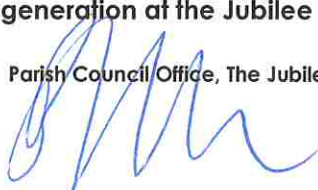
At this point, the remaining member of the public left the meeting.

A meeting with members of the team from Bishop's Waltham surgery had taken place earlier in the day. The Committee was asked to consider whether it would be possible to allow members of the surgery staff to park in the Jubilee Hall car park for free to facilitate the location of two portable cabins on the frontage of the surgery to increase their capacity. It was agreed that this matter be discussed further as a future agenda item if requested.

The resident complaint had come into the office stating that a dog owner had taken their dog into the Hoe Road play area. A new sign had been ordered to state that dogs were not permitted.

A resident of Montague Road had complained about the planned installation of the play area on the recently acquired land at Pondsides. A reply had been sent to the resident stating that this project had part of the planning conditions for the site and making them aware that they are welcome to attend Halls and Grounds Committee meetings.

- HG032/22** **Actions Arising from the meeting of the Halls & Grounds Committee –15th March 2022**
Noted. Installation of the new windows at the Jubilee Hall had been completed. Unfortunately, it had not been possible to reinstall the old blinds in the Gold Room. The purchase of new blinds would now be expedited, if possible, to avoid a prolonged period of inconvenience for hirers.
- HG033/22** **Halls Manager's Written Report – for consideration**
Noted.
- HG034/22** **Senior Groundsman's Written Report – for consideration**
Noted. Thanks were also offered to Councillor Jones who had assisted with the set up for the Jubilee Street Party. The Grounds Team were thanked by the clerk to the committee for their hard work and flexibility during what had been a busy month with multiple events.
- HG035/22** **Financial Position Year to Date – to note current position**
Noted.
- HG036/22** **Capital Control Report – for consideration**
Clarification regarding the water bowser was requested. **ACTION: Clerk**
- HG037/22** **Forward Plan 2019-2023 – for consideration**
Noted. HG 18.1, replacement windows for the Jubilee Hall, now complete.
- HG038/22** **Grant Opportunities – for information**
The Committee noted that the grant application for the Jubilee Bench had been successful. They agreed that the bench should be installed at the Jubilee Hall when received, the exact location to be decided by the council office.
- HG039/22** **Facilities Review - Update from Working Group – for information**
A verbal report of the working group meeting that had taken place earlier in the day was given. Written meeting notes would be included in the papers for the July meeting of the Halls and Grounds Committee. **ACTION: Clerk**
- HG040/22** **Southern Footpath - Update from Working Group – for information**
Noted.
- HG041/22** **Energy Efficiency Audits for buildings - for consideration**
The Committee agreed that the audits would potentially yield very useful information for future planning.
Councillor Latham offered to request the audit and that the Halls Manager's contact details would be supplied to organise the audit. **ACTION: Cllr Latham**
Resolved:
i) **To engage the services of GreenTech South and request a free EMphasis3 energy audit.**
ii) **To use the outcome of the audit to apply for an energy efficiency grant from HCC (and any other grants identified) to help reduce energy usage across the estate, and install generation at the Jubilee Hall, in the form of roof-mounted solar PV.**



Proposed: Cllr R Latham
Seconded: Cllr J Marsh
All in favour.

HG042/22

Jubilee Hall Solar Panels – for consideration

The Halls Manager outlined some information regarding three alternative solar supply models that could be considered for installation at the Jubilee Hall. This understanding would be useful when beginning to consider the quotations that had been requested from potential suppliers.

It was agreed that a full set of quotations, for all three types of system, would be brought to the committee for consideration in a future meeting.

ACTION: Halls Manager

HG043/22

Correspondence

i) Request for football pitch hire – for consideration

Resolved: To request that the Bookings Clerk continue to work with the Horton Hawks team to arrange their hire of the football pitches on Sundays.

Proposed: Cllr M Pavey
Seconded: Cllr R Latham
All in favour.

ACTION: Bookings Clerk

ii) Allotments fence – for consideration

The Chairman requested a map of the allotments site to help to clarify the position of the fencing and gate that was mentioned by BWGC.

The fencing that had previously been on site was post and rail.

HG044/22

Request for Future Agenda Items

Allotments fence

Sunday football hirer

Request for use of the Jubilee Hall car park

HG045/22

Date of next meeting – Tuesday 19th July 2022

Noted.

HG046/22

Motion for Confidential Business – for consideration

On completion of the above business the following motion will be moved:

'That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business, and possible legal matters, as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw'.

HG047/22

Health and Safety Consultant Quotations – for consideration

The committee considered the quotations tabled and consulted the Halls Manager regarding the role of the consultant.

Resolved:

To select Solent Safety Services to undertake a Health and Safety audit at the cost of £2,125 + VAT and to provide consultancy services via a monthly support contract for one year, at the cost of £40 per month.

Proposed: Cllr B Nicholson

Seconded: Cllr J Marsh

All in favour.

ACTION: Halls Manager

HG048/22

Tennis Court Lease - for consideration

The committee wished to continue with the process of renewing the lease for the tennis courts.

Resolved: To proceed with the publication of information about the tennis court lease being close to expiry and invite expressions of interest from alternative parties.

Proposed: Cllr J Marsh

Seconded: Cllr M Pavey

All in favour.

ACTION: Clerk to the Committee

HG049/22

New Roundabout for Churchill Avenue Play Area - for consideration

The clerk reported that the prices of play equipment varied significantly according to the level of accessibility of the piece. Further research was required in order to be able to clarify the options available.

Resolved: To authorise the clerk to seek quotations for the purchase and installation of a new roundabout.

Proposed: Cllr R Latham

Seconded: Cllr P Wilson

All in favour.

ACTION: Clerk to the Committee

There being no further business the meeting closed at 9.08pm.

