

The Bishop's Waltham Festival group had put a plea for volunteers in the Parish News magazine. It was agreed that the Parish Council contact the group to find out whether any assistance could be given.

ACTION: Cllr Latham

- CE091/22 Financial position year to date**
Noted.
- CE092/22 Budget Setting 2023-2024 – Appointment of Working Group – for consideration**
Resolved: To appoint Councillor Jelf and Councillor Latham the Budgeting Working Group to prepare a draft budget for the Community and Environment Committee.
Proposed: Cllr Jelf
Seconded: Cllr Wood
All in favour
- CE093/22 Forward Plan 2019-2023 - for information**
It was agreed that the Party in the Park item be updated to show that a coronation event would take place in 2023.
ACTION: Clerk
- CE094/22 Grant Opportunities – for consideration**
It was requested that the office explore whether another attempt could be made to seek a grant in relation to the telephone box project.
ACTION: Admin Assistant
The Clerk was requested to review the information supplied to the office regarding solar panels and to report back to Councillor Latham.
ACTION: Clerk
- CE095/22 Village of the Year Awards – for consideration**
The Committee noted the event plan. Councillor Wood and Councillor Wilson informed the Clerk that they would like to attend the event.
Resolved: To approve the draft budget for the event.
Proposed: Cllr Latham
Seconded: Cllr Jelf
All in favour
- CE096/22 Update from the Newsletter Working Group – for consideration**
The report was noted by the Committee.
Councillor Jelf was to review the content regarding the telephone box in the upcoming newsletter to see whether any edits were required as a result of the meeting with the Mens' Shed.
ACTION: Cllr Jelf
- CE097/22 Eco Event Update – for consideration**
It was agreed that a reusable banner be purchased locally if possible.
ACTION: Clerk
Resolved: To provide tea, coffee and biscuits to attendees of the event.
Proposed: Cllr Jelf
Seconded: Cllr Wilson
All in favour
- CE098/22 Music for the Remembrance Sunday Parade 2022 – for consideration**
Whether live music for the parade could be organised was raised. It was agreed that recorded music be used this year, but that the possibility of live music be investigated for the 2023 event.
- CE099/22 Clean Up Event – for consideration**
Additional hoops for bin bags would be purchased.
ACTION: Clerk
Resolved: To approve the sponsorship of the Clean Up Event on Saturday 8th October on behalf of the Parish Council and to accept the risk assessment.
Proposed: Cllr Jelf
Seconded: Cllr Wilson
All in favour
- CE100/22 Operation London Bridge Events Report – for information**
Noted. Thanks were given to the Parish Council team from the Chairman.

The Clerk was to research what would be done with the Book of Condolence after it had been closed.

ACTION: Clerk

CE101/22

Voluntary Groups 'Thank You Event' – for consideration

Resolved: To hold the volunteer Thank You Event on Friday 25th November.

Proposed: Cllr Jelf

Seconded: Cllr Latham

All in favour

CE102/22

Telephone Box Update – for consideration

It was agreed that a letter of thanks be sent to the ex-councillor who led the telephone box project.

ACTION: Clerk

Resolved: To authorise the Clerk to the Committee to investigate whether funds are available in the CEC budget to pay for the installation of the Information Centre in Red Lion Street.

Proposed: Cllr Wilson

Seconded: Cllr Wood

All in favour

CE103/22

Forward Plan Review/Summary - for consideration

Resolved: To authorise Councillor Jelf and Councillor Latham to create the draft Forward Plan status update.

Proposed: Cllr Wood

Seconded: Cllr Latham

All in favour

ACTION: Clerk/Cllr Jelf/Cllr Latham

CE104/22

Social Media Workshop Report – for consideration

The report was received from the Senior Administration Assistant. It was noted that social media played a constructive role in promoting the work of the Parish Council. A future agenda item was requested to investigate means of communicating with younger residents.

CE105/22

Councillors' Reports

i) Town Team Report – for information

The minutes from the recent Museum Trust meeting were to be distributed to councillors.

ACTION: Clerk

It was agreed that an invitation be sent to all councillors to attend meetings when the nominated representatives were unable to attend.

CE0106/22

Chairman's Report – for information

Noted.

CE107/22

Requests for Future Agenda Items – for information only

Grant applications

BWACO event – Friday 25th November 2022

Party in the Park Working Group appointment

Annual Meeting of the Parish Working Group appointment

Youth Council

Communication with young residents

CE108/22

Date of next meeting – ^{24th} 28th October 2022

Noted.

Cllr Marsh gave apologies in advance for non-attendance due to a family commitment.

The meeting closed at 21.04 pm.