



**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council**  
**held on Tuesday 12<sup>th</sup> July 2022 at The Jubilee Hall**  
**commencing at 7pm**

**Present:**

Cllr Marsh	Chairman
Cllr Ford	
Cllr Iro	Vice Chairman
Cllr Jelf	
Cllr Jones	
Cllr Latham	
Cllr Pavey	
Cllr Nicholson	
Cllr Webb	
Cllr Williams	
Cllr P Wilson	
Cllr Wood	

Cllr Kurn – Winchester City Council  
Cllr McLean – Winchester City Council  
Cllr Miller – Winchester City Council

**In attendance:**

Mrs Edge – Clerk to the Planning and Highways Committee  
Mrs McKenzie – Executive Officer  
Mrs Wilkinson – Administration Officer

**Members of the public:** 18

**PC52/22 To receive and accept apologies for non-attendance.**

All present.

**PC53/22 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

None relating to the business of the meeting.

**PC54/22 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.**

Cllr Nicholson – Agenda Item 13 (PC64/22)

**PC55/22 To advertise co-option to the Council – for consideration**

It was noted that no interest had been registered for casual vacancies to the Council so adverts for co-option would now be made for consideration at the next Council meeting in August.

**Resolved: to advertise co-option to the Council**

Proposed: Cllr Marsh

Seconded: Cllr Pavey

All in favour

**PC56/22 Public Session - for information only**

Cllr Williams raised awareness of the forthcoming hot weather forecast and requested that the Community Emergency Plan was circulated for reference.

**ACTION: Circulate Community Emergency Plan**

**ACTION: Administration Officer**

The Executive Officer informed the Council that the Police were conducting a survey on shaping the Police Race Action Plan and this would be circulated for information and action. She also stated that Cllr Lucille Thompson, Cabinet member for Economy and Culture at Winchester City Council, would be visiting Bishop's Waltham on 26<sup>th</sup> July and a meeting had been scheduled to discuss relevant issues affecting the town.

**PC57/22 To receive the report from the County Council and District Council Representatives.**

Cllr Miller commented/reported on the following:

*J. Marsh*  
9.8.22

Enquiry about the replacement skate park and activities for 17 year old town – reply given as skate park funding and designs being progressed but no installation planned for this year. Many green spaces for teenagers to play in with football areas, a MUGA, tennis courts, and halls for hire for activities too, many sports clubs available and the town's Youth Club.

Request made for Speed Indicator Device on Botley Road – reply given that road not suitable for device as has no area for installation.

Complaints made about Social Club paving – reply given that the Parish Council has offered to provide funds but no reply.

Ongoing correspondence with resident regarding Winchester Road – noted.

Cllr McLean commented/reported on the following:

Attended a recent Planning Committee meeting and noted the state of the public toilets in town, flooding remedial works at Claylands Road, drainage survey works and empty units at the Lower Lane Depot (and related lack of phone lines/connectivity at the site).

Request for second drains and ditches tour made.

**ACTION: Arrange second drain and ditches tour for Cllr McLean and Parish Lengthsman**

**ACTION: Exec Officer/Clerk to P&H**

**PC58/22 Approval of the minutes of the meeting 14<sup>th</sup> June 2022**

**Resolved: to approve the minutes of the meeting 14<sup>th</sup> June 2022**

Proposed: Cllr Nicholson

Seconded: Cllr Jelf

All in favour that were present at the meeting.

**PC59/22 To receive the Minutes of the Committees of the Parish Council.**

**Resolved: to receive the Minutes of the Committees of the Parish Council.**

Proposed: Cllr Marsh

Seconded: Cllr Latham

All in favour

**PC60/22 Actions arising from the minutes of the meeting 14<sup>th</sup> June 2022 - for information only**

Many actions noted as completed.

Sales of parcels of land are being monitored.

