



BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council
held on Tuesday 14th March 2023 at The Jubilee Hall
commencing at 7pm

Present:

| | |
|----------------|---------------|
| Cllr Marsh | Chairman |
| Cllr Conduct | |
| Cllr Ford | |
| Cllr Iro | Vice Chairman |
| Cllr Jelf | |
| Cllr Latham | |
| Cllr Nicholson | |
| Cllr Pavey | |
| Cllr Stallard | |
| Cllr Webb | |
| Cllr Wilson | |
| Cllr Wood | |

In attendance: Mrs McKenzie – Executive Officer
Mrs Wilkinson – Administration Officer

Members of the public: 0

PC229/22 To receive and accept apologies for non-attendance

Cllr Jones – family commitment
Cllr Williams – work commitment

Resolved: to accept apologies for non-attendance

Proposed: Cllr Marsh

Seconded: Cllr Wood

All in favour

Apologies were received from Cllr Humby (HCC) and, retrospectively, Cllr Miller (WCC).

PC230/22 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None relating to the business of the meeting.

PC231/22 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None relating to the business of the meeting.

PC232/22 Public Session

Cllr Williams had provided notes of investigations into the possibility of banking services in the town.

ACTION: To continue investigations and make contacts with possible providers

ACTION: Cllr Williams/Exec Officer

The Executive Officer reported that the new Community Support Officer (CSO) was settling in well but had noted that the majority of his time was spent in parking issues, particularly in the Ridgemedede estate and High Street.

ACTION: Request support of WCC councillors on parking issues and liaison with CSO

ACTION: Exec Officer/CSO

PC233/22 To receive the report from the County Council and District Council Representatives.

Report submitted from County Councillor noted.

PC234/22 To receive the Minutes of the Committees of the Parish Council

Resolved: to receive the Minutes of the Committees of the Parish Council

Proposed: Cllr Conduct

Seconded: Cllr Iro

All in favour

J. Marsh

11-4-23

PC235/22 Approval of the minutes of the meeting 14th February 2023

Resolved: to approve the minutes of the meeting 14th February 2023

Proposed: Cllr Wilson

Seconded: Cllr Jelf

All in favour who were present at the meeting of 14th February 2023

PC236/22 Actions arising from the minutes of the meeting 14th February 2023

Issues regarding the delivery of the recent newsletter, What's on Guide and Meeting Invitation noted.
Community Asset updates provided.

Meeting to be scheduled in April to summarise Forward Plan 2019-2023.

Consideration of Rural Funds to be reviewed.

Working group due to meet with month with regard to progressing the Bridleway Project.

PC237/22 To receive current financial statement and balance sheet

Resolved: to receive current financial statement and balance sheet

Proposed: Cllr Iro

Seconded: Cllr Pavey

All in favour

PC238/22 Account Movement – Recommendation from the Finance, Policy and Resources Committee

Resolved: to reinvest £404,000 for three months on 9 March 2023 at 3.05% gross rate per annum

Proposed Cllr Iro

Seconded: Cllr Pavey

All in favour

PC239/22 Adjustments to the Budget for 2023/24

Resolved: to note the budget as tabled without making any adjustments, on recommendation and advice from the Internal Auditor, and to review quarterly

Proposed Cllr Iro

Seconded: Cllr Marsh

All in favour

PC240/22 Planning Applications – Ratification of the Recommendations of the Planning & Highways Committee

The Chairman of the Planning and Highways presented the papers tabled with detailed explanation on three particular cases.

Resolved: to ratify the planning application recommendations of the Planning & Highways Committee

Proposed Cllr Conduct

Seconded: Cllr Webb

All in favour

PC241/22 Bishop's Waltham to Swanmore Cyclepath

Cllr Latham presented the paper and explained the aims and possibilities for this revitalised project. This initiative was favourably received by Council for further consideration.

Resolved:

i) To refer the consideration of widening footpath 4 within Parish Council land and dedication of this section to Hampshire Countryside Services to the Halls and Grounds Committee

ii) To appoint Cllr Latham and Cllr Conduct as the working group for this project

Proposed: Cllr Marsh

Seconded: Cllr Ford

All in favour

ACTION: Agenda item for Halls and Grounds Committee

ACTION: Admin Officer

PC242/22 Elections - Reminder

The Executive Officer highlighted the key information and dates related to the forthcoming election period.

J. Marsh

11-4-23

PC243/22 Rural/Market Towns Group Membership

Resolved: To continue as a member of the Rural/Market Towns Group and pay the related annual subscription fee of £105.64, and to check relevancy of subscription each year before resubscribing.

Proposed: Cllr Webb

Seconded: Cllr Nicholson

All in favour

ACTION: Exec Officer

PC244/22 Councillors' Surgeries

It was noted that the surgery on the new estate had been worthwhile to engage with new residents to the town. A comparison of estate management companies was highlighted. A request for a footpath from the Bishop's Meadow estate towards Durley would be referred to the Planning and Highways Committee for further consideration. Rural broadband connectivity options discussed. Enforcement for parking required from WCC once signage in place.

Resolved:

- i) To confirm councillors for surgeries on 24/25.3.23 as tabled, with Cllr Latham replacing Cllr Webb on 24.3.23, with locations to be confirmed
- ii) To note the reports of surgeries held on 25.2.23.

Proposed: Cllr Jelf

Seconded: Cllr Conduct

All in favour

PC245/22 Chairman's report - for information only

Noted. The Chair also noted that she had attended the recent Food Bank AGM and commended the work of the group.

PC246/22 Councillors' reports - for information only

No reports submitted for this month.

PC247/22 Requests for future agenda items - for information only

None raised at this time.

PC248/22 Date of next meeting - Tuesday 11th April 2023

Noted.

PC249/22 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PC250/22 Staffing Matters - for consideration

The Chairman explained the recent staffing matters and the resolutions of the Finance, Policy and Resources Committee. The Council expressed thanks to the Staffing Sub-Committee for following due process and ensuring a satisfactory end result.

Resolved: To ratify the resolutions of the Finance, Policy and Resources Committee:

- i) To approve the appointment of Mrs Hannah Fisher to the full time Finance Manager role on spine point 25.
- ii) To approve the redundancy notice of the part time Responsible Finance Office as of 8.3.23 with a three month notice period until 31.5.23 and to offer the option of gardening leave, due to long service, from 31.3.23.

Proposed: Cllr Jelf

Seconded: Cllr Wood

All in favour

PC251/22 Monitoring Officer's Report - Conclusions - for information

Noted.

There being no other business the meeting ended at 8:13pm

J. Marshall

11-4-23