**PC61/22 To receive current financial statement and balance sheet**

**Resolved: to receive current financial statement and balance sheet**

Proposed: Cllr Williams

Seconded: Cllr Pavey

All in favour

**PC62/22 To receive presentation form Self Build Housing Scheme – for information only**

The two representatives from Enabling Projects provided information on their proposed Self Build Housing Scheme for Romany Way, Wintershill. The councillors took the opportunity to raise questions and hear responses regarding this project. The main concern raised was about the siting of these houses as being outside the settlement boundary. The councillors noted all points made and the Planning and Highways Committee would be interested in any further information and related planning application for this project.

The two representatives, noted as members of the public, left the meeting.

**PC63/22 Planning Applications: To ratify the recommendations made by the Planning & Highways Committee**

**Resolved: To ratify the planning application recommendations made by the Planning & Highways Committee**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Williams**

**All in favour**

J. Marsh  
9.8.22

**PC64/22 Planning Application - Locks Farm – for consideration**

Ten members of the public spoke in regard to this application. All issues were brought to the attention of the council and duly noted. The Chairperson of the Planning and Highways Committee summarised the application and emphasised that any response had to be based on planning policies. A number of professional consultees were noted as reviewing this application within the Planning Application process at Winchester City Council.

**Resolved: to support the application but the request to be made to the WCC Case Officer that any mitigating measures recommended within the various reports are conditions of any planning permission given (to lessen the impact on the immediate neighbours and surroundings).**

**Proposed: Cllr Wood**

**Seconded: Cllr Iro**

**11 in favour, 1 abstention**

**ACTION: Executive Officer**

The members of the public left at this point.

**PC65/22 Forthcoming Parish Council Events – for consideration**

Noted.

The Administration Officer drew the councillors' attention to the calendar of Parish Council events for Autumn and requested their support and attendance at such.

**PC66/22 Councillors' Surgeries.**

**i) To report on surgery held 26.6.22**

It was noted that named councillors for a surgery often reflected specialisms of committee projects.

Cllr Wood responded to the report adding that the council had offered the doctors support in surgery expansion and were currently in talks about this.

**ii) To note Community & Environment Committee recommendations**

The timing of 10:30-12:30 was agreed, but that flexibility could be applied. Office staff would need to be informed of timing to ensure publicity detail was accurate. Locations would be in the High Street unless councillors listed for the date selected an alternative site. Again, information to be conveyed in good time to office staff.

**iii) To confirm the Councillors attending on 30.7.22.**

Cllr Ford, Cllr Jones and Cllr Pavey to attend.

**Resolved: To note the report of 26.6.22, to change the surgery time to 10:30-12:30, with timing and location flexibility agreed, and to confirm the councillors attending on 30.7.22**

**Proposed: Cllr Marsh**

**Seconded: Cllr Latham**

**All in favour**

**PC67/22 Chairman's report - for information only**

Noted.

**PC68/22 Councillors' report - for information only**

Noted.

The councillors who had attended training sessions recently remarked on how useful they had been but also how they felt knowledgeable due to guidance and advice given from office staff. It was noted that in person training was preferable to virtual sessions as more truly interactive and sociable. Cllr Wood presented her 'Networking Event' meeting report and added that slides would be circulated for additional information.

**PC69/22 Requests for future agenda items - for information only**

None at this time.

**PC70/22 Date of next meeting - Tuesday 9<sup>th</sup> August 2022.**

Noted.

J. Marsh  
9.8.22

**PC71/22 Motion for confidential business:**

**The following motion will be moved on the completion of the above business:**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

**PC72/22 Staffing Matters - for consideration**

The recommendations from the Finance, Policy and Resources Committee were noted.

**Resolved: To note the recommendations from the Finance, Policy and Resources Committee:-**

- i) To agree the Parish Lengthsman's working two days per week for the West Hoe Cemetery Management Committee and monitor and review this for two months**
- ii) To approve the job description and advertisement for a Projects Manager role as tabled**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Jelf**

**All in favour**

A reminder was given regarding smart/casual dress at meetings in accordance with Standing Orders.

There being no other business the meeting ended at 8:57pm

*J. Mansel*  
9.8.22